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S.F. Child Care Planning and Advisory Council
Wednesday, May 12, 1999
9:00 a.m.

1. Roll Call and Introductions

2. Approval of Minutes –April 14, 1999
M. Stokes moved and E. Hazard seconded the motion to approve the minutes. Motion Carried.

3. Special Thank You to Margie Stokes for services as CPAC Treasurer

A commendation was read from Mayor Willie Brown to Margie Stokes for her tenure as CPAC Treasurer.

The Agenda was changed due to several CPAC members who needed to be excused to be present at today's Supervisor's Special Finance Committee hearing for additional funds for City Hall's new childcare center.

David Shapiro, Purchasing Services Agency, provided a presentation on this project that involves other nonprofit agencies to enter into a "purchasing pool" to reduce costs for frequent purchases. United Way and other foundations have supported this collaborative effort.

4. Committee Reports

a). Executive Committee – Discussion of Final changes to CCPAC Ordinance
Brenda Lopez

Jacque Warren will present this discussion at the retreat.

b). Finance Committee – Sally Large & Carol Rector

The Finance Committee met to discuss how the funds from the Tides Foundation will be carried-over to the next fiscal year. The California Department of Education contract amount for next year is still unknown. The Finance Committee is working with Debbie Alvarez and Fran Kipnis to research another organization to become CPAC's fiscal sponsor who will accept city funds. The ending balance of $29,000 is from CDE with the Petty Cash Fund being phased out.

c). Membership Committee – Marie Salgado

The Committee is waiting for the re-appointments of members whose terms have expired. Currently soliciting applications/resumes for vacancies.

d). Needs Assessment – Norman Yee

The committee met with CASE who is conducting an assessment of CalWorks clients. The Committee is reviewing Santa Clara County's Wait List and may include some of their recommendations into our plan.

e). Wait List Committee – Gwen Henry

Tom Dawson, the Consultant working with the Committee is in the process of reviewing the existing computer systems the city, and large providers such as Children's Council and Wu Yee

utilize. There may be some policy questions that will need to be brought to CPAC, and may want to designate one of our monthly meetings for policy questions.

f). Legislative Committee – Linnea Klee

An assembly bill has been presented with a "suspense file" that addresses issues from the AB 212 California Cares Bill. The Governor is anxious to have a budget on time. A handout was passed out on the Policy Alert SB 967, the Parent Voices Legislation that increases the allocation for childcare subsidizes for working families. A proposed $300 million budget augmentation for subsidies is being sponsored by Senator John Burton.

5. Update on CPAC Retreat – Jacque Warren

The retreat is scheduled for Friday, June 11, 1999, and response form to be returned via fax for an accurate count for participation. Call Jacque 510-535-1996 for additional information.

6. Policy Updates

A. Welfare Reform – Michele Rutherford

Working towards increasing access for non-CalWorks families. DHS will amend the contract with Children's Council to include the allocation for special need services to children. DHS will contract with the Private Industry Council, Family Day School and Catholic Charities to conduct classes for Associate Teachers. Catholic Charities will provide ESL classes. DCYF has been assisting in developing policy with DHS and the Metropolitan Transportation Commission concerning transportation issues related to childcare, specifically for CalWorks families. MTC will be mapping transportation options and assist in targeting where centers and childcare with transportation routes. Other planning strategies that DHS has been working on is with DCYF and SFUSD to review their wait list and clear children that qualify for CalWorks and to be able to free-up slots. Immigrant families who have not been eligible for CalWorks programs will be able to qualify for childcare subsidies for "child-only" caseloads under Stage II childcare.

B. Community Care Licensing – Sue Humbert Rico

UC Davis has been funded by the State to have additional classes, which begin July 10 in English and Spanish at the Children's Council for family day care providers. The Playground Safety Equipment Regulations are out and can be obtained through DSS/Childcare Licensing.

C. Head Start – Brenda Lopez & Fran Kipnis

The New Head Start Grantee will be announced in June by the U.S. Department of Health & Human Services Department, with a notice forwarded to the to the Governor for his approval by the end of June.

7. Report on the Week of the Young Child

Much success and good publicity on this event with the Mayor very involved. Thank you to Carol Rector for all her hard work at the award ceremony and to Margie Stokes for the corsages.

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8. Update on Model Centers - Cheryl Polk

Centers were selected in 1996; Good Samaritan, Tenderloin and Visitation Valley to improve the care of subsidized center-based childcare. An annual evaluation was conducted by an outside evaluator with measures that included Parent Focus Groups and all areas of quality. Each model center conducted a needs assessment over a five-year period and implemented recommended improvements. Throughout this period, approximately $1.5 million was allocated towards professional development for teaching staff, parent involvement and enhancement in social services.

8. CPAC and Prop 10

CPAC is one of the entities that will be an advisory to the Commission. The nine commissioners are in place with Cheryl Polk, CPAC member, as one of the commissioners. First meeting is June 3,1999, 4-6 p.m., City Hall, 4th Floor in Board of Supervisor's Chamber. San Francisco has been selected for the State Commission meeting on May 27, 199 9:30 a.m. as an all-day meeting. State Committees will develop the guidelines for county commissions and another committee will provide technical assistance. Deborah Alvarez, Carol Stevens, Cheryl Polk and Patty Siegal are all Bay Area locals who will participate in these committees.

11. Public Comments

City College is in negotiations with SFUSD for the ROP contract, and assist the adult education component by training high school students (seniors) at City College and articulated course work in child development. CCSF is offering expanded courses in Cantonese and Spanish and expanded to health department and do have bilingual course CPR 1ST Aide. Summer Schedule Registration and full courses for family day care are also in Spanish and English.

Third Annual Legislative Day in Sacramento on May 19th call Luz Torre at 276-2941.

Sister Anne Maureen from Holy Family Day Care thanked the CPAC group that attended the S.F. Planning Commission Meeting, and those who participated in the process for the Commission's approval of their new proposed facility on 16th and Dolores Streets.

John Kline from the Low-Income Housing Fund is seeking a Facilities Director and Project Manager. Also, LIHF is still accepting applications for predevelopment grants up to $12,000 for centers who are looking to expand.

Postcard campaign that Coleman Advocates will release and send to the S.F. Board of Supervisors in support of the "Children's Budget" with the most important topic being to increase wages for childcare workers.

Potrero Hill Family Resource Center is having its Grand Opening on June 4, 1999.

9. Adjournment at 10:20 a.m.

T. Twyman moved and B. Siegel seconded a motion to adjourn the meeting.

Recorder: Ingrid Mezquita, Secretary

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S.F. Child Care Planning and Advisory Council
Wednesday, June 9, 1999
5:30 p.m.

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1. Roll Call and Introductions

2. Approval of Minutes
Quorum not established.

3. Committee Reports

a). Executive Committee – Brenda Lopez

The committee met to discuss and plan the agenda for the CPAC Retreat.

b). Finance Committee – Sally Large

A new fiscal sponsor has been identified, "Every Child Can Learn Foundation," which is the private-nonprofit fund development arm of S.F. Unified School District. CPAC funds transferred for May $29,989.44 with expenses of $3,425.03, and leaving an end balance of $26,564.41.

c). Membership Committee – Marie Salgado (Fran Kipnis presented)

The Committee will provide at the CPAC Retreat an outline for identifying the process for leadership and media skills development for members. Some member terms have expired and others have resigned. Fran Kipnis met with the new Rules Committee and Supervisor Mark Leno's staff. CPAC membership openings/appointments will be available for representatives from the Low Income Housing Fund, S.F. Department of Human Services and other representatives from Family Day Care.

d). Needs Assessment – Norman Yee

The committee is in the process of data collection based on zip code and eligibility information to forward to the State Department of Education. Preliminary information will be presented at the CPAC Retreat and at the July CPAC meeting.

e). Wait List Committee – Gwen Henry

Tom Dawson, consultant to the committee, has prepared a project timeline and will present additional information at the CPAC Retreat concerning the work completed thus far; and how the Request for Proposal criteria and system design will be developed.

f). Legislative Committee – Linnea Klee

The $2million Quality Funds are being carried over to FY 99/00 with a proposed $250,000 towards Head Start Extended Day Care and $250,000 for childcare provider benefits. The San Francisco City Budget also includes expanding the Low Income Housing Fund with an additional $200,000. Supervisor Teng is supporting the S.F. Cares Bill for childcare providers, which is being forwarded to the Housing and Social Policy Committee. The California Senate and Assembly are currently debating allocations for childcare subsidies for low-income families. There may be expansion of services with $38.8 million in general childcare and $35 million for after-school programs.

4. Update on CPAC Retreat – Jacque Warren

CPAC will have its annual retreat at Delancey Street Restaurant, and a worksheet (handout) will assist members in reviewing planning topics for the Retreat.

Change in the Agenda:

6. Health Programs for Young

Tangerine Brigham, S.F. Department of Public Health, Derik Aoki, Kaiser Permanente, and Deena Lahn, Children's Defense Fund provided a presentation on the various health care programs that are available for low-income families and their children. A statewide outreach effort is being conducted to increase participation in the "Healthy Families" program. Currently, there will be an expanded criteria to include eligibility for immigrant families and exempt them from the "Public Charge" which stipulates that legal status may be jeopardized if immigrants receive public benefits. "Care for Kids" through Kaiser is a subsidized program for uninsured children whose family's income is within the 200-275% of the Federal Poverty level. This is a five-year pilot and expects to enroll up to 50,000 children across the state.

Quorum Established at 6:50 p.m. - Return to Original Agenda
5. Policy Updates

A. Welfare Reform – Michelle Rutherford

Outreach is being conducted extensively through DCYF and SFUSD to enroll families who may be eligible for CalWorks Stage I childcare funds. Currently, only 34% of the families are receiving these subsidies. The Policy Committee with representatives from CPAC have met on how to best serve immigrant families who are "child-only" cases and are eligible to receive Stage II childcare subsidies. Funding in next year's budget includes $400,000 to increase capacity for infant/toddler care with up to $2,200 per slot for center-based care. DHS will submit its projection for Stage II to CDE with estimates being very aggressive. M. Salgado moved and M. Stokes seconded a motion to forward to CDE preliminary estimates for Stage II funding for San Francisco. Motion carried.

B. Licensing – No Report.

C. Head Start Update

The U.S. Department of Health and Human Services has awarded San Francisco State University the San Francisco Head Start Grant effective July 1, 1999. Parents expressed their concern over the lack of communication between the new and outgoing Head Start Grantee. Two Centers are currently operating a full-day Head Start Program, yet, parents had not been notified of the termination of services effective June 30, 1999. Discussion ensued on the need for SFSU to begin on a process that was inclusive of community needs.

The Mayor's Office has met with SFSU and expressed the importance of community outreach efforts and have been invited to the CPAC July meeting.

K. Danforth moved and G. Henry seconded a motion for CPAC to forward a letter to SFSU to address the concern of full-day program for Head Start. Motion carried. 1 Abstention

C. Proposition 10

The local commission met for the first time and another meeting will be on July 8, 1999, 5:00 p.m. to begin gathering information for the strategic planning process. A Joint Committee for Proposition 10 and CPAC is yet to be scheduled. S. Large moved and E. Hazard seconded a motion for the Proposition 10 Commission to review the existing childcare planning documents that have already been developed. Motion carried.

7. Public Comments

This year's City Budget lacks allocations for direct subsidies for working families, increased compensation for childcare workers, and health care benefits for family day care providers. The public-at-large was urged to contact the Board of Supervisors and attend the upcoming hearings to advocate for these important issues to be included in this year's City Budget.

8. Adjournment at 7:30 p.m.

Recorder: Ingrid Mezquita, Secretary

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CPAC Minutes
August 9, 2000

1. **Roll Call and Introductions**. The following members were in attendance. Judith Baker, Richard Benson, Ellen Dektar, Edna Hazard, Gwen Henry, Sue Humber-Rico, September Jarrett, Sally Large, Brenda Lopez, Ingrid Mezquita, Cheryl Polk, Michele Rutherford, Marie Salgado, Byron Sigal, Margie Stokes, Maria Luz Torre, Tanya Twyman.

2. **Approval of Minutes.** Minutes for the June meeting were approved with the amendments (Polk, Sigal, Unanimous). Minutes for the July meeting were approved with amendments (Polk, Sigal, Unanimous).

3. **Committee Reports.** The following committee reports were provided:

Executive Committee: Brenda Lopez reported that the Executive Committee has been focused on the closeout of fiscal year, strategic planning, and the management consultant contract. The full body will consider the management consultant contract, but this is on hold until the City Attorney issues an opinion regarding the status of CPAC. The next strategic planning meeting is August 11 from 9-12 at 152 Church Street. All are encouraged to attend. **(Note this was cancelled and rescheduled for August 23, 2000).**

Membership Committee: Marie Salgado reported that the Membership Committee has not met. The next meeting will be at its regularly scheduled time. (August 17, 2000 from 5:30 to 7:00 pm, 85 Turner Place).

Finance: Ingrid Mezquita reported that the Finance Committee is developing a fiscal procedures manual to include: how income is recorded, disbursed, and other key items. Michele Rutherford requested that the procedures provide information on how consultants working on behalf of CPAC get paid. Sally Large reported that efforts to have a meeting with Low Income Housing Fund (LIHF) have been postponed due to a family emergency with the Finance Director of LIHF.

Needs Assessment: Michele Rutherford reported that the Needs Assessment Committee had a meeting to review its proposed tasks and had decided to focus on articulating the child care capacity needs and strategies for consideration by the full body at some point in the future. Sharon Donovan will be doing the work. This will likely lead to a reconsideration of current priorities and discussion for the CPAC membership.

Legislative. Linnea Klee was absent. Maria Luz Torre reported that SB1703 was heard on August 9, 2000, but the bill will likely be put in suspense and then heard again on August 24, 2000. Contact the Child Care Law Center at 495-5498 for more information.

CEL: The Central Eligibility List (CEL) Committee made a report and presented key issues for consideration by the full membership. The issues raised were discussed,

tentative recommendations, subject to further input from child care providers and parents were determined.

Status Report: Work is continuing with Stoneground and Compumentor as consultants. The CEL is a computerized, centralized place to hold names of children and families who are subsidy eligible for centers and alternative payment programs ("agency"or "agencies"). Agencies will work with families to enter them into the system and the family will select choices in the database (it is first-come, first-served to centers). Families will only be informed of one vacancy at a time. The goal is to match families with available subsidies. Currently each agency keeps a separate list and families must contact each. The priorities (in order) of the CEL are: 1) ensure that the families are getting services, 2) vacancies are filled efficiently; and 3) gather data about needs to inform policy, programs and policy makers. The CEL project is mindful of workload for participating agencies. The following questions and issues were raised & discussed.

1) Will providers be able to serve their local communities (e.g. neighborhood residents)? Gwen Henry reported that the system will allow providers to query: income level, zip code, special needs, and age. Gender will be listed but providers will not be able to sort by this. Enrollment procedures and decisions will remain with the participating center/agency.

2) How timely will the referral process be (providers are concerned about the financial implications of vacancies)? Gwen Henry reported that the timeliness will really be in the hands of the center/agency. Concerns about efforts to contact families were raised. The CEL system is not designed to take away regular enrollment functions and decision making of centers. It is only a central place for names and everyone will have access to them.

3 Once a center has selected a child/family, how long should a center hold that family's name if that family has not responded? What should policy be? How many chances: a) how many letters; b) how many phone calls; and c) for how long? The CPAC working recommendation is 5 working days from the date the letter is issued to the family. A letter would be generated by the data center in the language identified by the family (English, Spanish, Cantonese and possibly Russian). The letter will clearly state the five-day window and be carbon copied to the referral source/agency. A minimum of one day and one evening call to the family will be required by the center/ agency in addition to a letter. It was noted that all calls that were made should be noted. Agencies can exceed these baseline efforts. A motion to approve this working recommendation was approved (Baker, Hazard. Unanimous.)

4) How many names can be viewed by a center at a time? After much discussion, a motion to have 5 names per open slot was approved.(Jarrett, Sigal. Unanimous.)

5) Further Community Input. A motion to put these and other key design and policy items and questions in writing and host a focus group of providers and parents prior to the next full CPAC meeting was approved. (Jarrett, Sigal, Unanimous.)

6) Outstanding Issues. The following items remain outstanding to be addressed: 1) how to treat data about efforts to contact agencies (this should not be available until an agency selects a name); 2)how to treat families who respond outside of the 5 day window; 3) at what point families will be deleted from the database? 4) how long a slot will be held if a family can't start right away (suggested to be an center/agency decision); 5) and how far in advance of an anticipated vacancy an agency pull a name.

School Age- Tanya Twyman that the Committee is working on strategic planning items. The next meeting will be September 19, 2000 DCYF from 6:00 to 7:30 p.m. All are encouraged to attend.

Compensation: September Jarrett reported that the Committee is preparing a letter to the Children and Families First Commission regarding support for CARES. The next meeting will be September 11, 2000 at 3:00 pm at 790 Folsom Street.

4. Policy Reports.

Citywide Child Care Coordinator. Dolores Terrazas reported: 1) Contracts will be entered into for a family child care education initiative to include $175,000 for an education initiative, $75,000 for Family Child Care Association; $25,000 for a sunset network; and $75,000 for a substitute pool. Potential funding for $85,000 for infant/toddler for family child care. This is one-time funding. 2) The Mayor's Head Start Task Force will be moving from a monthly to a quarterly schedule. The Urban Institute has now established a Board of Directors. Head Start is working on a 2003 mandate to have 50% staff to have AA and BA degrees. 3) NAEYC is occurring in Atlanta Georgia November 8 -11. Late registration is September 20. Interested people should get on the Web ASAP. Membership should be consider sending someone. 4) The High Quality Child Care Fund grants and contracts have been negotiated. A meeting of community people interested in High Quality will be pulled together soon. Contact Dolores if you are interested. There is a small contract for CEL initiative.

CPAC Management Consultant: Julie LeDuff reported: 1) CDE contract for CPAC was received. 2) There is a conference for child care coordinators 9/15 -9/17. 3) CDE Conference is October 11 -13 with a special meeting for local child care coordinators on the last day. 4) The CPAC website has information and minutes from 1998 on and community information.

DHS Update- WAGES+ NOFA available (used licensing and resource and referral list). Contact Tonji Walker at 557-5889 to obtain a copy. The Technical Assistance workshop will be August 15, 2000 from 1-4:00 pm at DHS. The Compensation Committee members will assist with the workshop. The interview panel was conducted for staff.

There are strong candidates will be made shortly. There is an outstanding issue about a fiscal agency versus direct contractual relationships.

Licensing Update: Sue Humbert-Rico indicated that staffing issues are a problem and no annual visits are anticipated for a while.

Prop 10. Cheryl Polk reported. Commission plan approved and complimented by the State. Now working on implementing and rolling out funding. Contract Andrea for meeting times and places regarding child care recommendations by staff. Referral meetings will be the first Wednesday at 5:30. Susan Latham is new Executive Assistant for Prop 10 Commission.

Head Start- See above. The Citywide Child Care Coordinator provided the report.

5. Old Business

By-Law Revisions- CDE is sending a letter about the manner in which CPAC members are appointed. It is recommended that the by-law revisions be postponed until that letter is received.

Budget 1999-2000- A written report was provided.

CPAC Committee Budget Request. A single page was handed out. The CPAC Executive Committee and Committee Chairs will be meeting next week to review the sum total of requests in line with the mandate. The meeting will be next Wednesday from 12 -1:00 at 152 Church Street.

6. New Business.

September Meeting Location. The Management Consultant will contact Southeast Community College for the evening meeting.

7. Public Comments.

Michele Rutherford. Coleman Advocates took out a full page ad in the Monday, New York Times.

Byron Sigal requested that Committee reports be provided in writing. No motion was presented.

Neil Gendel of the Healthy Children's Organizing Project highlighted a handout on the table regarding State Funding for Asthma work for children 0 to 5. Early care folks should be involved in the Asthma Task Force for the City. It is an ad-hoc group 8/23 at 3:00 pm at City Hall. Brenda Lopez agreed to represent CPAC and early care issues at that meeting.

8. **Adjournment.**
A motion to adjourn was approved. (Twyman, Mezquita. Unanimous.)

prepared by: September Jarrett

DEPARTMENT OF CHILDREN,
YOUTH, & THEIR FAMILIES

DEBORAH ALVAREZ-RODRIGUEZ
DIRECTOR

WILLIE L. BROWN, JR.
MAYOR

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San Francisco Child Care Planning and Advisory Council
Wednesday, September 8, 1999 5:30 PM
City College Auditorium, 33 Gough Street
Agenda

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Brenda Lopez & Ingrid Mezquita
2. Special Presentation to Kate Danforth	Brenda Lopez
3. Approval of May, June, July 1999 Minutes	Ingrid Mezquita
4. Child Care Coordinator's Report	Fran Kipnis
5. **Committee Reports, Discussions and Actions:**	
• Executive Committee: *Discussion and possible action on contract for CPAC consultant*	Brenda Lopez
• Finance Committee	Sally Large & Carol Rector
• Membership Committee	Marie Salgado
• Centralized Eligibility List Committee: *Discussion and possible action on CEL Committee's recommendation. Discussion and possible action on extending CompuMentor contract.*	Gwen Henry
• Legislative Committee	Linnea Klee
• After-School Care Committee	Fran Kipnis
6. **Policy Updates:**	
• Welfare Reform	Michele Rutherford, DHS
• Community Care Licensing	Sue Humbert-Rico, CCL
• San Francisco Head Start	Terry Cronan, SFSU
• Children and Families First Commission (Prop 10)	Cheryl Polk, Miriam and Peter Haas Fund
7. Special Presentation to Supervisor Mabel Teng for Passage of San Francisco CARES	Brenda Lopez
8. San Francisco Child Care Needs Assessment: *Discussion and possible action on approving the Child Care Needs Assessment*	Michele Rutherford, Linnea Klee, Julie Beach
9. Public Comments	
10. Adjournment	

CPAC members must contact Fran Kipnis, Child Care Coordinator, at (415) 554-8791, if they cannot attend the CPAC meeting.

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415.554.8990 PHONE ◆ 415.554.8965 FAX

Periodically, there are vacancies on the Child Care Planning and Advisory Committee. CPAC is committed to forwarding resumes of interested individuals to the entities responsible for nominating CPAC members: the Mayor, the Board of Supervisors, the Superintendent of Public Schools, and the Board of Education. If you are interested in serving on CPAC, please send a cover letter and resume to:

Fran Kipnis, Child Care Coordinator
Department of Children, Youth, and Their Families
1390 Market Street, Suite 918
San Francisco, CA 94102

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Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Admin Code 16.520 – 16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics commission at 1390 Market Street, #701, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 703-0121 and web site http://www.ci.sf.ca/ethics/.

American Sign Language Interpreters and a Sound Amplification System provided upon request with 48 hours advance notice to the Department of Children, Youth, and Their Families (415) 554-8791. Accessible MUNI lines and accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contract (415) 554-8791(Voice).

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Special Meeting

OF THE

SAN FRANCISCO CHILD CARE PLANNING & ADVISORY COUNCIL

City College Auditorium

Near Market St.: Parking available in Lots A (front of building) & Lot H (back of building).

33 Gough Street

Wednesday, September 8, 1999

5:30 - 7:30 p.m.

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Council Meeting: 5:30 - 6:30 p.m.
Public Forum: 6:30 - 7:30 p.m.
To Discuss the San Francisco Child Care Needs Assessment
&
To Recognize Mable Teng for her support of the SF CARES bill

Child care available by reservation.
To reserve, phone Tracie at 415-554-8990.

Note: Local child care councils are charged by the CA Department of Education, Child Development Division, to conduct a comprehensive Child Care Needs Assessment as the first step of development of a county-wide child care plan.

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DEPARTMENT OF CHILDREN,
YOUTH, & THEIR FAMILIES

DEBORAH ALVAREZ-RODRIGUEZ
DIRECTOR

WILLIE L. BROWN, JR.
MAYOR

Agenda

San Francisco Child Care Planning and Advisory Council
Wednesday, October 13, 1999 9:00 AM
City Hall – 1 Dr. Carlton B. Goodlett Place Room 416

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Brenda Lopez, Ingrid Mezquita
2. Special Introduction of New Members	Brenda Lopez
3. Approval of September Minutes	Ingrid Mezquita
4. Committee Reports:	
• Executive Committee	Brenda Lopez
• Membership Committee	Marie Salgado
• Finance Committee- Present CPAC Budget	Sally Large & Jackie Warren
• Needs Assessment Committee -Centralized Eligibility List – Present RFP and RFQ	Norman Yee & Gwen Henry
• Legislative	Linnea Klee
• After-school	
5. Policy Updates:	
• Welfare Reform	Michele Rutherford, DHS
• Community Care Licensing	Sue Humbert-Rico, CCL
• Head Start	Terry Cronan, Marion Wright Edelman Institute, SFSU
• Children and Families First Commission-Prop 10	Cheryl Polk, Miriam and Peter Haas Fund
6. Public Comments	
7. Adjournment	

CPAC members must contact Dolores G. Terrazas, Child Care Coordinator, at (415) 554-8791, if they cannot attend the CPAC meeting.

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Child Care Planning and Advisory Council

CPAC

Agenda

San Francisco Child Care Planning and Advisory Council
Wednesday, January 12, 2000
City Hall - 1 Dr. Carlton B. Goodlett Place Room 416
9:00 a.m. – 11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Brenda Lopez/Ingrid Mezquita
2. Approval of December Minutes	Brenda Lopez
3. Committee Reports:	
• Executive Committee	Brenda Lopez
• Membership Committee	Marie Salgado
• Finance Committee	Sally Large & Carol Rector
• Needs Assessment Committee	Norman Yee
• Legislative	Linnea Klee
• After School	
• Eligibility List Committee	Gwen Henry
4. Policy Updates:	
• Welfare Reform –Stage II time-out	Mitchell Rutherford
• Head Start	Terry Cronan
• Children and Families First Commission	Cheryl Polk
• Coordinators Report	

Public Comments
Adjournment

CPAC members must contact Lenise Liggett in the absence of Dolores G. Terrazas, Child Care Coordinator, at (415) 554-8990, if they cannot attend the CPAC meeting, thank you.

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Dolores G. Terrazas, Child Care Coordinator
Department of Children, Youth, and Their Families
1390 Market Street, Suite 918
San Francisco, CA 94102

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San Francisco Child Care Advisory Council
CPAC

Agenda

San Francisco Child Care Planning and Advisory Council
Wednesday, February 9, 2000
City Hall - 1 Dr. Carlton B. Goodlett Place Room 416
9:00 a.m. – 11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions — Brenda Lopez, Ingrid Mezquita
2. Approval of January Minutes — Brenda Lopez
3. Committee Reports:
   - Executive Committee — Brenda Lopez
   - Membership Committee — Marie Salgado
   - Ad Hoc Nomination's Committee
   - Finance Committee — Sally Large & Carol Rector
   - Needs Assessment Committee — Norman Yee
   - Legislative — Linnea Klee
   - Ad Hoc Repeal Prop 28 Committee
   - After School Committee
   - Eligibility List Committee — Gwen Henry
   - Ad Hoc w/c of Young Child Committee

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4. Policy Updates:

Welfare Reform	Mitchell Rutherford
Head Start	Terry Cronan
Children and Families First Commission	Cheryl Polk/A.Youngdahl
Coordinators Report	Dolores G. Terrazas

Public Comments
Adjournment

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The San Francisco
Child Care Planning
&
Advisory Council

9am – 11am
City Hall – 1 Dr. Carlton B. Goodlett Place
Room 416

Meeting Reminder

CPACs February meeting will be a full agenda, please be prepared to stay for the full meeting. Thank you.

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San Francisco Child Care Advisory Council

CPAC

Evening Meeting

Agenda

San Francisco Child Care Planning and Advisory Council
Wednesday, March 8, 2000

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City College Campus
33 Gough Street, Auditorium
San Francisco
Time: 5:30p.m. – 7:30p.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Brenda Lopez, Ingrid Mezquita
2. Approval of January Minutes	Brenda Lopez
3. Committee Reports:	
• Executive Committee	Brenda Lopez
• Membership Committee	Marie Salgado
• Nominations Committee	September Jarrett
• Finance Committee	Sally Large & Carol Rector
• Needs Assessment Committee	Norman Yee
• Legislative	Linnea Klee
• Ad Hoc Prop 10 Committee	Norman Yee
• As Hoc Week of Young Child	Carol Rector
• After School Committee	
• Eligibility List Committee	Gwen Henry

4. Policy Updates:	
Welfare Reform	Michele Rutherford
Head Start	Terry Cronan
Children and Families Commission	Cheryl Polk
Coordinators Report	Dolores G. Terrazas

Public Comments
Adjournment

Please contact Dolores G. Terrazas, Child Care Coordinator, at (415) 554-8791 if you cannot attend the CPAC evening meeting, thank you.

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San Francisco Child Care Advisory Council
CPAC

Agenda

San Francisco Child Care Planning and Advisory Council
Wednesday, April 12, 2000
City Hall - 1 Dr. Carlton B. Goodlett Place Room 416
9:00 a.m. – 11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Brenda Lopez, Ingrid Mezquita
2. Approval of January Minutes	Brenda Lopez
3. Committee Reports:	
• Executive Committee	Brenda Lopez
• Membership Committee	Marie Salgado
• Nominations Committee *Call for Vote	September Jarrett
• Finance Committee	Sally Large & Carol Rector
• Needs Assessment Committee	Norman Yee
• Legislative	Linnea Klee
• Ad Hoc Prop 10 Committee	Norman Yee
• Ad Hoc Week of Young Child	Carol Rector
• After School Committee	
• Eligibility List Committee *Report back of Selection	Gwen Henry

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4. Policy Updates:

Welfare Reform	Mitchell Rutherford
Head Start	Jean Van Keulan
Children and Families Commission *Conflict of Meeting Date	Cheryl Polk
Coordinators Report	Dolores G. Terrazas
CARES Status	Candice Wong

Public Comments
Adjournment

CPAC members must contact Dolores G. Terrazas, Child Care Coordinator, at (415) 554-8791, if they cannot attend the CPAC meeting, thank you.

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San Francisco Child Care Planning and Advisory Council (CPAC)
Quarterly Evening Meeting Agenda

Wednesday, September 13th, 2000
Visitation Valley Community Center
Classroom 2
50 Raymond Avenue
******6:00-8:00 p.m. ******

Public comments will be taken before or during each item

1. Roll Call and Introductions — Brenda Lopez, September Jarrett
2. Approval of Minutes — Brenda Lopez
3. Strategic Planning Process Discussion
4. Committee Reports
   - Executive Committee — Brenda Lopez
   - Membership Committee — Marie Salgado
   - Finance Committee — Sally Large & Ingrid Mezquita
   - Needs Assessment Committee — Norman Yee
   - Legislative — Linnea Klee
   - CEL — Gwen Henry
   - School Age — Tanya Twyman
   - Ad Hoc Compensation Committee — Margaret Jerene
5. Other Reports
   - City-Wide Child Care Coordinator — Dolores Terrazas
   - CPAC Management Consultant — Julie LeDuff
6. Policy Updates
   - DHS — Michele Rutherford
   - Licensing — Sue Humbert-Rico
   - Children and Families Commission — Cheryl Polk/A. Youngdahl
   - Head Start — Dr. Jean van Keulen
7. Old Business
   Formation of Health SubCommittee — Brenda Lopez
8. Public Comments
9. Adjournment

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CPAC members that are unable to attend the meeting please contact
Julie LeDuff, CPAC management Consultant @ (415) 606-CPAC (2722)

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San Francisco Child Care Planning and Advisory Council (CPAC)

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1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8900
Fax: 415/554-8965

Meeting Agenda
November 14, 2001

City Hall—1 Dr. Carl B. Goodlett Place, Room 416
9:00 a.m. –11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Ingrid Mezquita/Maria Luz Torre
2. Approval of October 2001 Minutes	Ingrid Mezquita
3. Committee Reports	
• Executive Committee	Ingrid Mezquita
• Finance Committee	Sally Large/Natalie Brutto
• Needs Assessment Committee	Michele Rutherford
• Legislative & Public Policy Committee	Linnea Klee
• CEL Committee	Dolores Terrazas/Candace Wong
• School Age Committee	Tanya Twyman
• Compensation Committee	Margaret Jerene
4. Other Reports	
• City-Wide Child Care Coordinator	Dolores Terrazas
5. Policy Updates	
• DHS	Michele Rutherford
• Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
6. Public Comments	
7. Adjournment	

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

Kate Wingerson
100 Larkin Street
San Francisco, CA 94102

San Francisco Child Care Planning and Advisory Council (CPAC)

4/01

Minutes of the November 14, 2001 Meeting, 9:00-11:00 a.m.
City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416

1. Roll Call and Introductions **Ingrid Mezquita/ Maria Luz Torre**

Members Present: Ingrid Mezquita, Margie Stokes, Natalie Brutto, Marie Lee, Sally Large, September Jarret, Margaret Jerene, Brenda Lopez, Gwen Henry , Maria Luz Torre (note taker), Sue Humbert Rico, Stephen Santos-Rico, Michele Rutherford, Tanya Twyman, Oscaryne Williams

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Absent: Linnea Klee
Guests: Rick Spear, Candace Wong
Staff: LaTonya Harris

2. Approval of October 2001 Minutes **Ingrid Mezquita**

___ moved that minutes be approved, ___ seconded the motion. Minutes was approved as corrected.

3. Committee Reports

- **Executive Committee -** Chair reported, she discussed --. **Ingrid Mezquita**

Position paper was presented at the Women's Caucus on Oct 25th. Steve Santos Rico has volunteered to be the Chair of the Membership Committee. Ingrid told the CPAC of her intention to resign from CPAC due to family emergency. Margaret will be stepping in an acting capacity as Chair of CPAC until a new chair is selected.

- **Finance Committee** **Sally Large**

A written budget was submitted. Please refer to copy of the Budget report. This committee meets regularly every 3rd Tuesday, 3:00 pm at 50 Belcher St. We do not have the money yet from the State. The Proposed Budget as it is now is the same as it was in June 2001. Dolores inquired from the State to find where the money is located right now and we did not get a definite response. We will send a request to allow CPAC to carry over the money to next year. The Executive Committee will work on this letter . Dolores further recommended that we go the Prop 10 Commission regarding funding for CPAC staff.

Expenses will be advanced by DCYF.

CPAC Position is separated into 2 : 1) Consultant, which is temporary and is currently filled by LaTonya. 2)The second position is a Management position. It was recommended that the formula for staffing budget be stated (amount x number of weeks) The consultant position is interim until December 2001. The CPAC FTE is prorated for 35 weeks . This assumes that this position is filled in January.

Michelle moved that the interim budget be approved with an amendment adding that the CPAC FTE is prorated for 35 weeks. September Jarret seconded. Motion passed.

- **Needs Assessment** **Michele Rutherford**

Met with Urban Institute and went over the requirements for the data we are requesting. They are also looking into figures for Headstart eligibility. The dilemma is that the Census Data for Income will not be released until next year. They are going to explore options on how to extrapolate income data : by neighborhood, by region. We are interested in the neighborhood grouping. If the cost is beyond our budget, funding may be done with private grants. The age grouping will be 0-2, 3-5, 6-13. There is a net loss of 9,000 children (ages birth to three in the city). An understanding of how many kids are low-income and how many of those low-income are subsidized is really important for planning priorities and provider planning. CCSF has done a data analysis of children being served and under what program. For FCCH – it can help in determining range of how many they can serve and are being served.

Oscaryne noted the reasons why children are leaving the City – unaffordable rent, Section 8 is not being accepted, expensive to live here. There was more discussion on housing crisis and how it impacts our children population. Next meeting is Tuesday before Thanksgiving at 9:00, DHS 8th Floor.

- **Legislative And Public Policy Committee** **Linnea Klee**

Mentioned the article in the SJ Merc News on childcare. We reviewed the Legislative and Public Policy Agenda for CPAC (see written report). Two bills passed that are relevant to before and after-school programs: 1) AB 6 and 2) A.B. 297. Both of these expand the hours that programs can provide before and after school care without being licensed.
SHR – Safe School Learning – where are they located? We've been struggling with trying to identify the school-age program.

There was discussion on the Management Bulletin No 01-18. Letters were sent out to approximately 300 families in Stage 2 on Nov 1- 2, 2001 notifying them of their time-out dates.

CPAC's position was submitted to the Women's Caucus.

LK recommended that a letter be sent to the Mayor on behalf of CPAC to make sure he understands the issues and the impact of the all these proposed changes. According to Dolores Terrazas, the mayor is up-to-date on this.

Discussion: Margaret inquired if there is any effort to organize parents. Maria mentioned that parents have been calling Parent Voices ever since notices to Stage 3 parents went out. It was also noted that Rachel Gordon of the Chronicle is doing a story on timing out families. A lot of efforts are going on to push the campaign for child care and review best possible scenario for families. It was noted that investments for child care go beyond just the child care issues. It was moved by Linnea that CPAC write a letter to the Governor, and send a copy to the Mayor . Margaret added that a follow-up letter be sent out to people who attended Emergency Meeting on November 1. Community letter should be an alert. There was discussion on the language. Motion: LK moved, MR seconded. Motion passed.

- **CEL Committee** **Dolores Terrazas**

CEL started exporting CCSF (largest provider) data into the CEL. This is the biggest data file. They are working with Compumentor and providers. Then, all the CDE programs will be moved weekly to a port - the calendar has been established for this. We have not received the check for the CEL from the state yet but we were assured that we will receive check by end of the year. LaTonya Harris submitted additional paper work (re:RFP process) to the state. Children's Council We have $25,000 in the CEL line item to purchase equipment. We are in a relatively good position compared to other participating counties. We met with Andy Wong, of JMPT, an evaluator group. DCYF staff working with the Children's Portal were also present. There was an exploratory discussion on how children are accessing or not accessing specific types of subsidy and where in the city they are accessing these.

- **School Age Committee** **Tanya Twyman**

No report.

- **Compensation Committee** **Margaret Jerene**

No report, no meeting. We are considering merging a meeting with another committee.

- **Week of the Young Child Committee**

338-3588 meets 6:00-7:00 Thursdays at SFSU. April 7-13, 2002.

- **Membership Committee** **Stephen Santos Rico**
  Will be working with Dolores T to discuss appointments that need to be followed-up

4. Other Reports

- **City-wide Child Care Coordinator**
  Debbie Alvarez-Rodriguez is resigning from DCYF effective Dec 1 and moving on to a start-up Foundation that are developing efforts that has community impact ($300M).
  Prop D RFP coming out Feb 28. Prop D. Draft Ordinance for CPAC is done. Majority of the CPAC members will be voted on (?)_____.
  SFUSD Child Development Program – La Donne Lowe is gone.
  Interfund transfer process are being discussed. RFP for afterschool is 25,000 for @ Supervisorial District for planning – this will determine priorities for the 11 districts.
  NAEYC deadline of proposals is Jan 18 (New York).

  (Proposed that we move to Brooks Hall so the space is more.....)

5. Policy Updates

- **DHS**

Family Child Care Portion of the WAGES+ is at risk because it is a new addition, susceptible to cuts.
For Centers: Wage increases and Step Increases - validator coming in on June 2003. We are waiting for a Mayor's Budget Instructions before Thanksgiving.

MJ – CAEYC validation project, if you are a provider they will help providers go through accreditation process (on website).

DT – inform LPC of who in their counties are participating in their Programs.

- **Licensing** **Sue Humbert Rico**

No report from Sue. September Jarret noted backlog of fire clearances for centers.

- **Children and Families Commission** **Rick Spear**

No Report

- **Announcement:**

LPC's can submit proposals to their local Prop 10 Comsn.
DT : we need to advise the Prop 10 Comsn re: try the issue of RFP's re- school readiness ... there is concern that the school district is going to carry it (why?) LK: the idea is that the school will partner with CBOs. MR: It is being framed at the SFUSD level. Representation from CPAC.
SJ: Keep your eyes on the mail – DEC 12 event - $1000,000 investment from Providian....

Evening meeting of CPAC on Dec 12, 2001.

6. Public Comments

7. **Adjournment –** Meeting adjourned at 11:10

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900 * San Francisco, CA 94102 * Phone: 415/554-8900 * Fax: 415/554-8965

1/12

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12/12/01

Meeting Agenda
December 12, 2001

City College Auditorium—33 Gough Street
5:00 p.m. –6:15 p.m.

!!!!! **PLEASE NOTE:** DUE TO THE CHILD CARE VIGIL, THIS EVENING MEETING WILL BE SLIGHTLY ***EARLIER*** AND ***SHORTER*** THAN USUAL !!!!!

Public comments will be taken before or during each item.

1. Roll Call and Introductions — Margaret Jerene/Maria Luz Torre
2. Approval of November 2001 Minutes — Margaret Jerene
3. Committee Reports
   - Executive Committee — Margaret Jerene
   - Finance Committee — Sally Large/Natalie Brutto
   - Needs Assessment Committee — Michele Rutherford
   - Legislative & Public Policy Committee — Linnea Klee
   - CEL Committee — Dolores Terrazas/Candace Wong
   - Compensation Committee — Margaret Jerene
   - Membership Committee — Stephen Rico
4. Other Reports
   - City-Wide Child Care Coordinator — Dolores Terrazas
5. Policy Updates
   - Licensing — Sue Humbert-Rico
6. Public Comments
7. Adjournment

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HOLIDAY REFRESHMENTS WILL BE PROVIDED.
SO, PLEASE BRING HOLIDAY SPIRIT AND CHEER!
AND JOIN US AS WE CELEBRATE THE HOLIDAYS AND TOAST TO THE NEW YEAR!

ALSO JOIN US FOR THE CHILD CARE VIGIL TO BE HELD AT THE STATE BUILDING, 350 MCALLISTER ST., 6:00 P.M., FOLLOWING THE CPAC MEETING.

San Francisco Child Care Planning and Advisory Council (CPAC)

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1390 Market Street, Suite 900
San Francisco, CA 94102

Kate Wingerson
Government Information Center
100 Larkin Street
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San Francisco Child Care Planning and Advisory Council (CPAC)
Minutes of the December 12, 2001 Meeting 5:00 – 5:45 pm
City College Auditorium
33 Gough Street

1. **Roll Call and Introductions** were conducted by Margaret Jerene.

- **Members in Attendance:** Gwen Henry; Sue Humbert-Rico; September Jarrett; Margaret Jerene; Sally Large, Michele Rutherford, Stephen Santos-Rico; Margie Stokes; Oscaryne Williams; Candace Wong (not yet official).

- **Members Absent**: Natalie Brutto; Linnea Klee; Marie Lee; Brenda Lopez; Maria Luz Torre, Tanya Twyman; and Dolores Terrazas (not yet official).

2. **Approval of November 2001 Minutes**. The minutes were approved with the following amendments: Candace Wong was not present at the meeting; the Finance Committee meets at 6:00 pm, not three pm; and September Jarrett provided several written clarifications (Rico, Rutherford. Unanimous.).

3. **Committee Reports**. The Chair requested brevity in reports and requested that all members attend the child care vigil to be held at 6:00 pm at 350 McAllister Street.

- **Executive Committee**: Margaret Jerene reported. The Executive Committee has focused on developing a job description for a staff position. While it is not final, it is anticipated that the pay will be approximately $50,000/year. Requiring a BA and relevant experience. Please spread that word that CPAC is looking for staff.

- **Nominations for Officers**
  Nominations were held to replace Ingrid Mezquita's position as Chair due to her resignation in November and a space that was left vacant during the last election, First Vice Chair.

  - Michele Rutherford nominated **September Jarrett for Chair** position.

  - Stephen Santos Rico nominated **Brenda Lopez for First Vice Chair** position.

  - No additional nominations were made.

Elections will be held by ballot at the January meeting. Please attend to vote.

- **Finance Committee.** Natalie Brutto, Treasurer was absent. Sally Large reported. The CPAC Contract payment from the State has not yet been received. Minor expenses and staffing are being covered by unrestricted funds and some other sources. CEL funds are being disbursed. The AB212 contract from the State for $800,000 was reportedly sent by the State but has not been located at SFUSD. The CEL contract for $192,000 is still pending at the State level.

- **Needs Assessment Committee.** Michele Rutherford provided a written report. The Committee will not meet in December and will reconvene in January.

- **Legislative Committee.** Linnea Klee was absent and September Jarrett reported. All members were encouraged to attend tonight's child care vigil. Thanks to excellent advocacy work and favorable coverage by the media, the Governor has extended Stage 3 child care with one time funding through June 30, 2001. Congratulations to all, especially Parent Voices, on this victory. However, this is a temporary solution and advocacy efforts must continue to create a long term solution for working families. CPAC members joined a meeting of the San Francisco Providers Association with staff from Migden, Burton, Shelley and Spier offices as well as a regional representative from the Governors office. Staff indicated that the power dynamics in the legislature are changing and that alliances with Southern California are important. The Governor's Budget to be released in January will be the next, critical opportunity to understand the direction the Governor will be taking with subsidy reform. Parent Voices reported that the Sacramento Bee and San Jose Mercury ran stories supporting the changes that Government has proposed. More advocacy is needed.

- **CEL Committee.** Candace Wong reported. The CEL work group met while awaiting funding from the State. Data will be migrating to the new system from January through May. The full CEL Advisory Committee is anticipated to meet in February, with a date yet to be scheduled.

- **Compensation Committee.** Margaret Jerene reported. No meeting was held.

- **Membership Committee.** Stephen Santos Rico the new Chair reported. He has met with Dolores Terrazas to review the task for the Committee and will meet again to construct a membership and appointment strategy. E-mail will be sent regarding upcoming meeting times.

4. **Other Reports.**

- **City Wide Child Care Coordinator.** Dolores Terrazas was not in attendance.

5. **Policy Updates.**

- **Licensing.** Sue Humber Rico indicated that there was no new information to share.

6. **Public Comments.**

- A current roster of members was distributed.

- Margaret Jerene announced an upcoming CDPAC leadership conference in February and CAEYC internship information.

- Oscaryne Williams is a member of the Membership Committee and would like to be notified of meetings.

- Stephen Santos-Rico announced that two new courses on the Early Childhood Rating Scale (ECRS) and the Family Day Care Rating Scale (FDCRS) were recently approved by the City College curriculum committee and will be offered in spring.

- LaTonya Harris was thanked for her excellent interim staffing work for CPAC. She was recognized for outstanding leadership. She will be joining Oakland Head Start.

7. **Adjournment.** The meeting was adjourned at approximately 5:45 pm. (Stokes, Williams, Unanimous).

San Francisco Child Care Planning and Advisory Council (CPAC)

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Kate Wingerson
Government Information Center
100 Larkin Street
San Francisco, CA 94102

San Francisco Child Care Planning and Advisory Council (CPAC)

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1/9/02

Meeting Agenda
January 9, 2002

City Hall—1 Dr. Carl B. Goodlett Place, Room 416
9:00 a.m. –11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions	Margaret Jerene/Maria Luz Torre
2. Approval of October 2001 Minutes (minutes of 12/13/01 attached)	Margaret Jerene
3. Committee Reports	
• Executive Committee	Margaret Jerene
• Finance Committee	Sally Large/Natalie Brutto
• Needs Assessment Committee	Michele Rutherford
• Legislative & Public Policy Committee	Linnea Klee
• CEL Committee	Dolores Terrazas/Candace Wong
• School Age Committee	Tanya Twyman
• Compensation Committee	Margaret Jerene
4. Other Reports	
• City-Wide Child Care Coordinator	Dolores Terrazas
5. Policy Updates	
• DHS	Michele Rutherford
• Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
6. Public Comments	
7. Adjournment	

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FRANDELJA ENRICHMENT CENTER

Job Announcement

Position Title: Program Director

Salary Range: $42,000 – $47,000

Location: FranDelJA Enrichment Center, 950 Gilman Avenue, San Francisco, CA 94124

The Program Director performs program development and monitoring, administrative, and supervisory functions. The Program Director is responsible for supervision of all program staff and developing positive parent/center relations.

Responsibilities:

- Assist Executive Director with grant writing, fund development and reports to funders.
- Advise Executive Director of program budget needs.
- Assist Executive Director to develop, monitor and maintain budget
- Ensure center adherence to CDE, Head Start/other funding source requirements and licensing regulations, terms and conditions
- Hire, with approval of Executive Director, and supervise all staff.
- Supervise Head Teachers
- Oversee, develop and implement all aspects of nutritional program.
- Develop and implement program and parent policies.
- Develop and implement curriculum model.
- Develop and implement child assessment process.
- Provide orientation and training for all new staff.
- Co-facilitate staff meetings with Executive Director.
- Support center communications and relations with staff and parents.
- Plan and lead parent meetings and workshops.
- Support relationship with all public and private entities
- Represent FranDelJA at CPAC, and other community organizations

[1]

Qualifications:
BA College degree in Early Childhood Education, Social Work, Child Welfare or related field. Minimum of 3 years supervisory and managing a childcare center. Must have good verbal and written communication skills, leadership, self-direction and the ability to team work effectively with varied staff and families. Knowledge of CDE and Head Start Program required. Must have Program Director permit or be eligible for a waiver for same.

---

[1] Revised 12/6/01

San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8900
Fax: 415/554-8965

SF
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1/13/02

Meeting Agenda
Feburary 13, 2002
City Hall—1 Dr. Carl B. Goodlett Place, Room 416
9:00 a.m. –11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions — September Jarrett /Maria Luz Torre
   Special Introduction- *Marin Marin, Executive Director, Child Development Division, SFUSD*

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2. Approval of January 2002 Minutes — September Jarrett

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3. Committee Reports *(to be submitted in writing)*
   - Executive Committee — September Jarrett
   - Finance Committee — Sally Large/Natalie Brutto
   - Needs Assessment Committee — Michele Rutherford
   - Legislative & Public Policy Committee — Linnea Klee
   - Membership — Stephen Santos-Rico
   - CEL Committee — Dolores Terrazas/Candace Wong
   - Ad Hoc Week of the Young Child — Carol Rector
4. Other Reports*(please submit in writing if possible)*
   - City-Wide Child Care Coordinator — Dolores Terrazas
5. Policy Updates *(please submit in writing if possible)*
   - DHS — Michele Rutherford
   - Licensing — Sue Humbert-Rico
   - Children and Families Commission — Rick Spear
6. ****Special Presentation and Discussion: State Budget Child Care Impacts & Advocacy Strategies****
7. ****Special Presentation : Children's Fund RFP Presenation by Department of Children, Youth and Their Families****
8. Public Comments
9. Adjournment

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January 23, 2002

Dear Child Care Leaders and Community Members:

I am writing to inform you of a ***unique opportunity to join the San Francisco Child Care Planning and Advisory Council (CPAC).*** CPAC sets and drives the child care agenda for San Francisco.

More specifically, CPAC is a legislatively mandated body that advises, The Mayor, the Board of Supervisors, and Superintendent of Schools, on child care program and policy issues, conducts research and analysis, makes recommendations on California Department of Education funding, and coordinates county wide projects to assist the development of child care. CPAC consists of 30 members who are appointed from a list of qualified nominees submitted by members of the Board of Supervisors, the Board of Education and/or the Superintendent of Public Schools.

As you know, San Francisco is a leader in early care and education and CPAC is currently involved in several important projects including:

- Crafting a centralized eligibility list for subsidized child care in San Francisco in order to better serve families;
- Funding the SF CARES program to ensure that we have a stable, qualified, compensated workforce;
- Mapping child care needs and priorities on a neighborhood level; and
- Advocating for investments and innovations in the child care system at the local and state level.

CPAC is currently seeking new members and we want to encourage you and members of your community to consider joining our efforts to improve the supply, quality and delivery of child care services to San Francisco children and families. I have enclosed a form, which more fully describes the process. ***Please consider joining CPAC by submitting the attached form and statement of qualifications by the February 13, 2002 deadline.***

If you have any questions, about the work of CPAC or the nominations process, please do not hesitate to call me at (510) 893-3811 ext. 319 or Stephen Santos Rico, Membership Chair at (4150 239-3172.

Thank you for considering joining CPAC and spreading the word about this unique opportunity.

Sincerely,

September Jarrett
Chair

This form and an attached applicant statement must be received by Dolores Terrazas, *Department of Child, Youth and Their Families*

1390 Market Street, Suite 900 San Francisco, CA 94102 Fax: (415) 554-8965

THE DEADLINE FOR RECEIPT IS February 13, 2002

Name: _____

Address (work or home): _____

_____ Zip Code: _____

Phone (day time): _____ Fax: _____

Phone (evening): _____ E-mail: _____

Applicants for CPAC must work or live in San Francisco County, and should exhibit:

1) a strong commitment to advocating for increased quality child care services;
2) an ability to make information-based decisions; and
3) excellent leadership skills.

Child Care Planning and Advisory Council member's duties include:

1. Participation in one orientation and/or retreat per year;
2. Attendance at a minimum of eight CPAC meetings per year;
3. Participation in subcommittee work;
4. Thoughtful and consistent response to concerns of the Board of Supervisors, Board of Education, Superintendent of Schools, parents, child care providers, and the general public.

Check all categories under which you are applying for nomination. See reverse side for description of categories.

❑ Child Care Consumer ❑ Child Care Provider

❑ Public Agency Representative ❑ Community Representative

The Child Care Planning and Advisory Council has a strong commitment to ensuring geographical, ethnic, and gender diversity on CPAC. Please complete the following:

What district of San Francisco do you work: _____

What district of San Francisco do you live: _____

❑ Male ❑ Female

❑ White ❑ African-American ❑ Hispanic/Latino Origin ❑ Asian/Pacific Islander

❑ Native American ❑ Other: _____

APPLICATION STATEMENT:

On a separate page, attached to this form, please explain in your own words your qualifications for serving on the Child Care Planning and Advisory Council. Describe your community, professional, or personal experiences that enable you to provide leadership and work collaboratively with diverse groups of people. *Please list specific contributions you would make to the work of CPAC.* **We are <u>unable to accept</u> statements longer than ONE 8½ x 11 typed page (or two handwritten pages), or without signature and date below. For questions, please call (415) 239-3172 to speak with Stephen Santos Rico, Chair of the Membership Committee.**

I understand that this application will be processed as described on the reverse side, and does not guarantee me a position on the Steering Committee. I will be informed of my status during each stage of the process.

_____ _____

Signature Date

San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8900
Fax: 415/554-8965

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Meeting Agenda
March 13, 2002
Children's Council of San Francisco, 445 Church Street, Room 120
***Note New Time:* 6:30 to 8:30 p.m.**

Public comments will be taken before or during each item.

1. Roll Call and Introductions — September Jarrett/Maria Luz Torre
2. Approval of February 2002 Minutes
3. ******Special Item: San Francisco City Budget presented in collaboration with Coleman Advocates, Family Child Care Association, SF Providers Association******
   - Overview City Fiscal Position
   - The Local Budget Process & Calendar
   - Presentation of Local Child Care Platform
   - Discussion
   - Adoption of Local Budget Strategy
4. ******Special Item: School Readiness presented by the Children and Families Commission******
   - Overview of School Readiness in California
   - San Francisco's Approach
   - Discussion
   - Next Steps
5. Committee Reports (*will be presented in writing only*)
   - Executive Committee — September Jarrett
   - Membership Committee — Stephen Santos Rico
   - Finance Committee — Sally Large/Natalie Brutto
   - Needs Assessment Committee — Michele Rutherford
   - Legislative & Public Policy Committee — Linnea Klee
   - CEL Committee — Dolores Terrazas/Candace Wong
6. Other Reports (*will be presented in writing only*)
   - City-Wide Child Care Coordinator — Dolores Terrazas
   - DHS — Michele Rutherford
   - Licensing — Sue Humbert-Rico
   - Children and Families Commission — Rick Spear
7. Public Comments
8. Adjournment

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Next Meeting: Wednesday April 10, 2002
9:00 am to 11:00 am
City Hall, Room 416
Discussion Topic: Nominations and Statewide Child Care Subsidy "Reform"

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San Francisco Child Care Planning and Advisory Council (CPAC)

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San Francisco, CA 94102
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31
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/10/02

Meeting Agenda
April 10, 2002
City Hall—1 Dr. Carl B. Goodlett Place, Room 416
9:00 a.m. –11:00 a.m.

Public comments will be taken before or during each item.

1. Roll Call and Introductions	September Jarrett/Maria Luz Torre
2. Approval of March 2002 Minutes	September Jarrett
3. Committee Reports	
• Executive Committee	September Jarrett
• Membership Committee	Stephen Santos Rico
• Finance Committee	Sally Large/Natalie Brutto
• Needs Assessment Committee	Michele Rutherford
• Legislative & Public Policy Committee *Update: State Child Care Subsidy Reform*	Linnea Klee
• Week of the Young Child	Carol Rector
4. Other Reports	
• City-Wide Child Care Coordinator	*presented in writing*
5. Policy Updates	
• DHS	Michele Rutherford
• Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
6. *** Special Presentation and Discussion*** Criminal Clearance Exemptions in Child Care	Community Care Licensing & Child Care Law Center
7. *** Special Presentation and Discussion*** City Priorities for Early Head Start Expansion	Needs Assessment Committee
8. Public Comments	
9. Adjournment	

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Cheryl Polk, Ph.D., Commission Chair
Executive Director, Miriam and Peter Haas Fund

Michele Rutherford, Commission Vice Chair
Program Manager, Child Care Policy & Planning

COMMISSIONERS:
Margaret Brodkin, Executive Director
Coleman Advocates for Youth
Lucy Crain, M.D., M.P.H., FAAP, Clinical Professor
UCSF Department of Pediatrics
Chris Daly, Supervisor
San Francisco Board of Supervisors
Brenda Lopez, Executive Director
Department of Children, Youth & Their Families
Francisco Ramos-Gomez, D.D.S., M.S., M.P.H.,
Associate Professor
Pediatric Dentistry, Division of Pediatric Dentistry, UCSF
Virginia Smyly, Deputy Director
Department of Public Health
Community Health Promotion & Prevention Branch
Raymond Weisberg, M.D., Board of Directors
American Cancer Society

From Day One

SAN FRANCISCO CHILDREN AND FAMILIES COMMISSION

February 15, 2002

Dear Colleagues:

Presently, the San Francisco Children and Families Commission (SFCFC) is conducting community meetings relevant to the School Readiness Initiative (SRI) at selected sites. The Initiative's aim is to support children and their families readiness for school through focused investments in the areas of: Early Care and Education, Parenting/Family Supports, Health and Social Services, School's Readiness for Children and Program Infrastructure and Administration. For your information, the SRI will target 5 elementary schools and their respective neighborhoods, namely, Cesar Chavez, Starr King, Dr. Charles Drew, Golden Gate and John Muir. Critical to the success of the SRI is to assess the strengths and needs of families in the neighborhoods targeted for Year 1 of the SRI. As such, your participation in these meetings will help to determine what activities and/or programs the Commission should sponsor.

The following is a calendar of meetings currently scheduled:

Starr King: April 4th, 9:30-11:30 a.m. Room 200 (1215 Carolina St.)
John Muir: April 4th, 2:00-4:00 p.m. in the Faculty Lunch Room (380 Webster St.)
Dr. Charles Drew: April 9th, 4:00-6:00 p.m. Faculty Lounge (50 Pomona St.)

If you have any questions, please feel free to contact Camilo Otero as soon as possible at 415-557-6854, or at cotero@dcyf.org. Thank you in advance for your time and we look forward to working alongside you.

Sincerely,

Camilo Otero
School Readiness Coordinator

FOX Plaza ♦ 1390 Market Street ♦ Suite 900 ♦ San Francisco ♦ CA 94102
415.934.4849 ♦ 415.565.0494 fax ♦ www.sfkids.org

CHILD CARE LAW CENTER

973 Market Street, Suite 550, San Francisco 94103

(415) 495-5498

M E M O R A N D U M

TO: Child Care Providers & Advocates

FROM: Christine Cleary, Managing Attorney
Child Care Law Center

DATE: April 4, 2002

RE: Compliance With Governor's Executive Order Regarding Criminal Record Exemptions

---

Introduction

The Child Care Law Center has worked for the last week with a team of pro bono lawyers at Morrison & Foerster to prepare a legal response for child care providers concerned about their responsibilities and potential liability *vis a vis* the Governor's Executive Order requiring the immediate disclosure of the names of each person in their employ or their home who has received a criminal record exemption from the Department of Social Services. While we are looking into many of the legal issues presented by the order and the DSS directive, we wanted to get critical information to providers concerned about compliance as quickly as possible.

In short, the response to the DSS directive that CCLC suggests after reviewing current legal research is the following: (1) Immediate compliance with the directive by every licensed child care provider is advisable because it is unlikely that providers will incur any liability for violating their exempted employees' privacy rights and noncompliance could lead to the suspension of a provider's license. (2) Prior notice to exempt employees and a carefully worded letter to parents will help minimize employee concerns and parental fears. A lengthier explanation for this position follows.

We understand that this action by the Governor has created havoc for child care providers concerned about doing the right thing. We hope that the above information will be of some assistance in the short run, and we will be providing more information as we make our way through the thorny legal issues presented by the directive. We remind the field that the Child Care Law Center has a general information and referral line for parents, providers, and others with questions about child care on Mondays, Tuesdays, and Thursdays from noon to 3:00 p.m. We encourage you to call (415) 495-5498 to discuss with an attorney any immediate issues that your programs are dealing with as the result of the directive that have not been addressed in this memo.

Legal Explanation

This memorandum provides specific information to child care providers regarding compliance with the Governor's Order and the subsequent DSS Directive on the following issues:

(1) What steps should immediately be taken by licensed child care providers who are concerned about their potential liability for complying with the Department of Social Services' requirement ("the Requirement") to disclose to parents the fact of their employees' criminal record exemptions?

(2) What method of compliance will best minimize the risk of lawsuits by employees, over-reaction by parents, and negative media attention?

1. Information Regarding Compliance with the Requirement

While this memo does not address all of the legal issues presented by the Governor's Order, in light of recent case law the Child Care Law Center's ("CCLC") legal research suggests that licensed child care providers in California who comply with the Requirement are unlikely to be held personally liable for complying, and noncompliance could result in suspension of their license.

Child care providers who comply with the Requirement are unlikely to incur liability for violation of their exempted employee's privacy rights. First, if an employee sued for a violation of privacy rights, a judge or a jury would take into account that the child care provider disclosed this information as a result of a Requirement imposed by its licensing authority.

Second, under present law, disclosing a criminal record exemption is not likely to be found to be a privacy violation. In *CBS Broadcasting, Inc. v. Superior Court* (2001) 91 Cal. App. 4th, 892, the California Court of Appeals held that the fact that an individual has received a criminal record exemption is a public record under the California Public Records Act. Since the court held that the exemptions were public records, disclosing the exemptions to parents would not be a privacy violation. It is important to note, however, that the exact crime exempted was not part of the court's ruling, and employers could face potential liability for revealing what crime was exempted without having the employee's written permission.

On the other hand, noncompliance with the Requirement raises a real risk of license suspension. DSS has warned that it will review records and issue citations for noncompliance with the Requirement. Given the political climate in which the Requirement was adopted, a child care provider who does not comply with the Requirement should expect that DSS will follow through with a citation and ultimately a suspension of the providers' license.

Thus, because the consequences of noncompliance are likely to be greater than the likelihood of success of a lawsuit by an employee claiming invasion of his or her privacy rights, CCLC believes that the best course of action right now is for licensed child care facilities and homes to comply with DSS's Requirement.

2. Compliance With The Executive Order As Implemented By DSS: Employer-Employee Notification To Minimize Confidentiality Violation, Parental Fears, And Media Reaction.

Although there does not seem to be any law that specifically addresses the situation here – the appropriate procedure for compliance with a mandated disclosure of an employee's criminal record exemption from a state agency – there are some legal precedents that provide some help. Specifically, there are some situations where the disclosure of similar records or information is made only after giving notice to the person whose records or information will be disclosed. For example, when an employee's records are subpoenaed from an employer, the employee or the employee's attorney needs to get notice prior to the records being turned over; and again, an agency cannot disclose any personal information about a person, even if it has gotten a subpoena or court order for the information, unless the agency attempts to notify the person first. Therefore, giving notice to employees before disclosing information to parents seems to be a good idea.

We believe that providing notice serves two purposes. First, it demonstrates the reasonableness of the child care provider in implementing the Requirement. Second, it informs the employee that the child care provider is acting under a direct requirement of the DSS. CCLC suggests that child care facilities and homes first send notifications to their employees and staff members of the Requirement, including their intent to disclose exactly the information requested and nothing more, prior to actually sending out the parental notifications. *See* Exhibit A. The facilities or licensed homes should then draft a letter to parents, such as the draft sample letter attached to this memorandum as Exhibit B, that complies with the Requirement by requesting the parent's signature acknowledging receipt of the notification, but also attempts to address parental concerns about the impact of the employees' work with their children.

CHILD CARE FACILITY NAME
ADDRESS

IMPORTANT NOTICE
PLEASE READ CAREFULLY

This notice is to inform you that as a result of a letter by Governor Gray Davis dated March 21, 2002 to the California Department of Social Services, the Department of Social Services has directed all licensed child care providers in the State of California, including us, to take the following actions immediately:

- Make sure that everyone at our facility is fingerprinted before working or being present in the facility;
- Notify all parents of the identity of any licensee, current or future staff member, or other adult associated with our facility, including adults living in the home, who has been granted a criminal record exemption and obtain the parents' signature acknowledging the receipt of such notice; and
- Prominently display a parents' rights poster made by the Department of Social Services.

To comply with the DSS directive we will be sending out letters to all parents who use our facility's child care services with the following information: (1) your identity as a staff member or an adult licensed to work at, live in, or be connected with this facility; and (2) the fact that you received a criminal record exemption from the Department of Social Service to work here. No other information is required to be released. No other information will be released at this time or without further written notice.

Please be advised that because of a recent decision by the California Court of Appeals – *CBS Broadcasting, Inc. v. Superior Court* (2001) 91 Cal. App. 4th 892, 906-08– the identity of each individual who is granted a criminal conviction exemption and the identity of each licensed child care facility employing such an individual is a matter of public record under California's Public Records Act. Because of that decision our disclosure of the information requested by DSS to parents is not considered a breach of your privacy rights, but merely the disclosure of a public record. While we may not agree with the court's decision, we must disclose the information because DSS is our licensing agency.

If you have any questions, please contact the appropriate Community Care Licensing Division Child Care Office in your area by locating it on the California Department of Social Services' website at ccld.ca.gov/docs/attachments/childcare_rolist.pdf. You may also contact the Child Care Law Center for legal information and referrals on Mondays, Tuesdays and Thursdays from noon to 3:00 p.m. at (415) 495-5498.

CHILD CARE FACILITY NAME
ADDRESS

IMPORTANT NOTICE
PLEASE READ CAREFULLY

This notice is to inform you that as a result of a letter by Governor Gray Davis dated March 21, 2002 to the California Department of Social Services, the Department of Social Services has required all licensed child care providers in the State of California to notify parents of the identity of any licensee, current or future staff member, or other adult associated with our facility, including adults living in the home, who has been granted a criminal record exemption to work here. In compliance with that requirement, please be advised that the following individuals have received a criminal record exemption to work or live here:

_____,
_____,
_____,
_____.

All these individuals have provided and continue to contribute very valuable services to our facility, and, together with the rest of our staff, allow us to provide your children with the best child care services that we can. Please be assured that your children's safety and well-being continues to be our priority, and that we will keep you informed of any further developments in this regard. In the meantime, please sign the enclosed form acknowledging your receipt of this Notice and return it to the address above at your earliest convenience.

Please also be advised that it is the Department of Social Services, and not our facility, which supervises and implements the procedure for obtaining criminal record exemptions, including the childcare background check process, which is conducted by the Department's Caregiver Background Check Bureau. We are not permitted to provide any information regarding the reasons for the exemption, so please do not ask us. We can tell you, however, that criminal record exemptions are required for any criminal conviction other than a minor traffic violation, including misdemeanors, felonies, and convictions that occurred a long time ago. Furthermore, the Department of Social Services is not permitted to grant criminal record exemptions for a variety of violent and serious felonies, including those involving harm to children. The department is required to conduct a careful review before granting exemptions, and each person receiving an exemption is required to show proof of rehabilitation.

If you have any questions, please contact the appropriate Community Care Licensing Division Child Care Office in your area by locating it on the Department of Social Services' website at ccld.ca.gov/docs/attachments/childcare_rolist.pdf. Further information about the criminal record exemption process may also be obtained by contacting the Department's Caregiver Background Check Bureau at (916) 274-6200 or logging on to the Department's website at http://ccld.ca.gov//docs/exemption.htm. You may also contact the Child Care Law Center for legal information and referrals on Mondays, Tuesdays and Thursdays from noon to 3:00 p.m. at (415) 495-5498.

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market St. #900 ◆ San Francisco, CA 94102 ◆ 415/554-8900 ◆ 415/554-8965 fax

UPDATE!

FULL MEMBERSHIP COMMITTEE MEETING IS CANCELLED ON MAY 8TH, 2002

Please attend the Wednesday, May 8th, meeting in Sacramento!

Everyone is encouraged to let his or her voices be heard in Sacramento for the Governor to hear. Legislature must hear that quality CHILD CARE is a #1 priority for working families. A 15-passenger van will be available on Wednesday, May 8th leaving at 8am from the front of the 1231 Market Street, Ramada Hotel at the Civic Center. Spaces are limited. To reserve a seat please contact Maria Luz Torre at 415-276-2941.

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SAVE THE DATE!
APPLICATION PLAN FOR SB 1703

Wednesday, May 15th, 2002

3:00 – 5:00 pm

Department of Children Youth and Their Families

1390 Market Street, Suite 900

The Child Care Planning and Advisory Council invites you to attend a discussion and update on a state funding opportunity **SB 1703**, designed to *Increase Capacity of Children with Disabilities*.

Please RSVP to Kahala Drain at 415-557-9930 if you be attending the meeting.

CPAC EXECUTIVE COMMITTEE MEETING IS STILL PRESSING ON!

Thursday, May 16th, 2002

3:30 to 5:00 pm

Children's Council

445 Church Street

There will be some discussion on the budget and budget modification. Results and a presentation from the May 15th, SB 1703 meeting will be present to the Executive Committee.

San Francisco Child Care Planning and Advisory Council (CPAC)

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6/12/02

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8900
Fax: 415/554-8965

Meeting Agenda
June 12, 2002

Evening Meeting:
Born Auditorium, 170 Otis St.*
6:30 – 8:30 pm

** 170 Otis is one block south of City College's 33 Gough campus. Some street parking is available. There is also a parking structure at 1650 Mission, across the street.*

Public comments will be taken before or during each item.

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1. Introductions	Margaret Jerene
2. Roll Call	Maria Luz Torre
3. Approval of April 2002 Minutes	Margaret Jerene
4. **Action Item** - Resolution re: Criminal Exemptions	Maria Luz Torre
5.*Special Presentation & Discussion*****	
How San Francisco's Families and Child Care Needs Are Changing	
• Updated Child Care Needs Assessment for SF	Michele Rutherford and
• Demand Analysis for Head Start	Dr. Jean van Keulen
6. Update on State Subsidy Reform and Local Budget	Maria Luz Torre and Joe Wilson (written)
7. Finance Committee Report	Sally Large
• Update on CDE budget	
8. Committee Reports *to be presented in writing*	
• Executive Committee	September Jarrett
• Membership Committee	Stephen Santos Rico
• Needs Assessment Committee	Michele Rutherford
• Legislative & Public Policy Committee	Michele Rutherford
• Centralized Eligibility List	Candace Wong
9. Other Reports	
• City-Wide Child Care Administrator	Dolores G. Terrazas (written)
• CPAC Coordinator	Melinda Felice
10. Policy Updates *to be presented in writing*	
• DHS	Michele Rutherford
• Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
11. Adjournment	Margaret Jerene

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San Francisco Child Care Planning and Advisory Council (CPAC)

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1390 Market Street, Suite 900
San Francisco, CA 94102
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Fax: 415/554-8965

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(Minutes?)

Meeting Agenda
June 12, 2002

Evening Meeting:
Born Auditorium, 170 Otis St
6:30 – 8:30 pm

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Public comments will be taken before or during each item.

1. Introductions — Margaret Jerene
Margaret Jerene introduced herself and asked that the roll call be delayed until 6:45 pm for a fuller attendance. Margaret is facilitating the meeting on the request of Stephen Santos Rico, due to his absence.

2. Roll Call — Margaret Jerene
Present: Yolanda Jenkins, Candace Wong, Sue Humbert Rico, Oscaryne Williams.
Absent: Tanya Twyman, September Jarrett (excused/on leave), Linnea Klee (excused), and Stephen Santos Rico (excused)
Also present (not official members currently): Michele Rutherford, Sally Large, and Natalie Brutto
Community members included (not a complete list): Sheila Norman, Judith Baker, Nancy Record, Georgina Morales, Carolyn Snipes, and Joe Wilson

3. Approval of April 2002 Minutes — Margaret Jerene
We will also skip meeting minutes approval until there is a quorum. We did not end up with a quorum, so this item will be tabled until the July meeting. Oscaryne Williams asked that we make a correction and note her absence as excused.

4. **Action Item** - Resolution re: Criminal Exemptions
We will skip the Action item until Maria and/or Joe arrive.

5.*Special Presentation & Discussion***** — Michele Rutherford
How San Francisco's Families and Child Care Needs Are Changing

- Updated Child Care Needs Assessment for SF

Michele gave a 30-minute presentation regarding the new San Francisco CPAC Needs Assessment documents that she and the committee are in the process of completing. For information on this, please see Michele's handout of the presentation slides. Highlights include the fact that San Francisco is losing a lot of children, while increasing child care capacity. Therefore, we are meeting a greater percentage of the need than previously. The Needs Assessment will include a very in-depth look at child care need and usage by community. Census data will be incorporated into the current document in the Fall. The production is expected to be printed and available prior to the July CPAC meeting.

- Demand Analysis for HeadStart – Dr. van Kuelen was not available to attend this evening. Margaret Jerene suggested that we move this agenda item to a later meeting.

6. Update on State Subsidy Reform and Local Budget — Joe Wilson
At this point, we went back in the agenda to the Criminal Exemption issue. Joe Wilson

presented. (background information regarding the issue:) The process around exemptions that has already been established and in place has been adequately serving the needs of the provider and parent community since it's inception. The system continues to work. The media decided to make an issue of these "criminals in child care" in spite of the 51 non-exemptible offenses, by going to court to get providers' names and information regarding exemptions granted. The legislature has upheld the public right to know. Providers are currently being asked to provide private information, however, Community Care Licensing and the legislature has agreed that providers are not obliged to comply with the new laws until emergency regulations are drafted. These will take several months. Meanwhile, we are encouraging the legislature to oppose this legislation from final passage. The legislation still needs to go back to the appropriations committee.
The Ad Hoc Criminal Exemption Committee drafted a resolution. Legislative Committee revised the draft . We will approve this via email as we do not have a quorum. We will get this to the Board of Supervisors and the Board of Education. Melinda will forward it to them. We will also modify Joe's letter to Sen. Burton, then we will send it to Bay Area legislators, and all LPC contacts. We are still waiting for the emergency regulations. There was discussion as to whether or not CPAC would host community forums on the issue. This will be brought to the chair to be brought to a vote. That will come up when there is a quorum to make this decision. This is an important policy issue, but there is disagreement around the approach CPAC should take.

7. Finance Committee Report — Sally Large

Update on CDE budget
There is a draft budget for next year with the handouts. There is not a whole lot of wiggle room in the budget because we have staff now. There are other funding streams not reflected here. As for this year, there is some additional money now that we are working on revising and spending all of the money. Much of this years money will go to the Needs Assessment production.

8. Committee Reports *to be presented in writing*
   - Executive Committee — none
   - Membership Committee — Stephen Santos Rico
   - Needs Assessment Committee — none
   - Legislative & Public Policy Committee — none
   - Centralized Eligibility List — Candace Wong

9. Other Reports
   - City-Wide Child Care Administrator — Dolores G. Terrazas
   - CPAC Coordinator — Melinda Felice

10. Policy Updates *to be presented in writing*
    - DHS — none
    - Licensing — none
    - Children and Families Commission — none

11. Adjournment — Margaret Jerene

Addendum:
After the meeting, Melinda Felice emailed all CPAC members the Criminal Exemption resolution. The email vote resulted in unanimous approval of the resolution with the exception of two members abstaining: Sue Humbert-Rico and Linnea Klee. The motion to adopt the resolution was passed.

San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8900

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7/10/02

Meeting Agenda
July 10, 2002
City Hall, Room 416
9:00 – 11:00 am

Public comments will be taken before or during each item.

1. Introductions	Stephen Santos Rico
2. Roll Call	Maria Luz Torre
3. Approval of April and May 2002 Minutes	Stephen Santos Rico
4. *****Special Presentations & Discussions*****	
A. Head Start Community Needs Assessment/Supply and Demand Analysis	Dr. Jean Van Kuelen
B. Infant/Toddler Capacity Building Project	Beth Goetting
5. Report Back and Request for Support	Camilo Otero
6. Update on Dunn bill on Criminal Exemption	Linnea Klee
7. Finance Committee Approval of 2002-2003 FY CDE budget	Natalie Brutto and Sally Large
8. Committee Reports *to be presented in writing*	
• Executive Committee	Stephen Santos Rico
• Membership Committee	Natalie Brutto
• Needs Assessment Committee	Michele Rutherford
• Legislative & Public Policy Committee	Linnea Klee
• Centralized Eligibility List	Candace Wong and Dolores G. Terrazas
9. Other Reports	
• City-Wide Child Care Administrator	Dolores G. Terrazas
• CPAC Coordinator	Melinda Felice
• DHS	Michele Rutherford
• Community Care Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
10. Adjournment	Stephen Santos Rico

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San Francisco Child Care Planning and Advisory Council (CPAC)

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July 10, 2002
City Hall, Room 416
9:00 – 11:00 am

Minutes

1. Introductions – welcome and community members present introduce themselves. — Stephen Santos Rico

2. Roll Call - — Melinda Felice
Present: Tanya Twyman, Juno Duenas, Linnea Klee, Sally Large, Oscaryne Williams, Sheila Norman, Yolanda Jenkins, Marie Lee, and Dr. Mary Marin.
Absent: September Jarrett (excused), Candace Wong (excused), Sue Humbert-Rico, Sai-Ling Chan-Sew.

3. Approval of April, May, and June 2002 Minutes — Stephen Santos Rico
Motioned: Tanya Twyman. Seconded: Sally Large. Motion passed

4. ***Special Presentations & Discussions***

A. **Head Start Community Needs Assessment/Supply and Demand Analysis** – Dr. Jean van Keulen presented that Head Start did their state-mandated three-year needs assessment to evaluate the location and situations of children in need of child care and Head Start services in San Francisco. Dr. Ayse Pamuk, Assistant Professor at San Francisco State University presented the methodology and findings of the study. They have found an overall loss of children in San Francisco. The concentrations of children and children in poverty have been published in dot maps. 1,404 3-5 year olds are currently being served by Head Start in San Francisco. Early Head Start serves XX (I didn't get the number, get from Wu Yee), two-thirds of which are in full day care, with collaboration with child care centers. Dr. Pamuk was asked a question about the income eligibility used to identify families eligible for Head Start. It is generally agreed by advocates that in San Francisco, the eligibility level is too low. We do have the ability to serve some at-risk children. Another concern is the ability to serve full-time, full-year child care needs. — Dr. Jean van Keulen

B. **Infant/Toddler Capacity Building Project** – Beth Goetting gave a history and background on the Bright Beginnings Infant/Toddler Capacity Building project. In the height of the economic boom, the SF Children and Families Commission had an RFP process to address the recognized need for more, high quality infant-toddler care. The Children's Council responded by creating a tiered subsidy system, which regards higher quality infant toddler programs that receive an external rating on the Harms-Clifford Environmental Rating Scales (in this case, the Infant Toddler Rating Scale, ITERS). The reimbursements they receive are based on the score they receive. Beth discussed the changes that have taken place since the beginning of the project. Start up has taken longer than anticipated. They have rated several programs. They got surprisingly high scores; Beth does not expect these high scores to be typical. It is assumed that highest quality programs were more willing to participate in the pilot. They are currently in the process of translating the rating scales into Spanish and Cantonese. Serving non-English speaking providers has been an even larger — Beth Goetting

challenge than anticipated. There was also discussion about the cultural appropriateness of the tools. Beyond the cultural appropriateness, there are also questions about the ability to use this too as an "end all and be all". Beth and the others on the project acknowledge the challenges and limitations of using this tool. They have recognized the need to include the self-assessment results and concerns of the staff more in the creation of the Quality Improvement Plan. The self-assessment class has been found to be great and very important, as is the communication between groups, especially with WestEd. There is an enrollment process booklet and other handouts. The booklet has been very helpful for both the applicants and the community. The model is being modified to included more time with the providers prior to WestEd doing the formal evaluation, and to include more of the providers' self-assessment and established priorities in the quality improvement plan.

5. Report Back and Request for Support — Camilo Otero

Children and Families Commission School Readiness Initiative

Camilo Otero, School Readiness Coordinator at the San Francisco Children and Families Commission (CFC) has returned to present to the Council the changes and increased linkages that have been incorporated into the School Readiness Initiative proposal that they are presenting to the State Prop. 10 Commission (California Children and Families Commission). He gave a brief background and review: CFC has identified five schools and is developing a program to address the needs of children in the five identified school areas. There will be a point person in each area making contact with new kindergarteners. There will be two phases of this. The initial will be as the first children register for kindergarten. The second phase will incorporate in the families who do not register until August. The HIPPY program will be expanded and included as a service for families. Parent Education is being expanded. Camilo mentioned the linkages with several community service providers. The school district will be increasing the collaboration between school services, early care services, and other services available in the community. They have been given a list of priorities to address. CFC is hoping to close the communication chasm between school and early care and education systems. Parents will be involved. Camilo requests support from CPAC. A special mailing can go out requesting feedback prior to Executive Committee meeting. The Executive Committee will vote, according to the will of the full membership, on whether or not to support the Commission.

6. Update on Dunn bill on Criminal Exemption — Linnea Klee

- The Dunn bill has been modified. If it passes, parents would have to make any request for information from DSS, Community Care Licensing. Informing families of the existence an exemption will also be the burden of DSS. The bill is currently in Senate Appropriations. There is placeholder language in the bill because they realize now that there are concerns around the privacy of providers. Some misdemeanors will no longer require exemptions five years after commitment. If the misdemeanor occurred over five years ago, an exemption will not be required. There is apparently "not a shred of evidence" that indicate children are at higher risk of maltreatment if they are being cared for by a person who has received a criminal exemption.

7. Finance Committee — Natalie Brutto and Sally Large

Approval of 2002-2003 FY CDE budget

Present year end and next year's budgets. CEL, CARES and unrestricted funds budgets are not here today to be approved. They are being worked on to reflect all of the end-of-the-year billings and changes. We encourage you to go to CompassPoint for training. I (Melinda) will get and distribute training manuals to the full membership for the

September meeting. Members are encouraged to go to www.compasspoint.org to identify trainings that they would like to attend. Melinda will facilitate the use of those vouchers. Please do not hesitate to contact her at (415) 554-8482 if you have any trainings that relate to being a CPAC member.
Committee Budgets: Oscaryne would like to see a budget from each committee in September, in order to ensure a more thoughtful distribution of funds. Motion to have committee budges submitted: Motioned: Oscaryne Williams; second, Marie Lee; motion passed. Motion to accept the proposed budget. Motioned: Marie Lee; second Oscaryne Williams; motion passed.

8. Committee Reports *to be presented in writing*
   - Executive Committee — Stephen Santos Rico
   - Membership Committee — Natalie Brutto
   - Needs Assessment Committee — Michele Rutherford
   - Legislative & Public Policy Committee — Linnea Klee
   - Centralized Eligibility List — Candace Wong and Dolores G. Terrazas

9. Other Reports
   - City-Wide Child Care Administrator (absent, no report) — Dolores G. Terrazas
   - CPAC Coordinator – I will ask that CPAC be involve in hiring process for Dolores' replacement — Melinda Felice
   - DHS – notice: families hitting their 5-year clocks will be hitting those in January. Many are Asian-language families. There is a bubble of 700 families that will hit. — Michele Rutherford
   - Community Care Licensing (absent, no report) — Sue Humbert-Rico
   - Children and Families Commission – there are no RFP's currently open. There will be others available soon. — Rick Spear

Public comment. State contracts funds will not be paid until there is a state budget. This will effect many folks. All state funded programs will be effected. The city of SF has agreed to cover all things administered directly by the city. We may want to communicate with the state controller. She said all welfare payments would be paid. Michele will contact her office. If that is not resolved to an appropriate end, she will contact Sen. Burton's office.
Raising a Reader - Janell Flores is seeking an advisory committee member . RAR is a pre-literacy program. It is offered in five languages! For child care programs to participate, it is a first come first serve basis. A commitment from the agency is required. Please contact Janell for this.
CARES info is in back there were a number of providers not accepted for stipends.
Florence Crittendon Services has suspended its residential treatment program. They are hoping to reopen in a year and a half in a more suburban/homey setting. They still have the young parent center, two child development centers, and 18 family child care homes.
SF Child Care Providers Association will be having a training on family support on Wed. 17th 6:30 pm at Yerba Buena Child Care Center.
City College Child Development and Family Studies Institute has a new staff member. She speaks Cantonese.

10. Adjournment –Sally Large motioned that the meeting be adjourned; Oscaryne seconded the motion. So moved.

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

Meeting Agenda
September 11, 2002
City College Administration Building
33 Gough Street, Auditorium
6:30 – 8:30 pm

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Public comments will be taken before or during each item.

1. Introductions	Stephen Santos Rico
2. Roll Call	Melinda Felice
3. Approval of July 2002 Minutes	Stephen Santos Rico
4. Room announcement - Next meeting – State Building	Melinda Felice
5. *****Special Presentations & Discussions*****	Dr. Farris Page, Dir. of Provider Services
Informal and License-Exempt Care	Jans Wan, Project Manager
6. Criminal Exemption Emergency Regulations Update	Chris Cleary
7. Workforce Committee to be re-established	Margaret Jerene
8. Committee Reports *to be presented in writing*	
• Executive Committee	Stephen Santos Rico
• Membership Committee	Natalie Brutto
• Legislative & Public Policy Committee	Linnea Klee
• Centralized Eligibility List	Candace Wong and Melinda Felice
• Finance Committee	Sally Large and Natalie Brutto
9. Other Reports	
• City-Wide Child Care Administrator Update	Melinda Felice
• CPAC Coordinator	Melinda Felice
• Community Care Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
10. Adjournment	Stephen Santos Rico

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

August 30, 2002

Dear members of the San Francisco Child Car Community,

As you know, CPAC meets monthly to discus child care issues and activities at the state and local levels. We meet on the second Wednesd y of every month, usually from 9:00 a.m. to 11:00 a.m. Quarterly, we meet in the evening rom 6:30 p.m. to 8:30 p.m. We do this to encourage greater community participation fr n people who cannot regularly make our daytime meetings. This month's meeting, on Septemb r 11, will be an evening meeting (6:30 – 8:30) at the City College Administration building at 3 Gough Street. We hope you can join us.

The meeting's agenda has been enclosed here o you can see the topics to be discussed. Public comment is, as always, welcome. For more in ormation on CPAC and its meetings, please feel free to call me, Melinda Felice, at (415) 554-8- 32. Also, please contact me to add or update any names and addresses to our mailing list.

Please note that CPAC will be changing its reg lar daytime meeting location. **We will no longer be meeting in City Hall.** From our O ober 9th daytime meeting on, **we will be at the State Building, located at 455 Golden Gate** the lower level (basement) conference center rooms. Our October meeting will be in Traini g Rooms 1&2. From November on, our regular day meetings will be in Training Rooms 5&6. Evening meetings will continue to be at 33 Gough, unless otherwise noted. Please make ote of this location change.

Thank you,

Melinda Felice

Melinda Felice
CPAC Coordinator

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

Meeting Minutes
September 11, 2002
City College Administration Building
33 Gough Street, Auditorium
6:30 – 8:30 pm

Unapproved, as of 9-26-02

1. Introductions — Stephen Santos Rico
   Stephen Rico welcomed CPAC and community members. We bypassed community introductions on account of time.

2. Roll Call — Melinda Felice
   Present: Gwen Henry (not yet officially appointed), Dr. Jean van Keulen, Natalie Brutto, Chris Cleary, Margaret Jerene, Sheila Norman, Michele Rutherford, Mitch Myers, M. Teresa Garcia, Yolanda Jenkins, Dr. Mary Marin, Candace Wong, Linnea Klee, Sally Large, Sue Humbert-Rico, Anita Fong (representing Sai-Ling Chan-Sew), Stephen Santos Rico, and Oscaryne Williams. Absent: Juno Duenas (excused), September Jarrett (excused), Marie Lee (excused), Maria Luz Torre (excused), Tanya Twyman

3. Approval of July 2002 Minutes — Stephen Santos Rico
   One correction was suggested to the July 2002 minutes (in the forth section, first sentence, change the word "state" to "federal". Michele Rutherford motioned to approve the minutes as amended. Linnea Klee seconded. Motion passed.

4. Room announcement - Next meeting – State Building — Melinda Felice
   Please note that CPAC day meetings will now be held at the State Building at 455 Golden Gate, in the training rooms on the lower level. The October meeting will be in Training Rooms 1&2, November and beyond meetings will be in Training Rooms 5&6. December will be an evening meeting, at 33 Gough.

5. **Special Presentation & Discussion - Informal and License-Exempt Care** - Farris Page introduced the Informal and License-Exempt program manager Jans Wan. Jans introduced staff Adrian Zumbado, and Rosario Villasana-Ruiz. Jans presented the overall goals of the project: to reach out to informal and license-exempt caregivers to strengthen the quality of care being provided to San Francisco's children. Handouts were given. The program's five Outcome Objectives are outlined in the handouts and were presented. Demographic data of participants were presented. Rosario Villasana-Ruiz and Adrian Zumbado talked about the training curriculum, structure, subjects covered, incentives provided, and technical assistance and home visiting portion of the program. Environment was something they added to the curriculum as a result of these home visits. Existence of and access to extended resources were also added as the need became apparent. The program has begun to incorporate a mentoring piece to the program. One community suggestion was to use licensed family child care providers as mentors. The program is now working to expand its outreach. They are collaborating with Parent Voices, a parent advocacy organization, to increase provider participation. They are especially working on outreach and participation in the Bayview. — Farris Page, Dir. of Provider Services; Jans Wan, Project Manager

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6. Criminal Exemption Emergency Regulations Update — Chris Cleary
   Chris Cleary gave us an update on the criminal exemption issue. She began with a brief

overview: before December 2001 the policy was that no criminal exemption background information was released. After a court case brought up by the Orange County Register, that changed to anyone having access to the names of persons receiving exemption information by asking Community Care Licensing (CCL), which is run by the Department of Social Services (DSS). It didn't matter if the exempted individual was providing direct care of not. Davis then said that emergency regulations would be drafted to inform all parents of exemptions, and the provider would have to do it. Then the department said they don't have to disclose until there were emergency regulations in place. Hearings were held to draft the regulations. On Aug. 7, DSS said that providers would not be required to disclose unless directly asked. They do need to inform ALL parents of the right to access the information through a visible poster and a signed, filed disclosure statement from every parent. Providers must disclose the name of any person with an exemption if requested by a parent.

According to the DSS representative on CPAC, family child care providers are supposed to be incompliance with these new regulations by Sept. 5, centers by Sept. 15. Checking compliance will occur upon routine CCL visits, or during a complaint visit.

Emergency regulations will last for 120 days from Aug. 7. Then they will be converted to standard regulations. Therefore, they are currently taking public input. Oct 15, 16, 17 are the official hearings. October 17th is the closest one to us; it is in Oakland. The Child Care Law Center has drafted model comments, which have not yet been approved internally, but they will be available soon. DSS is required to assess the impact of the regulations on small business in the state, so if comments indicate it may have an adverse economic effect on small businesses, they may be seriously considered. CCLC also suggests we make any comments that we can indicating what options, policies, etc. might be more effective and less burdensome: Suggesting a further increase in staffing difficulties may be a good idea.

We, CPAC will craft an official response. Individuals are also encouraged to comment to the state. The Executive and Legislative Committees will work on drafting a response. It will be emailed to CPAC members and will be discussed and approved at the October 9th meeting.

The Dunn bill was dropped because the governor indicated that he would veto it. The parts the governor liked were lifted and put into a bill by Flores. Sen. Burton killed it. Either could be revived in the next legislative session.

We cannot take a position to oppose the regulations outright (or the issue of disclosure). We could, but it wouldn't serve a purpose. Regulations enacted must be enacted. We need to work on what they will say. We can fight to overturn the court ruling, but that is not being addressed here. (That would be a separate, litigious battle.)

7. Workforce Committee to be re-established — Margaret Jerene
   Margaret Jerene will be re-establishing the committee formerly called the Compensation Committee. If you would like to volunteer for it, all persons, CPAC members and community members, are invited to contact Margaret at jerene2@fcs-sf.org or call her at 567-2357

8. Committee Reports *were presented in writing*
   - Executive Committee — Stephen Santos Rico
   - Membership Committee — Natalie Brutto

- Legislative & Public Policy Committee — Linnea Klee
- Centralized Eligibility List — Candace Wong
- Finance Committee — Sally Large

9. Other Reports
   - City-Wide Child Care Administrator Update – the position has been re-classified, but has not been internally approved by DCYF yet. I do not expect a job description to be released prior to mid-October. — Melinda Felice
   - CPAC Coordinator — Melinda Felice
   - Community Care Licensing – none (done in criminal exemption discussion) — Sue Humbert-Rico
   - Children and Families Commission – in writing — Rick Spear

10. Community Announcements
    - Family Child Care Benefits application is out and available. Applications are due September 30.
    - The San Francisco Child Care Providers' Association will have its monthly meeting on September 20 at the Tenderloin Child Care Center.
    - Sally Large announced an educational opportunity. Melinda will copy it and mail it out with the next mailer.
    - Charlotte Ferretti announced two available positions for which she is looking for applicants. Job descriptions were distributed.
    - The San Francisco Planning Department is having a meeting regarding housing. Coleman Advocates recommends that we go and advocate to be sure child care is considered. This will be required if the Simitian bill passes, so we could recommend compliance now. The meeting is on Wednesday, September 18th at 1660 Mission Street. For more information call Coleman Advocates.

11. Adjournment — Stephen Santos Rico

    Michele Rutherford motioned to adjourn the meeting at 8:30 p.m. Stephen seconded. Motion passed.

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

Meeting Agenda
October 9, 2002
State Building, Training Rooms 1&2
455 Golden Gate
9:00 am to 11:00 am

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Public comments will be taken before or during each item.

1. Introductions	Stephen Santos Rico
2. Roll Call	Stephen Santos Rico
3. Approval of September 2002 Minutes	Stephen Santos Rico
4. **Special Presentation** **SafeStart**	Alan Fox, Project Director Andrea Lee, Project Assistant
5. Criminal Exemption Emergency Regulations – Discuss and Approve Draft Testimony for October 17th Hearing	Linnea Klee and Chris Cleary
6. Inclusion Committee and "Transfer of Knowledge" Symposium Update and Next Steps	Candace Wong and Juno Duenas
7. Committee Budgets Procedures	Sally Large
8. Update Regarding Officer Elections	Natalie Brutto
9. Committee Reports *to be presented in writing*	
• Executive Committee	Stephen Santos Rico
• Membership Committee	Natalie Brutto
• Legislative & Public Policy Committee	Linnea Klee
• Centralized Eligibility List	Candace Wong
• Finance Committee	Sally Large and Natalie Brutto
10. Other Reports	
• City-Wide Child Care Administrator Update	Stephen Santos Rico
• CPAC Coordinator	In writing
• Community Care Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
11. Community Announcements	
12. Adjournment	Stephen Santos Rico

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FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

October 9, 2002
State Building, Training Rooms 1&2
455 Golden Gate
9:00 am to 11:00 am

MINUTES

Introductions and Roll Call — Stephen Santos Rico

Present: September Jarrett, Stephen Santos Rico, Natalie Brutto, Yolanda Jenkins, Margaret Jerene, Linnea Klee, Candace Wong, Anita Fong, Chris Cleary, Teresa Garcia, Gwen Henry, Marie Lee, Mary Marin, Sheila Norman, Maria Luz Torre, Tanya Twyman, Jean van Keulen, Oscaryne Williams, and Sally Large.
Absent: Sue Humbert-Rico (excused), Mitch Myers, Michele Rutherford, Juno Duenas (excused). Melinda Felice is at the Child Care Coordinators Conference.

Approval of September 2002 Minutes — Stephen Santos Rico

Candace had an addition that she would like reflected in the minutes. It will be added. Gwen Henry moved to approve minutes as corrected. Tanya Twyman seconded. Minutes approved as amended.

Special Presentation — Andrea Lee, Project Assistant

SafeStart - Federally funded program, housed administratively with DCYF. Their purpose is to reduce impact of violence on children. This includes both direct child abuse and exposure to violence, for example community violence, and violence in the home. Their definition of domestic violence is a pattern of behavior where another person tries to control another person via violence. Statistics: 95% of the direct victims are women (national) ; in SF 90% (lower, we suspect because we have a higher rate of male to male violence than do other cities). 45% of domestic violence is at home. Brochures were distributed showing impact of violence on children. Children are often misdiagnosed as having ADD, due to the similarities of symptoms and effects of violence on behavior. Brain functioning may be impaired – may lead children to have the flight syndrome, heightened sensitivity and fear, are more likely to become perpetrators of violence themselves.

What do we do about the situation? SafeStart was created . They work with 4 family resource centers. The goal is to have a seamless system of care, identify children who are victims and treat them. They provide specialized therapy service to the family. All SafeStart staff are mandated reporters of CPS but we are non- CPS. All SafeStart services are voluntary; families can step out at any time. It is free. There is a support line handled by Women, Inc. (415) 565-SAVE. We currently serve Chinatown, Bayview/Hunter's Point, Visitacion Valley, Western Addition and the Mission. City College does also have a classes around issues of violence in the family. SafeStart would also like to provide presentations to organizations and providers directly working with children, so they can become more aware of available resources, and so they can take more in-depth domestic violence treatment trainings in the future.

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Criminal Exemption Emergency Regulations – Discuss and Approve Draft Testimony for October 17th Hearing - Emergency Regulations. Linnea reported that the Leg. committee has reviewed drafted testimony for Oct 17 hearing in Oakland. Children's Council staff has dome a survey of providers to find out their opinion on the regulations. So far they have collected only 19, they will continue collecting more. Sample is not big enough yet, Linnea suggested that the survey not yet be given to Community Care Listening in our testimony. We are also recommending that we testify that we believe that it is the responsibility of licensing to disclose information to the public, and not the providers. Some of the reasons for the responsibility being CCL's include that the materials are difficult to understand and complex; not translated in Chinese, and relationships. This does not apply to unlicensed care. This therefore encourages providers to become or remain unlicensed. Marie Lee noted that licensed-exempt providers who are not subjected to this should be licensed, but are now likely not to be. Chris Cleary suggested we take the disclosure out of the child care setting. CPAC could hold a symposium that would discuss how we could do away with all the disclosure requirements. This would be separate from this testimony. Margaret Jerene suggested we emphasize that we believe in the system the way it existed before the court case, and that we have proof that the system works in that we have no knowledge of anyone in California with an exemption ever harming a child. There are more regulations coming down the pike. Existing regulations took effect August 16. Providers need to be in compliance, yet, there is indication that many many providers have not yet received the materials required to be in compliance. Stephen Rico asked that we look into the impact on licensing new providers and on turnover and return of licenses of providers. Tanya Twyman indicated that this will also impact greatly the way we are doing things in San Francisco. If providers are not licensed they cannot receive funding from city, which would otherwise have helped children they serve. Linnea asked folks involved in providers associations to pass the survey out for increased data collection.

Joe Wilson suggested we revisit ad hoc committee and possibly introduce our own legislation to improve privacy rights of providers. He suggested we revisit collaborating with other Local Planning Councils to see what we can do statewide. He also indicated that we would be remiss if we ignored the race and class issues intertwined with this issue. We are operating at a disadvantage by always reacting to new regulations and legislation. Burton was suggested as a possible champion.

Margaret Jerene made a motion to approve the testimony with the addition of sugge Natalie Brutto seconded. It was approved. Chris Cleary will present the testimony, since Felice will not be able to attend. Why it would be better that disclosure is taken out of the field will be the focus of verbal testimony. Indicate that we do not approve of the court or we know we are "stuck with it" at this point in time.

Linnea Klee and Chris Cleary

Inclusion Committee and "Transfer of Knowledge" Symposium Update and Next Steps – We will convene the first Inclusion committee meeting on Oct 15, Tuesday from 3-5 at 2601 Mission St Rm. 601. We have contacted key participants and also invite all CPAC and community members with an interest in quality child care for children with special needs.

Candace Wong

Committee Budgets Procedures – It was brought up in a previous meeting that we should have each committee form a work plan, which includes requests for any moneys needed. Activities should be tied to the Strategic Plan. Budget requests will be considered on the basis of their requirement by state law and their connection to the Strategic Plan. Also, if you would like to take a class from CompassPoint, please take a

Sally Large

brochure and fill out an application.

Update Regarding Officer Elections – We were hoping to have a slate of persons willing to be nominated for offices, but we discovered that the bylaws require the creation of the nominating committee. Sheila Norman has agreed to convene that committee. We would like people to step forward to join that committee. September will assist that committee. (As a person willing to take a position, September will not serve on that committee.) We will also be calling on each committee chair to identify what committees need new CPAC member support. — Natalie Brutto

Workforce Committee – Margaret Jerene will be reconvening the workforce committee. She will email around an initial meeting date and time in the coming week, to meet within the month. We will discuss what individuals and groups should be represented and what activities and issues we will be discussing.

Committee Reports ***to be presented in writing***

- Executive Committee — Stephen Santos Ric
- Membership Committee – Thursday, Oct. 17th, our new ordinance will go before the Rules Committee. It would be nice if some of us are able, to attend to represent CPAC. The city attorney, John Kennedy, does not feel that the Supervisors will agree to being locked into having to nominate to a particular type of person, but we want to preserve the relationship between particular supervisors. Gonzalez, Hall, and Sandoval are on the Rules Committee. There was a suggestion that we have the supervisors draw lots for the open positions, so that there will be rotation in who appoints what type of person. There will be a brief meeting after adjornment with Natalie and Stephen regarding the ordinance. — Natalie Brutto
- Legislative & Public Policy Committee — Linnea Klee
- Centralized Eligibility List — Candace Wong
- Finance Committee — Sally Large and Natalie Brutto

Other Reports

- City-Wide Child Care Administrator Update – the position still has not been released; it is caught in the morass of civil service, and government bureaucracy. We have also been asked by DCYF to begin contributing an administrative fee. In light of these two issues, we have requested a meeting with Brenda Lopez to discuss the relationship between CPAC and DCYF, and the hiring of an Administrator. Many people present have been invited to this meeting. There is a history to this that not everyone knows and is clear about. We have a tentative meeting time as November 1 at 2:00 pm. Sally indicated that there is not a lot of flexibility in our budget. — Stephen Santos Ric
- CPAC Coordinator — In writing/Melinda
- Children and Families Commission — Rick Spear
- DHS — In writing/Michele

Community Announcements

- Shining Star Awards are on Friday. Tickets are still available. Requested donation is $50. We still have some seats that corporations purchased for child care providers, so if you are a provider and would like to attend, let Linnea know.

Adjournment – Stephen adjourned the meeting at 11:00 am. — Stephen Santos Ric

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

Meeting Agenda
November 13, 2002
State Building, Training Rooms 5&6
455 Golden Gate
9:00 am to 11:00 am

Public comments will be taken before or during each item.

1. Introductions	Stephen Santos Rico
2. Roll Call	Melinda Felice
3. Approval of October 2002 Minutes	Stephen Santos Rico
4. **Special Presentation** **CARES**	Caroline Vance
5. Child Care Capital Fund – a brief history and report on where it is now	Yolanda Jenkins
6. Update/Report on Criminal Exemption Hearing and Next Steps	Melinda Felice and Chris Cleary
7. Update Regarding Officer Elections/Presentation of Slate	Juno Duenas and Melinda Felice
8. Update on CPAC ordinance through Board of Supervisors	Natalie Brutto
9. Committee Reports *to be presented in writing*	Natalie Brutto
• Executive Committee	Stephen Santos Rico
• Membership Committee	Natalie Brutto
• Legislative & Public Policy Committee	Linnea Klee
• Centralized Eligibility List	Candace Wong
• Finance Committee	Sally Large and Natalie Brutto
• Workforce Committee	Margaret Jerene
• Inclusion Committee	Juno Duenas
10. Other Reports	
• CPAC Coordinator	Melinda Felice
• Community Care Licensing	Sue Humbert-Rico
• Children and Families Commission	Rick Spear
• Department of Human Services	Michele Rutherford
12. Community Announcements	Open to all
13. Adjournment	Stephen Santos Rico

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Phone: 415/554-8482
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October 29, 2002

Dear CPAC and child care community members,

Thank you for your participation in CPAC's important work. Enclosed is the agenda for our November 13th meeting. It will again be at the State Building at 455 Golden Gate. We will begin meeting this month in our regular meeting room (hopefully) of Training Rooms 5&6. We hope to make this our permanent home for the day meetings.

As you know, quarterly we meet in the evenings. December will be our evening meeting and holiday celebration. It will be at our normal evening meeting room at the City College Administration Building Auditorium, at 33 Gough St. **If you anticipate the need for child care at this evening meeting, please contact Melinda Felice.** We will provide this service free of charge, but we need to know in advance if and how many children will be in attendance. I can be reached at (415) 554-8482 or via email at melinda@dcyf.org.

As I am settling in as the CPAC coordinator, I am also working on cleaning up the database. If you no longer wish to receive this monthly mailer, or if you wish to add or change the name or address to which it is sent, please contact me and I would be happy to update our records. Please also feel free to contact me with any questions or concerns you have regarding CPAC. I can be reached at (415) 554-8482 or via email at melinda@dcyf.org.

Thank you,

Melinda Felice
CPAC Coordinator

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San Francisco Child Care Planning and Advisory Council (CPAC)

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Meeting Minutes
November 13, 2002
State Building, Training Rooms 5&6
455 Golden Gate
9:00 am to 11:00 am

Public comments will be taken before or during each item.

1. **Introductions**
   Margaret Jerene opened the meeting and asked everyone present to introduce himself or herself.

2. **Roll Call**
   At the time of Roll Call, only 11 members were present. People continued to trickle into the room. This attendance list reflects all members in attendance at the end of the meeting: Present: Sue Humbert-Rico, Jean van Keulen, Margaret Jerene, Maria Luz Torre, Michele Rutherford, Linnea Klee, Chris Cleary, Juno Duenas, Candace Wong, Natalie Brutto, Mitch Myers, Teresa Garcia, September Jarrett, Tanya Twyman, Yolanda Jenkins, Anita Fong, Sheila Norman, Sally Large, and Gwen Henry. Melinda Felice took minutes. Absent: Stephen Santos Rico (excused), Marie Lee, Mary Marin, and Oscaryne Williams.

3. **Approval of October 2002 Minutes**
   We came back to this item at 10 am, due to a lack of a quorum at the beginning. Corrections noted. Motion to approve minutes as amended: Chris Cleary. Motion seconded: Sheila Norman. Approved. Michele Rutherford abstained.

4. **Special Presentation on CARES**
   Caroline gave a presentation outlining many of the basic policy decisions the CARES Advisory Group continues to consider. For example, do we put a cap on salaries eligible to receive subsidies? These policy decisions ultimately go back to the basic question of what is the ultimate goal of CARES? (For example, is it retention of providers in the field, or in a particular setting? And which is most important: education, retention, or compensation?) Caroline also discussed the funding and its continuation in the near future. For the current fiscal year, (stipends to go out in April??) we have a $2.8 million. This is down $400,000 from last year. The workforce committee of CPAC volunteered to write letters supporting CARES to key policy-makers. This will encourage future fund commitments.

5. **Child Care Capital Fund** – a brief history and report on where it is now was presented by Yolanda. It began as the Affordable Child Care Fund. A fee was imposed on any building larger than 50,000 square feet. The fee is $1 per sq ft. Originally, funds were used for providing subsidy vouchers for infants and toddlers (6 mo to 3 years). In 1998, there was an amendment to get rid of the Affordable Child Care Fund and change it to the Child Care Capital Fund. It was to be administered by DCYF. Developers had the choice of building an on-site facility. They can provide a site within .5 mi. or they can pay a fee, or some combination thereof. The fee can be used to improve the capacity of child care being provided, give technical assistance, and/or fund capital improvements. Funds could also be used to generate reports to be used to determine the impact of development on child care and the appropriate fee amount. One of the main problems is that the collection process is convoluted and not well regulated. There is an MOU between DCYF and the Planning Department on the collection

and distribution of the fees. $588,000 has been collected this year. $3 million has been collected total over the lifetime of the fund. The Redevelopment Department also has a child care impact fee. The Redevelopment Department is under a different jurisdiction. There was discussion that we could encourage the Planning Dept to streamline collection and create a new spending plan (allocation priorities). Gerald Green is the director of Planning. They are supposed to send DCYF a quarterly report on the funds collected. We as CPAC could to ask Gerald and the new staff person to come here. Issue one: collection. Issue 2: planning longer term. The fee is very low. The Child Care Law Center has considered working to increase it. In order to increase it, we would probably need to do a nexus study to make a connection between the fee and its use, and if we can use it for subsidies (we would need to make the connection between developers' responsibilities and the need for subsidies). September Jarrett volunteered to draft a letter to go to the Planning Department. The Affordable Housing fee is $11.34 per sq. ft. and it is collected upon issuance of the building permit, not upon certificate of occupancy, as is the CCCF. The transit fee is $5.00 per square feet. We should probably to prove that we need the money and that it is being used effectively before we open ourselves up to a nexus study. We could have the planning person come to every CPAC meeting and start doing a monthly report to us. September Jarrett will bring a letter to the Executive Com. meeting. The process is not currently being followed in the MOU between DCYF and Planning. We should follow up this presentation with a meeting with the fund, planning, DCYF, and CPAC.

6. Update/Report on Criminal Exemption Hearing and Next Steps
When the criminal background disclosure regulations came out from DSS, the child care field was surprised to find that DSS had placed the primary burden of disclosure of provider exemptions on the providers themselves. Governor Davis pushed DSS to write the regs this way. Governor also ordered the information before 1996. There will be some indication of how the department will go soon. The Final Statement of Reasons will be posted in response to the hearing and their decisions to change the regulations or not. They are scheduled to be posted soon. Chris Cleary has offered to explore the information available to report to us at the next meeting. Sue Humbert-Rico indicated that a new draft of the regulations was given to DSS program staff last week; she is not at liberty to comment on their content.

7. Update Regarding Officer Elections/Presentation of Slate
There is a nominating slate on the table. Please nominate people for officer positions. September Jarrett has volunteered to take back the chair position. Margaret Jerene and Michele Rutherford will take the first and second chair positions if we cannot get other volunteers from the membership. Teresa Garcia has accepted the nomination as Treasurer. Linnea will take the secretary position if there are no other volunteers. Linnea also made a plea for volunteers to help. We would like to state for the record that anyone who is not compensated for their attendance at meetings by their work (are not salaried, or given work time for these meeting) can be compensated by CPAC ($25 per meeting).

8. Update on CPAC ordinance through Board of Supervisors
Our CPAC membership ordinance came before the rules committee on Wednesday. They did not ask the questions we expected. The big question asked was why the breakdown of appointments is the way it was (For example, why the Board of Supervisors appoints two consumers and the Board of Ed. appoints five.) Sup. Hall asked CPAC to submit a written letter on Safe Haven. Moira wrote a letter in response. Michele's suggestion is to use that letter as a template. The state is doing an ad campaign and that is really the issue. We will make ourselves available to them if they have questions. Law says they can be left in hospitals, police stations, etc. without prosecution. The executive committee will approve the letter.

9. Committee Reports *presented in writing*

- Executive Committee
- Membership Committee
- Legislative & Public Policy Committee
- Centralized Eligibility List
- Finance Committee
- Workforce Committee
- Inclusion Committee

10. Other Reports
    - CPAC Coordinator
    - Community Care Licensing – CCL is continuing to handle complaints, but they are severely down in people. Sue will be doing family day care applications.
    - Children and Families Commission – the commission met Wednesday and approved 11 grants last week. They are improving community services and parent supports. One grant was made to a LGBT community group (their first to this kind of group). A Family resource center was funded. Rick Spear resigned; in the interim Moira Kenney is serving as executive director.
    - Department of Human Services – 1200 children will be timing off in January, working with Parent Voices to be sure that all those eligible for Stage 2 care are on it, so that they can be served at least with child care. Many many of the timing off families are 2-parent Asian families. Working on that and working on letting them know what

12. Community Announcements
    - Subsidies for homeless children -we renegotiated the subsidy cap with HUD. Working on that same problem with PIC.
    - Neil put some materials on the table. HCOP has always been interested in the health of children, especially with relation to environment and also an alliance for health public schools. We are also trying, of course to clean up the child development centers. A group is getting together (Parents for Public Schools, etc), who will be meeting on the cleaning up of facilities. There is a presentation at the ECIC next Friday (fourth Friday).
    - The elections department has redistricted. You may want to check and find out what district you are in now.
    - As we have this new meeting room, we need to set up the room ourselves before the meetings. We would greatly appreciate it if 4-5 people could come 15-20 min before the meeting to help set up tables for the next meeting. Thanks!

13. Adjournment motion to adjourn Tanya, September seconded. Approved.

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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

11/02

November 27, 2002

Dear CPAC and child care community members,

Thank you for your participation in CPAC's important work. Enclosed is the agenda for the **December 11th Evening Holiday meeting**. The meeting will begin at **6:30 at the City College Administration Building at 33 Gough near Market**.

As mentioned in the last mailing, CPAC will continue to provide child care services and light snacks for evening meetings. **If you anticipate the need for child care, please contact me, Melinda at (415) 554-8482 or melinda@dcyf.org.** We need to know in advance if and how many children will be attending, and what ages they are.

Along with the agenda, I have enclosed the minutes to the last meeting, and a flyer indicating the re-convening of the CPAC Week of the Young Child Committee. Please consider serving in an advisory and planning capacity with us to make this fifth annual event a success.

As always, feel free to call with any questions or concerns you have about CPAC or our upcoming meetings.

Thank you,

Melinda Felice
CPAC Coordinator

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12/11/02

EVENING MEETING

December 11, 2002,
6:30 to 8:30 pm
City College Admin. Building
33 Gough St. @ Market St.

Public comments will be taken before or during each item.

1. Introductions	Stephen Santos Rico
2. Roll Call	Melinda Felice
3. Approval of November Minutes	Stephen Santos Rico
4. Child Care Capital Fund – Our Next Steps	September Jarrett
5. Report on DSS's Criminal Exemption Regulations	Chris Cleary
6. Officer Elections Presentation of Nominees Acceptance of Nominees from the Floor Vote on Officers	Natalie Brutto
7. Update on CPAC ordinance through Board of Supervisors	Natalie Brutto
8. Re-Convening of the Ad Hoc Week of the Young Child Committee	Carol Rector
9. Finance Committee Financial Update New Spending Plan Vote on Spending Plan	Sally Large and Natalie Brutto
10. High Quality Child Care Initiative and Quality Assessment Project Presentation	Charlotte Ferretti
11. Committee Reports *to be presented in writing*	
• Executive Committee	Stephen Santos Rico
• Membership Committee	Natalie Brutto
• Legislative & Public Policy Committee	Linnea Klee
• Workforce Committee	Margaret Jerene
• Inclusion Committee	Juno Duenas
12. Other Reports	
• CPAC Coordinator	Melinda Felice
• Community Care Licensing	Sue Humbert-Rico
• Children and Families Commission	Moira Kenney, Interim Exec. Dir.
• Department of Human Services	Michele Rutherford
13. Community Announcements	Open to all
14. Adjournment	Stephen Santos Rico

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CPAC's
Week of the Young Child Planning Committee Needs Members!

Week of the Young Child

Children's Opportunities Are Our Responsibilities

April 6-12, 2003

First Meeting
Wednesday, January 8
6 - 7 PM

Planning Meeting at the AS Children's Center, SFSU,
1 S. State Drive (off Lake Merced Blvd.)

Contact Carol Rector, Committee Chair, 415/338-3588, if you have questions
or
need additional information.

San Francisco Child Care Planning and Advisory Council (CPAC)

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1/11/02

EVENING MEETING

December 11, 2002,
6:30 to 8:30 pm
City College Admin. Building
33 Gough St. @ Market St.

Public comments will be taken before or during each item.

1. Introductions – Stephen Santos Rico – Members of the audience introduced themselves.

2. Roll Call - Members present: Chris Cleary, Teresa Garcia, Gwen Henry, Sue Humbert-Rico, September Jarrett, Margaret Jerene, Yolanda Jenkins, Linnea Klee, Sally Large, Mitch Myers, Sheila Norman, Stephen Santos Rico, Oscaryne Williams, and Candace Wong. Absent: Natalie Brutto (excused), Juno Duenas (excused), Sai-Ling Chan-Sew/Anita Fong (excused), Marie Lee (excused), Michele Rutherford (excused), Tanya Twyman (excused), Jean van Keulen (excused), Mary Marin, and Maria Luz Torre.

3. Approval of November Minutes – Stephen Santos Rico - Some corrections noted. Motion to pass as amended: September Jarrett, seconded, Gwen Henry; minutes approved.

4. Child Care Capital Fund – Our Next Steps – September Jarrett
A letter was sent to Gerald Green requesting his attendance at an upcoming meeting. A few CPAC members will be meeting with Nani Coloretti, DCYF Director of Budget and Planning, and Brenda Lopez, Director of DCYF on Dec. 30. Marcia Rosen of the Redevelopment Agency has been invited to January meeting to discuss the fund. She will be attending.

5. Report on DSS's Criminal Exemption Regulations – Chris Cleary - It appears the regulations were sent in for final approval without any changes, despite the hearing process. Chris has tried to get a copy of those regs. and of the Final Statement of Reasons, which DSS must release as a response to the hearings. She indicated that she would like to try to find a bold legislator to carry a bill to overturn the regulations. Question from the audience were discussed. One thing that came up regarding the lack of change was that the lack of turnout for hearings was perceived as lack of concern around the regulations. There may be more to come in January: conversion of licensing regulations so that everyone must be cleared on LiveScan before being allowed to work in the field. 7,200 "arrest only" cases that the department has held on to need to be processed now. .

6. Officer Elections – Melinda Felice, CPAC Coordinator – Presented and thanked nominees. Melinda opened up the floor to accept additional nominees. All members were given a ballot on which to vote. All positions were running unopposed, and they were accepted as elected. Note about CPAC membership: all CPAC members must be on a committee. We invite all participants from the community also to sit on our committees.

7. Update on CPAC ordinance through Board of Supervisors – Melinda Felice
Melinda and Natalie Brutto met with Supervisor Gonzalez because he indicated at the last Rules Committee meeting that he wanted to consider changes to the ordinance. He questioned how we break down the appointments and how the Board of Education appointments are made. He did

not have any concrete suggestions for improvement. The current plan is to go before the Rules Committee again on Tuesday, December 17th and entertain possible solutions. A lengthy discussion ensued about options for having the ordinance pass the Rules Committee.

8. Re-Convening of the Ad Hoc Week of the Young Child Committee
   Please think about joining the committee to plan the 2003 Week of the Young Child. The first meeting will be on January 8, in the evening, from 6:00 to 7:00 at SFSU's AS Children's Center. This will be the fifth anniversary of a San Francisco Week of the Young Child Celebration.

9. Finance Committee
   Melinda Felice presented our new proposed state spending plan, in light of changes made as a result of the new state contract for inclusive child care. The Inclusion contract will fund 5% of Melinda's salary, freeing up funds for re-distribution in the state contract. Sally Large moved that we accept the revised spending plan. Stephen Rico seconded. Vote passed unanimously. Sally also reported on what has been spent thus far this year, total spend $21,503.35. Although we are almost half way through the year and haven't spent half, none of the committees have begun to draw any funds yet, and we are entering into the legislative season, so we believe we will be able to spend the entire contract.

10. High Quality Child Care Initiative and Quality Assessment Project Presentation
    Partners in Quality is the new name of the former High Quality Child Care Initiative Quality Assessment planning team. There are a number of collaborators. DCYF, City College of San Francisco, Children's Council of San Francisco, SFSU, Starting Points, DHS, and CARES. A coordinator and several assessors have been hired and trained. Classes were given in Spanish, Cantonese and English for using the Self-Assessment of the Harms-Clifford rating scales (the ECERS, ITERS, and FDCRS scales). Beth Goetting got permission to have the scales translated. Family child care providers are represented on the advisory committee through Natalie Brutto. The coordinator and assessors are still trying to improve family and center provider participation. Assessments from external assessors will start in January. David Fleishman, the coordinator, will provide updates to CPAC on a regular basis. There will be technical assistance to the providers in two ways, they will receive one-on-one assistance after the Self-Assessment and before the external assessment, and they will receive TA in executing their Quality Improvement Plan.

11. Committee Reports *were presented in writing*
    - Executive Committee
    - Membership Committee
    - Legislative & Public Policy Committee – Linnea Klee asked that we review the Leg. Committee's draft work plan for approval at the next meeting. Please email any comments you have to her.
    - Workforce Committee
    - Inclusion Committee

12. Other Reports – none

13. Community Announcements
    There was a request from the community that we get a report on the state of the San Francisco Unified School District's SELPA department and the fact that they will not be serving private families anymore. Melinda will call SELPA and ask them to report on their recent programmatic changes. Winnie of SFUSD's Child Development Programs will convey that message to Dr. Marin as well. Also, we would like an update on the changes to the child development program. 13 FTE's of teachers were laid off from the child dev. center. Dec. 13th will be their last day. This is actually 22 part-time people, totaling 13 FTE's. Their union accepted a proposal with a

2% raise for administrators EXCEPT for site administrators. Child care staff doesn't get the 2%.

The City-wide Child Care Coordinator position (formerly Dolores' position)is under evaluation. DCYF reports that they are looking at how they want to approach early care and education. They were planning to hire someone on contract to do a discrete amount of work until the position can be posted and filled. The community is concerned that we do not have the same level of input at DCYF as we used to.

Enrollment seems to be down in child care programs across the city. However, if Stage 3 child care goes away, San Francisco will have 1,500 children losing their subsidies. A lengthy discussion ensued about the state contracted slots as well as the possible loss of Stage 3 subsidies.

Governor Davis has proposed Stage 3 totally gone as of April 1, and lots of other cuts. January 10th is the new budgets release. We will analyze the number of children effected and their ages, and consider how many of them will be able to be served through other means.

There is a job opening at MEDA; business consultant position is open. Teresa Garcia of MEDA moving up the organizational ladder.

Sheila Norman of Candlelight Child Development Center reported that representatives from 11 counties went to a CARES Corp 2-day retreat. They are working toward a uniform advocacy effort for the compensation/workforce issues.

Stephen Santos Rico of City College reported that Paul Orfalea has agreed to give $5 million to City College for child care.

Joe Wilson proposed some action steps around the budget reductions: write a letter to Leland Yee and Mark Leno that they take a stand opposing the elimination of Stage 3.

Margaret Jerene reported that the CPAC Workforce Com. is keeping CARES and Wages Plus in the forefront of our minds. Providers are holding three events on Jan 14, 15, and 17th to promote advocacy around the budget cuts, CARES, and other family and provider issues. We are having a planning meeting on December 16th; please join us.

There will be a Lesbian, Gay, Bisexual, and Trangender nationwide conference of LGBT parents and providers on how to best care for their children.

14. Adjournment

San Francisco Child Care Planning and Advisory Council (CPAC)

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FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

January 8, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5&6
455 Golden Gate

Agenda may be subject to change. (Any changes will be posted at www.dcyf/cpac/agendas by Monday, Jan. 6.)
Public comments will be taken before or during each item.

1. Introductions	September Jarrett
2. Roll Call	Melinda Felice
3. Approval of December Minutes	September Jarrett
4. Legislative and Public Policy Committee – Action Items - Work Plan - Mid-year Budget Revisions	Melinda Felice and Linnea Klee
- Parent Voices presents on their Strategies and Actions around budget cuts and their Outreach to timing out families	Maria Luz Torre
5. Presentation on WAGES Plus	Elise Crane
6. Committee Reports *to be presented in writing, with verbal updates as needed*	
• Executive Committee	September Jarrett
• Finance Committee	Sally Large
• Membership Committee (verbal report on Ordinance)	Natalie Brutto
• CEL Committee	Candace Wong
• Workforce Committee	Margaret Jerene
• Inclusion Committee	Juno Duenas
• Week of the Young Child (first meeting Jan. 8, 6:00)	
7. Other Reports	
• CPAC Coordinator	Melinda Felice
• Community Care Licensing	Sue Humbert-Rico
• Children and Families Commission	Moira Kenney, Interim Exec. Dir.
• Department of Human Services	Michele Rutherford
• San Francisco Unified School District	Mary Marin
8. Community Announcements	Open to all
9. Adjournment	September Jarrett

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January 8, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5&6
455 Golden Gate

MINUTES

Public comments will be taken before or during each item.

1. Introductions – members of the audience stated their names and organizations.

2. Roll Call – CPAC members present: Natalie Brutto, Chris Cleary, Anita Fong, Sue Humbert-Rico, September Jarrett, Margaret Jerene, Linnea Klee, Sally Large, Marie Lee, Mary Marin, Sheila Norman, Michele Rutherford, Maria Luz Torre, and Candace Wong. Members absent: Juno Duenas, Teresa Garcia (excused), Gwen Henry (excused), Yolanda Jenkins, Mitch Myers (excused), Stephen Santos Rico (excused), Tanya Twyman, Jean van Keulen (excused), and Oscaryne Williams (excused).

3. Approval of December Minutes – one correction noted. Michele Rutherford motioned to pass minutes as amended, Margaret Jerene seconded. Motion passed.

4. Legislative and Public Policy – Action Items
   - **Work Plan** – Linnea Klee and the leg. committee worked to create a work plan for the committee for the year. They stated that they would work with the workforce and other committees on some activities. The work plan is ambitious, and it will give us the ability to act quickly, as we have already approved actions in concept. Michele Rutherford moved to approve the work plan, Maria Luz Torre seconded. Motion passed.
   - **Gov's Proposal to cut Stage 3 in mid-year budget revisions** – Linnea referred to two policy briefs and explained the stage system and that California is one of the only states to have child care for people over two years beyond aid (Stage 3). Those people will lose their care if Davis can get legislation passed. The statistics on how much these families are making is even lower than we suspected. Linnea indicated the exact numbers of children who will be affected if Stage 3 goes away. Most of the children are school-age (59%). 66% are using exempt care. 57% earn below 50% of the State Median Income. Another 1,000 (roughly) will be timing out next year and more the year after. Stage 3 is funded through state, not federal funds. There are also some Prop 98 funds that the state wants to swap out for other sources. **Actions:** CCSF will have to notice families 30 days before termination, so legislative action will have to happen by March 1 in order to actually make the April 1 time line proposed by the governor. CCSF is sending letters to families warning of the possible loss and to providers as well. Dave Thomas of CEL has contacted all state-contracted centers, to put together a list of where spaces are so parents can move. Michael Jett, Director of CDD, sent a letter stating that we cannot give priority to people currently receiving care (St. 3). This is an amendment to existing policy.
   - **Parent Voices presents on their Strategies and Actions around budget cuts and their Outreach to timing out families** – Alli Harper and Maria Luz Torre of Parent Voices (PV) reviewed their legislative actions. They had planned to walk one inch for every child affected.

First level, statewide, they are going to continue to show up, get media attention, meet with legislators, etc. PV indicated that there was a lot of advocacy activities going on currently. PV will have a parent training day soon. They will get the flyer to CPAC and CARES for wider distribution.
Maria Luz Torre talked about PV's outreach to timing out CalWORKs families. A large number of families were successfully referred to child care. Families already knew about their time limits approaching. A family has 24 months after aid to sign up for Stage 2 care. English speaking families often didn't know that their children would be able to continue receiving cash aid, also they didn't know they could continue food stamps and MediCal.
Sally Large motioned to send a letter to Gov. Davis regarding our disapproval of his proposal to end Stage 3. Margaret Jerene seconded. Motion passed . Melinda will email that letter to the membership with a note that people should send it on in their own name. CPAC noted that providers need to know that they will lose a large percentage of their income if they serve Stage 3 clients. Please note that providers will have 3 meetings. CCSF and CPAC will also have a provider and parent forum around these issues. We have set the date for that forum: Feb. 10. The legislative committee and CCSF will handle the logistics.

5. Presentation on WAGES Plus, WAGES Plus Quality+ Programs, and WAGES+ Family Child Care - Elise Crane, WAGES Plus Program Analyst at DHS, gave a brief background on the programs, and indicated that 584 child care teachers in the center program are directly receiving augmented wages. The Quality+ program provides wage enhancements and annual increases, up to five years, for each year a teacher remains at the center. Wages Plus, the center based program, has several eligibility requirements: 10% of the centers enrolled children must be low-income based on 75% of the state median income or 25% low-income children based on 80% of the area median income. The 25% area median income rule is intended to recognize the high cost of living in SF and thereby indicate that these families are in fact low income by SF standards. The average Wages Plus wage augmentation is $1.69. The average Quality Plus augmentation is $2.09.

   Wages+ Family Child Care, a new program in spring of 2002, augments the wages at the Quality+ program levels for teaching assistants and provides monthly scholarships to eligible family child care providers. The WAGES+ FCC program design was altered due to the unique characteristics of family child care homes. Since family child care providers are business owners, they do not receive "wages" per se, a scholarship is given to providers who serve at least one child who is eligible for a child care subsidy, but does not receive one due to lack of adequate funding. Therefore the scholarship is provided because often family child care providers have parents who are child care subsidy eligible children, who cannot cover the costs of care. Unfortunately, many family providers end up informally subsidizing parents.

   Both the Quality+ and WAGES+ FCC programs are required to take a City College course on the Harms environmental rating scales and receive an external assessment based on the Harms scale specific to their program.

6. Committee Reports *to be presented in writing, with verbal updates as needed*
   - Executive Committee – the next CPAC meeting will be dedicated to the Needs Assessment.
   - Finance Committee –nothing new to report.
   - Membership Committee– the ordinance has passed the rules committee and we expect it to pass the full membership some time this month or early next.
   - CEL Committee - the state is no longer funding the CEL. We are committed to executing the CEL project. We have $9,000 from a previous year that will be redirected to the CEL project. We will continue to seek additional funding.
   - Workforce Committee – workforce com. is co-sponsoring with three provider meetings on preserving CARES funding and informing people of the proposed Stage 3 cuts with both San

Francisco providers associations. They are on January 14, 15, and 18.

- Inclusion Committee – inclusion funds may or may not be released from the state. That committee will meet and decide if and to what extent we can continue meeting and working without funds. CPAC noted that we have a strong commitment to improving inclusive child care in San Francisco and we hope we can move toward that.
- Week of the Young Child (first meeting Jan. 8, 6:00) – join us to help plan the WOYC, the first meeting is tonight.

7. Other Reports

- CPAC Coordinator – housekeeping note, please note there are many conference materials available. We will be asking those who attend this month's Children's' roundtable meetings to report back to us.
- Community Care Licensing – no report
- First Five San Francisco (Prop. 10) – no report
- Department of Human Services – only report is that they are doing outreach through PV on time outs.
- San Francisco Unified School District – Unified recently had to reevaluate their staffing. Recommendations have been sent to the superintendent. They did not recommend consolidating sites, but they did note that it does not seem cost effective to have just one CDP classroom on a site. They are also reevaluating their management. They are in contract negotiations with management staff.

8. Community Announcements

- CARES applications will go out next week. City College looks like it will have a lot of budget cuts, which may mean fewer classes available.
- Electronic Benefits Transfer program will be taking effect on Feb. 1 in SF. Videos and materials in multiple languages are available on them. It will work just like ATM Point of Sale cards.
- Candlelight Child Development Center has filled 5 of its 12 formerly vacant slots.
- September Jarrett is consulting for LIIF, the Low Income Investment Fund. She will be facilitating quarterly meetings on such topics as fundraising strategies for providers. If you have ideas on what you would like covered in that forum, please let Melinda or September know.

9. Adjournment – September Jarrett motioned to adjourn the meeting. Maria Luz Torre seconded, motion passed.

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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

January 30, 2003

Dear CPAC and child care community members,

Thank you for your participation in CPAC's important work. Enclosed is the agenda for our **February 12th** meeting. It will again be at the State Building at 455 Golden Gate, rooms 5&6, at **9:00 am**.

This month's meeting will focus on two things. First, Michele Rutherford will present the new ***San Francisco Child Care Needs Assessment***. The published 70-page report will be available at the meeting as well. Please come for this vital information, and encourage colleagues to whom this information may be important to attend as well. Second, we will discuss the budget and policy proposals put forth by the governor. We hope you can attend and engage in this conversation shaping our position with respect to these changes.

On **Monday, February 10th**, CPAC will co-host a Parent and Provider Forum, informing those possibly affected by the changes to Stage 3 child care. Please come and join us if you are interested in voicing your opinion to the legislature. This meeting will also be at the State Building, in the auditorium, from 6:00 pm to 8:00 pm. If you would like to RSVP for this meeting, or for more information, please call me at (415) 554-8482. (RSVP's are required if you need child care.)

As you know, quarterly CPAC meets in the evenings. March will be our evening meeting. It will be at our normal evening meeting room at the City College Administration Building Auditorium, at 33 Gough St. **If you anticipate the need for child care at this evening meeting, please contact Melinda Felice.** We will provide this service free of charge, but we need to know in advance if and how many children will be in attendance. I can be reached at (415) 554-8482 or via email at melinda@dcyf.org.

Please feel free to contact me with any questions or concerns you have regarding CPAC. I can be reached at (415) 554-8482 or via email at melinda@dcyf.org.

Thank you,

Melinda Felice
CPAC Coordinator

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San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

February 12, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5&6
455 Golden Gate

Public comments will be taken before or during each item.

1. Introductions	September Jarrett
2. Roll Call	Melinda Felice
3. Approval of January Minutes	September Jarrett
4. **Presentation on the new San Francisco CPAC Needs Assessment**	Michele Rutherford
5. **Update on and discussion of the State Budget proposals and our Actions/Strategies in response**	Linnea Klee
6. Committee Reports *to be presented in writing*	
• Executive Committee	September Jarrett
• Finance Committee	Sally Large
• Membership Committee	Natalie Brutto
• CEL Committee	Candace Wong
• Workforce Committee	Margaret Jerene
• Inclusion Committee	Juno Duenas
• Week of the Young Child	Carol Rector
7. Other Reports	
• CPAC Coordinator	Melinda Felice
• Community Care Licensing	Sue Humbert-Rico
• First Five San Francisco (Prop. 10)	representative
• Department of Human Services	Michele Rutherford
• City College of San Francisco	Stephen Santos Rico
• San Francisco Unified School District	
8. Community Announcements	Open to all
9. Adjournment	September Jarrett

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URGENT!!!
CHILD CARE CRISIS

Parents, Child Care Providers, and Others:

The proposed California Budget may affect YOU!

You probably know that California is in a budget crisis. But did you know this may affect YOUR child care subsidies? If you or a family you provide care for are receiving a subsidy for child care, payments may be cut off under the proposed budget. Specifically, if you or a child in your care are receiving "Stage 3" subsidies, as a former CalWORKs recipient, Governor Davis is proposing to cut ALL payments to this program.

IT IS NOT TOO LATE!! YOU CAN DO SOMETHING ABOUT IT!!

Please come to an informational meeting on February 10th to learn about possible effects of the state budget on YOU, and to learn about some actions you can take to encourage the legislature to REJECT Governor Davis' proposals to cut child care subsidies.

Where: State Building Auditorium, 455 Golden Gate (at Larkin)
(2 blocks from the Civic Center Muni/BART Station)
Date/Time: Monday, Feb. 10, 6:00 p.m. to 8:00 p.m.
(Light refreshments from 6:00 to 6:30, mtg starts at 6:30)

PLEASE RSVP!! Child care will be provided FOR PEOPLE WHO RSVP WITH THE NAMES AND AGES OF CHILDREN ATTENDING. Please RSVP by January 31 to Melinda Felice, CPAC coordinator, at (415) 554-8482, and leave a message with number of adults, children, and ages of children.

San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

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February 12, 2003
9:00 am to 11:00 am
Federal Building, Nevada Room
450 Golden Gate

MINUTES

1. Introductions—Members of the audience stated their names and affiliations.

2. Roll Call—CPAC members present: Natalie Brutto, Chris Cleary, Juno Duenas, Anita Fong, M. Teresa Garcia, Gwen Henry, September Jarrett, Yolanda Jenkins, Margaret Jerene, Sally Large, Marie Lee, Mitch Myers, Mary Marin, Sheila Norman, Tanya Twyman, Michele Rutherford, Maria Luz Torre, Jean van Keulen, Oscaryne Williams, Candace Wong. Members absent: Sue Humbert-Rico, Linnea Klee (excused), Stephen Santos Rico (excused)

3. Approval of January Minutes—Approved as presented (Rutherford, Lee, unanimous).

4. **Presentation on the new San Francisco CPAC Needs Assessment**
   Michele Rutherford presented the San Francisco Child Care Needs Assessment 2002 and provided copies to members and to attendees as available. Michele summarized the data report; highlighting the changes in supply, demand, subsidy availability, etc. from 1998 to the present; and illustrated the field's progress and continuing areas of priority. It was pointed out that the report did not explicitly compare the total number of children from 0-13 (88,037) in San Francisco, just the number eligible for subsidies (35,793). This represents 40% of the total number of children in San Francisco, and the number of children receiving subsidies (14,798) represents 17% of the total number of children. Please see the San Francisco Child Care Needs Assessment 2002 for a detailed analysis of the child care picture in San Francisco.

5. **Update on and discussion of the State Budget proposals and our Actions/Strategies in response**
   September Jarrett, Michele Rutherford, and Melinda Felice presented information on the latest information available on the issues of key concern to the child care community in the Governor's Budget. Specifically, they touched on the issue of the proposed realignment of child care services from the state to the counties. It is proposed to be funded by a 1% sales tax, a higher tobacco tax ($1.10 per pack) and additional state taxes on the wealthy. In addition, the proposed elimination of Stage 3 child care for CalWORKs participants was discussed. CPAC will be holding meetings to formulate the SF response— realignment response meetings will be held on 2/18 and 2/25 at 9:00 a.m., followed by a presentation to CPAC on March 12, at our quarterly evening meeting. **Please participate in these meetings.**

6. Committee Reports were presented in writing.

7. Other Reports from city agencies presented.

8. Community Announcements—A number of announcements were made by members of the community.

September Jarrett, chair, motioned that CPAC empower her to write and send a letter of support for Norman Yee for his appointment to the First Five San Francisco (Prop. 10) Commission. Maria Luz Torre seconded the motion, and it passed.

9. Adjournment—The meeting was adjourned at 11:00 a.m. (Twyman, Torre, unanimous).

10. Terms Were Drawn For Members-- The Membership Committee had members draw lots for terms at the end of the meeting. Lots were drawn for those not present. The resulting terms for seated members are as follows:

Natalie Brutto	4 years
Sai-Ling Chan-Sew	4 years
Chris Cleary	2 years
Juno Duenas	3 years
M. Teresa Garcia	4 years
Gwen Henry	2 years
Sue Humbert-Rico	2 years
September Jarrett	2 years
Yolanda Jenkins	3 years
Margaret Jerene	4 years
Linnea Klee	3 years
Sally Large	4 years
Mary Marin	2 years
Mitch Myers	2 years
Sheila Norman	3 years
Stephen Santos Rico	3 years
Michele Rutherford	3 years
Maria Luz Torre	2 years
Jean van Keulen	4 years
Oscaryne Williams	3 years
Candace Wong	3 years

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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

March 3, 2003

Dear CPAC and Child Care Community Members:

Please attend our upcoming meeting: **The Public Fiscal Crisis and the Potential Impact On Our Child Care System**. Come share your ideas, shape our position, and learn about actions we can take to preserve San Francisco's high quality child care system. Please join us and spread the word:

March 12, 2003
6:30 to 8:30 pm
City College Administration Building
33 Gough (near Market)
*light refreshments and child care provided**

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Along with the agenda, we have enclosed the minutes to our last meeting, and the current draft of a CPAC Response to the State Budget Proposal for Realignment. **We will be voting on this position paper, and discussing our strategies and actions around the budget proposals.** We hope you can attend and participate in that discussion.

CPAC is also hosting **State Child Care Budget Response Committee** meetings. We aim to have a broad range of stakeholders-- including you-- in these workgroup discussions. This Committee will monitor events in Sacramento, analyze various proposals in order understand their impact on San Francisco, and create specific information to favorably influence legislation in Sacramento. If necessary, the Committee will also proactively plan for any major changes to our child care system. We welcome your participation in these meetings which are held on Tuesdays from 9:00 am to 11:30 at the Children's Council, Room 431. We will be meeting March 18, March 25, April 1 and April 15. We have enclosed a flyer regarding these meeting.

Thank you for continuing participation in CPAC and in these upcoming meetings.

Sincerely,

September Jarrett
Chair

Melinda Felice
CPAC Coordinator

* **If you anticipate the need for child care, please contact, Melinda at (415) 554-8482 or melinda@dcyf.org.** We need to know in advance if and how many children will be attending, and what ages they are.

San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

March 12, 2003
EVENING MEETING
6:30 to 8:30 pm
33 Gough Street

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Public comments will be taken before or during each item.

1.	Introductions	September Jarrett
2.	Roll Call	Melinda Felice
3.	**SPECIAL DISCUSSION TOPIC: COME PARTICIPATE**** *****The Public Fiscal Crisis and the Potential Impact On Our Child Care System***** **- Overview of Proposals** **- Adopting a Position (see attached position paper)** **- Actions & Strategies**	Chris Cleary
4.	**Planning and Development Issues** **- Child Care Capital Fund – new ordinance proposed** **- State Simitian Bill on child care in general plans** **- San Francisco's Draft Housing Element**	September Jarrett and Chris Cleary
5.	Approval of February Minutes	September Jarrett
6.	Committee Announcements *(reports to be presented in writing)*	
7.	Other Reports – Public Agency Representatives are welcome to present any updates	
8.	Community Announcements	Open to all
9.	Adjournment	September Jarrett

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Donna Hall, Administrator
Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Phone: 415/554-7724
Fax: 415/554-7854
Email: Donna.Hall@sfgov.org

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San Francisco Child Care Planning and Advisory Council

State Child Care Budget Response Committee

Please come share your perspective!

This Committee will:

- monitor proposed cuts and changes from Sacramento
- analyze various proposals and their impact on San Francisco
- fight proposals detrimental to our quality child care system
- proactively plan for any changes--if necessary

Please join one or all of our upcoming meetings:

March 18
March 25
April 1
April 15

All meetings will be held
9:00 to 11:30 am
Children's Council of San Francisco
445 Church Street
Room 431

please contact, Melinda at (415) 554-8482 or
melinda@dcyf.org for more information.

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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

March 3, 2003

DRAFT

Governor Gray Davis
State Capitol Building
Sacramento, CA 95814

Dear Governor Davis:

On behalf of the San Francisco Child Care Planning and Advisory Council (CPAC), we submit the attached position paper in response to your proposed budget for Fiscal Year 2003-2004, realigning child care and other social services to the county level.

CPAC opposes the realignment of early care and education funding, and opposes the removal of early care and education funding from the Prop. 98 guarantee and from the Department of Education. For sixty years California has led the nation in recognizing the dual and integrated benefits of early care and education programs to children's social, emotional, and cognitive development, to their school readiness, and to the economic vitality of families, providers, employers, and the entire community.

CPAC is San Francisco's local child care planning council, made up of representatives from each of our child care resource and referral agencies, Head Start programs, private child care providers, family child care providers, city agency representatives, and parents using child care services. We are appointed by the County Board of Supervisors and the County Board of Education, and serve in an advisory capacity to them and to city and county departments and policy makers. We have voted collectively to oppose realigning child care to the county level, and have informed our elected representatives at every level of our position.

We offer ourselves as a resource to you and your staff, should you wish to discuss alternatives to the current budget proposal for FY 2003-2004. CPAC Coordinator, Melinda Felice, can be reached at (415) 554-8482 or melinda@dcyf.org. Please don't hesitate to contact her if you would like any further information.

Sincerely,

September Jarrett
CPAC Chair

Linnea Klee
Legislative and Policy Committee Chair

cc: Assemblyman Mark Leno
Assemblyman Leland Yee

Senator John Burton
Senator Jackie Speier
Assemblywoman Hannah-Beth Jackson
Superintendent of Public Instruction Jack O'Connell
Representative Tom Lantos
Representative Nancy Pelosi
Senator Barbara Boxer
Senator Dianne Feinstein
San Francisco Board of Supervisors
San Francisco Board of Education
First Five San Francisco
First Five California

DRAFT

San Francisco Child Care Planning and Advisory Council
Response to Governor Davis' Budget Proposal 2003-04

Introduction
The San Francisco Child Care Planning and Advisory Council (CPAC) creates and drives the early care and education agenda to meet the needs of children and families in San Francisco. Like all local child care planning councils, our responsibilities include (a) assessing local child care supply and demand, (b)creating a county child care plan, (c)setting local priorities for state, federal, city and county funding, (d)advocating for child care policy, and (e)advising policy makers and the public on critical issues related to early care and education.

CalWORKS Stage 3 Child Care Subsidies
The Administration proposes to eliminate funding for CalWORKS Stage 3 Child Care Subsidies. This program uses state funds to subsidize child care for families with incomes below 75% of the State Median Income (SMI). The families have completed CalWORKS Stages 1 and 2, as they moved from welfare dependency to work. They have been off aid for more than two years.

Loss of these subsidies will affect 59,000 California children in 31,000 working families. The average income of these families is $22,000 per year.[1]

In San Francisco, 627 families of 1,160 children enrolled in this program currently contribute through their work to the city's economy. They represent the "success stories" of the welfare-to-work experiment. Loss of child care support could force them back onto welfare; or it could force them to leave their children alone, in the care of siblings, or in child care of such low quality that it is actually harmful to children.[2] We should keep our promise to families and fully fund child care subsidies for all eligible former TANF recipients until they reach 75% of the SMI.

Well over half of the Stage 3 families in San Francisco are currently earning less than 50% of the SMI, or under $23,400 for a family of three.[3] They are nowhere near the cut off point for child care subsidies set by the State, and earn far too little to survive in a high cost county like San Francisco.

Despite the urgency to balance the state budget, it is foolhardy to end child care subsidies for families who have demonstrated the will and hard work to become self-sufficient, but have not yet become so. Further, these families are contributing to the San Francisco economy by filling many low-wage jobs in service industries, small businesses, and government services. They are contributing members of our society – the goal of welfare reform. Society has already made an enormous investment in helping these families on the road to success, and in supporting their children so that they will not be the next generation on welfare.

- **The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the California Legislature to continue funding for CalWORKS Stage 3 families until they earn at least 75% of the State Median Income.**

Realignment Proposal
Governor Davis' budget for 2003-2004 proposes that all early care and education programs administered by the California Department of Education, with the exception of State Preschool and the After School Education and Safety Programs, be realigned to administration by the counties and removed from the Proposition 98 funding guarantee. The realignment of early care and education programs is included with a number of other social services programs to be administered through block grants to counties. These programs would be funded through new sales, income and cigarette taxes, rather than through State

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[1] On The Capitol Doorstep, Vol. 33, No. 1, January 2003.
[2] Initial Response to Governor's 2003-2004 Budget and Policy Proposals, January 14, 2003. Child Care Law Center.
[3] Management Bulletin No. 00-14, Child Development Division, California Department of Education, September 1, 2000.

General Fund dollars. Details on how these programs would be administered at the county level are not available.

CPAC members are concerned that a major and radical policy shift is being proposed through the budget process. Policy changes of this magnitude should be subject to a thoughtful and comprehensive analysis, with examination of various points of view and potential alternatives. We believe that dismantling the state child care infrastructure would have a lasting negative impact on the quality of early care and education programs. It would further severely disrupt accessibility of these programs for all parents and families.

Furthermore, the State must continue oversight of the administration of federal funding. Inability to maintain or draw down federal funds is a very real threat if county devolution is implemented.

We believe that early care and education has the dual goal of supporting parents in the workforce and providing high quality early education for children. Numerous state funded initiatives over the past six decades have contributed to the quality of state licensed centers and family child care programs so that they provide early education and school readiness for young children.

- **The San Francisco Child Care Planning and Advisory Committee strongly urges that there be a continuing level of state responsibility and oversight of early care and education, as there is in K-12 education. We oppose cuts that will permanently and radically change a system of care and education that has developed over many decades with oversight by the California Department of Education.**

Budget Deficit Alternatives
CPAC members acknowledge the severe budget deficit in California. We believe that *all* Californians must take responsibility for the early care and education of our children. We support efforts to increase and redistribute revenues to address this crisis. We believe that solutions to the current budget dilemma should come from general taxes and greater participation by the corporate community, rather than from cutting programs that support California's poorest citizens and the state's children. We applaud the Governor's proposals to increase revenues through new, progressive taxes.

The early care and education field worked diligently last year to develop proposals for more effective and efficient use of resources. The field continues these discussions through a variety of forums. CPAC members believe that there are many potential solutions, short of the massive permanent structural change proposed by the Governor.

For example, we recommend a transfer of funds from the prison system to early care and education programs. There is growing recognition of the contribution of the early care field to the *prevention* of criminal behavior by adolescents and adults. According to "Fight Crime: Invest in Kids," a collaborative of law enforcement and child care advocates:

> "Federal, state and local governments could greatly reduce crime and violence by assuring families access to good educational child care programs.
> - New research from a large 14-year study of children who had been enrolled in government-funded Child-Parent Centers shows the risk that they would have two or more arrests as teens was cut nearly in half, compared to children not in the program.
> - A 22-year study of the High/Scope Perry Preschool program shows that denying at-risk children quality child development programs may multiply by five times our risk that they will be chronic lawbreakers as adults." [4]

- **The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the California Legislature to consider additional tax proposals, including a plan to revoke the limitations on commercial property taxes imposed by Proposition 13. We support**

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[4] Newman, S., Brazelton, T. B., Zigler, E., Sherman, L. W., Bratton, W., Sanders, J. and Christeson, W. *America's Child Care Crisis: A Crime Prevention Tragedy.* A Report from Fight Crime: Invest in Kids, 2000.

additional luxury taxes and income taxes for the wealthiest Californians. We support cuts in funding to the California prison system in exchange for investment in early care and education.

- **We recommend a thoughtful process that considers different policy alternatives in consultation with the early care and education field. The outcome may include devolution of some program responsibilities to counties and some program reductions, while maintaining overall state oversight.**

School Readiness

To achieve California's school readiness goals for young children, we must maintain a strong and adequately funded child care system with significant state oversight. The California Department of Education currently has the infrastructure in place to require consistent standards of practice in early care and education.

The Desired Results initiative designed for all California Department of Education early education programs is respected nationally as a model for high-quality educational standards.[5] If the proposed restructure occurs, most early care and education programs, including the state contracted child care centers, resource and referral agencies and alternative payment programs will no longer be expected to adhere to these quality standards. After lengthy and costly development, implementation of these standards must go forward with CDE oversight.

Inclusion of early care and education in the Proposition 98 Guarantee was hard won and remains an essential recognition of the importance of early education for school readiness. Studies have recently demonstrated conclusively that early care and education have far-reaching consequences for later school success.[6] Removing child care from Proposition 98 represents a paradigm shift - from supporting the education of young children back to the obsolete notion of "babysitting" children while parents work. This lack of recognition of the impact of early care and education is contradicted by decades of research on early intellectual, social and emotional development.

The federally-mandated "quality set-aside" money to improve the quality of child care is also slated for realignment to the counties. While many important quality initiatives come from the counties, without state oversight, there will be no way to share, coordinate or expand quality improvement efforts. There will be no statewide standards and regulations to ensure high quality early care and education across the counties.

- **The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the California Legislature to ensure continued funding for *statewide* quality improvement initiatives so children in all early care and education programs throughout the state will have an equal opportunity to be ready for school. We would consider alternative funding reductions in return for remaining within the Proposition 98 Guarantee.**

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[5] California Department of Education, Child Development Division Desired Results for Children and Families Program Summary, July 1, 2001. http://www.cde.ca.gov/cyfsbranch/child_development/dr2.htm.

[6]. Your Child, Newsweek Special Edition, Spring/Summer 1997; In Early-Childhood Education and Care:Quality Counts. Education Week on the Web, Vol. 21, number 17, Page 8,9, January 10, 2002; Shonkoff, J.P. and Phillips, D. A., Eds. *From Neurons to Neighborhoods: The Science of Early Childhood Development*, National Research Council, Institute of Medicine Washington, D.C.: National Academy Press, 2000; Peisner-Feinberg, E.S., Culkin, M.L., Howes, C., and Kagan, S.L. *The Children of Cost, Quality, and Outcomes Study Go To School*, Executive Summary, June 1999.*Years of Promise: A Comprehensive Learning Strategy for America's Children*, Carnegie Corporation of New York, September 1996;

Child Safety
At a minimum, parents need to feel assured that their children are in safe environments with well trained, competent caretakers. The State Department of Social Services Community Care Licensing Division holds the responsibility for overseeing the adequacy of licensed early care and education programs. The proposed budget demolishes the ability of this office to carry out its mandate to visit and inspect programs. Loss of this critical monitoring of child care quality should be very troubling to all California parents. This decision contradicts the Governor's recent concern about oversight of criminal background exemptions among child care workers. This is only one of the areas that would no longer be monitored adequately.

Under the Administration's proposal, parents will have virtually no guarantees, no assurances and no grievance procedures beyond the county level. There is no question that these changes are regressive, taking us backwards, not forwards.

- **The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the California Legislature to continue full funding for the CDSS Community Care Licensing Division, the only statewide oversight of children's safety in child care settings.**

Damaging to Working Families
The current State administered early care and education system is crucial to the success of welfare reform, allowing parents to move from dependency toward self-sufficiency. It is also vitally important to all working parents and families from every socioeconomic background.

The quality and accessibility of early care and education programs need to be consistent and reliable across county boundaries. County boundaries are often irrelevant to young working families who may live and work in several counties at once or may move frequently in search of employment stability. Devolution to 58 different "systems" of early care and education would be an ahistorical and regressive destruction of many years of effort to build a "seamless," statewide child care infrastructure. Sacrifice of these efforts to meet short-term budgetary goals seems reckless and short-sighted.

A significant federal, state and local investment has been made since 1996 in welfare reform. Families who have successfully moved from welfare to the workforce continue to need child care supports in order to continue working towards full self sufficiency. Statewide oversight of these programs has been essential to ensure consistency in policies and fairness across locally administered welfare-to-work programs. Full devolution of CalWORKS child care to the county level would need to ensure parents equal access and relatively convenient and understandable enrollment and eligibility rules. Having 58 different welfare-to-work child care systems would be chaotic for families and unnecessarily complex and expensive to administer.

- **The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the California Legislature not to undermine the significant investment made in welfare-to-work programs by cutting child care support to families earning less than 75% of the SMI. Further, we stress the importance of statewide oversight by the CDE to ensure that quality child care programs, with well trained and compensated child care workers continue to be available to *all* California families.**

County Administration Would Be Costly
The Administration has not attempted to demonstrate how realignment of administration of early care and education programs would save money. Rather, the proposal shifts funds from state coffers to the counties. This shift could result in greater administrative costs for lower-quality services. Furthermore, grounding early care and education and numerous other social service programs for the state's most vulnerable populations in revenues from new taxes would be very problematic. These funding streams would be subject to unknown fluctuations.

Moving from a state-administered and funded system to a county-administered system has enormous implications. Each county would need to undertake establishment of a new infrastructure to collect and administer funds, develop policies and procedures, design and administer programs. Different

administrative agencies would be identified in different counties, confusing any ability to coordinate remaining reporting to the state and federal government. Administrative costs to the counties would be significant.

It would take many months (even years) to collect the revenues and develop the infrastructure to go forward with this model. Each county would have a different timeline and there would be a multitude of barriers that would need resolution before the programs could be functional. Experience with the implementation of welfare reform should provide instructive lessons on the problems encountered in trying to administer a partly devolved system of child care programs. Particularly in the larger counties, it took several years to establish systems to handle the funding of CalWORKS child care.

- **The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the California Legislature to conduct careful cost/benefit analyses of the realignment proposal. The long-term costs of such a radical and major restructuring of social services might negate short-term savings in the current budget crisis. A prudent and strategic approach requires longer term thinking and careful planning regarding the local administrative structures needed to take on significant new program responsibilities.**

Conclusion

The San Francisco Child Care Planning and Advisory Council urges Governor Davis and the State Legislature to reconsider the proposal to realign early care and development programs to the counties. Many groups are meeting now to craft counter proposals to assist in meeting the budget deficit through cost-cutting, greater efficiency and other measures.

San Francisco Child Care Planning and Advisory Council (CPAC)

FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

31
2
3/03

March 12, 2003
EVENING MEETING
6:30 to 8:30 pm
33 Gough Street

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MINUTES

1. Introductions—Members of the audience stated their names and affiliations.

2. Roll Call—CPAC members present: September Jarrett, Natalie Brutto, Chris Cleary, M. Teresa Garcia, Margaret Jerene, Linnea Klee, Michele Rutherford, Yolanda Jenkins, Sue Humbert-Rico, Mary Marin, Sheila Norman, Maria Luz Torre, Jean van Keulen Members absent: Mitch Meyers (excused), Juno Duenas (excused), Gwen Henry (excused), Stephen Santos Rico (excused), Sally Large (excused), Sai-Ling Cha-Sew, Marie Lee, Tanya Twyman, Candace Wong (excused), Oscaryne Williams.

3. The Public Fiscal Crisis and the Potential Impact On Our Child Care System--Presentation
September Jarrett presented information on the state budget crisis, including an overview of the various proposals for cuts, tax increases and realignment of services to the counties. Linnea Klee presented the proposed position paper on the state budget. She first explained realignment and what it would mean for child care. Then she presented the proposed CPAC positions as set forth in the position paper: CPAC opposes realignment and CPAC opposes the elimination of Stage 3 child care (see paper for details). Comments were heard from CPAC members and members of the public. Chris Cleary moved to adopt the position paper with amendments, Michelle Rutherford added an additional friendly amendment, Jean van Keulen seconded the motion to adopt the position paper with stated amendments. The motion passed.

   Michelle Rutherford shared additional information on the various legislative positions on realignment and the problems of county to county differing infrastructures.

   September wrapped up the presentation with actions and strategies for involvement, including distribution of the position paper to legislators and other opinion leaders. Then attendees were given information on all upcoming opportunities for involvement.

4. Planning and Development Issues
September Jarrett updated the membership on the Child Care Capital Fund and Supervisor Aaron Peskin's proposed ordinance to make all impact funds more accountable. Enforcement and collections is the focus of the legislation. A small CPAC committee will continue working with Peskin's office on the language in the ordinance.

   Chris Cleary reported on the Draft Housing Element that has been released with respect to the negligible reference to child care. The CPAC Child Care Capital Fund committee will work on including child care more effectively in the Housing Element, particularly developer fees. Chris also presented information on AB51, Simitian's bill to include child care in the land use element of the general plan statewide. CPAC authorized Chris to write a letter of support for the bill. [Melinda—I of course have no notes on who moved and seconded—do you? Or is it even necessary for this?]

5. September Jarrett moved to approve the February minutes, Maria Luz Torre seconded the motion and the minutes were approved unanimously.

6. Committee Announcements were made by written report.

7. No Public Agency Representative reports were made.

8. Community Announcements: A number of announcements were made by community members, including an announcement from CARES that AB212 would be providing new workforce money from the state, and that 1st Five Commission had approved an additional two years of funding.

   Action Item: Michele Rutherford moved and September Jarrett seconded a motion to support CPAC's putting in a proposal for CARES.

9. Michelle Rutherford moved for adjournment, September Jarrett seconded the motion, which passed unanimously and the meeting was adjourned at 8:20 p.m.

[**NOTE:** It was realized after the meeting that votes had been taken on action items without a "quorum" as defined in the enabling ordinance, though a traditional quorum of ½ plus 1 member was present. We will be ratifying the action items from this meeting at the next meeting where there is a "San Francisco quorum."]

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

SF
31
1
1/9/03

CPAC Monthly Meeting
April 9, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5&6
455 Golden Gate

Public comments will be taken before or during each item.

1. Welcome and Introductions — September Jarrett
2. **Child Care Capital Fund**
   - **Presentation from the SF Planning Dept. on the Status of the Fund** — Diane Lim
   - Report on the Ordinance Change proposed by Sup. Aaron Peskin — September Jarrett
3. **Local Budget Issues** — TBD
4. Report on Week of the Young Child activities
5. San Francisco's Draft Housing Element Update — Chris Cleary
6. Update on State Budget Proposals — Linnea Klee
7. Committee Announcements (reports to be presented in writing with additions verbally as needed)
8. Approval of February meeting minutes — September Jarrett
9. Other Reports – Public Agency Representatives are welcome to present any updates
10. Community Announcements
11. Adjournment

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Know your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force:

Donna Hall, Administrator
Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Phone: 415/554-7724
Fax: 415/554-7854
Email: Donna.Hall@sfgov.org

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Admin Code 16.520 – 16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street, #701, San Francisco, CA, 94102, telephone (415) 554-9510, fax (415) 703-0121, and web site http://www.ci.sf.ca/ethics/ .

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

American Sign Language Interpreters and a Sound Amplification System provided upon request with 48 hours notice to Child Care Planning and Advisory Council at (415) 554-8482. Accessible MUNI lines and accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. **In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.** Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact (415) 554-8482 (voice).

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market St. #900 ◆ San Francisco, CA 94102 ◆ 415/554-8900 ◆ 415/554-8965 fax

The San Francisco Child Care Planning and Advisory Council cordially invites you to attend the Fifth Annual

Provider Recognition Awards Reception

Honorees:

Supervisor Chris Daly
Marie Lee
Kay Weber
Norman Yee
Carol Rector
Margie Stokes
Andrew Scott
Caroline Vance

Please join us for tea to honor the above individuals and all the child care teachers and providers of San Francisco. Hats and gloves are optional.

Date: **Sunday, April 6, 2003**

Location: **The Grand Hyatt on Union Square**
345 Stockton Street (at Sutter)
in the Bay View Room (36th Fl)

Time: **4:00-6:00 pm**

RSVP: **Please RSVP with the number of adults attending to Griselda Aceves at (415) 934-4849**
Please keep in mind that there is room for 200 people (priority given to the first to reserve their space). Larger agencies should identify 3-5 staff to attend.

This special event is being co-sponsored by
The San Francisco Child Care Planning & Advisory Council
The Department of Human Services
First Five San Francisco
and
The Department of Children, Youth and Their Families

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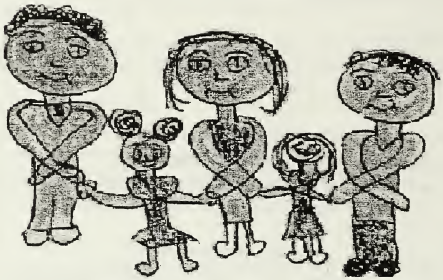
The San Francisco Child Care Providers Association
and
Coleman Advocates for Children and Youth

cordially invites you to the

Annual Child Development Legislative Breakfast

Celebrating the Week of the Young Child



Brittany, Age 10
Grattan Child Development Center, SFUSD

Friday, April 11, 2002
8:00am – 9:30am
Hiram Johnson State Building
455 Golden Gate Avenue (Rooms 1, 2, 3)
San Francisco

In Collaboration with
San Francisco Child Care Planning and Advisory Council

Please RSVP by Friday, April 4
to Carol Husbands at (415) 415-749-3544 or sfkidsfirst@yahoo.com

Fisher Children's Center of the San Francisco Public Library presents

Photograph: Marty Sohl, 1998

Celebrating the

WEEK OF THE YOUNG CHILD

Saturday, April 12, 2003

Fisher Children's Center, Main Library, 2nd Floor

Events througout the day:

10:00 a.m.

KQED and the *Ready to Learn* program present a fun-for-the-whole-family, hands-on creative workshop. Make something wonderful with Lariza Duggan-Cuadra!

in the Creative Center

11:00 a.m.

Regularly scheduled Saturday Storytime!

in the Storytelling Room

12:00 noon

Celebrate Cambodia's April New Year Traditions with Charya Burt, former member of the Royal Dance Troupe. Charya will present dances, demonstrate the language of hand gestures and invite children to participate in the dance!

in the Storytelling Room

1:00 p.m.

Make a flea market booth filled with your favorite treasures with Anita De Lucio-Brock, illustrator of *Grandma and Me at the Flea Market*, Children's Book Press of San Francisco.

in the Creative Center

2:00 p.m.

Conclude the day with a musical presentation by the Afro-Cuban drum and dance group, Loco Blocco.

in the Storytelling Room

All programs at the Library are free.

Cosponsored by the Child Care Planning & Advisory Council, the Department of Children, Youth & Their Families and the Department of Health Services

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San Francisco Public Library

Main Library 100 Larkin Street at Grove 415.557.4277 www.sfpl.org

The Week of the Young Child

April 2003

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
5 **FAMILY FEST at OCEAN VIEW PARK & RECREATION CENTER** 10 a.m. – 3 p.m. Capital and Montana Streets *This official Week of the Young Child kickoff event includes face painting, children's jumpers, balloons, and outdoor games and activities. In addition to bag lunches, there will be cotton candy, popcorn, and snow cone machines. A hands-on arts project will be provided by ArtSpan. Parents can browse the community resource tables and booths while kids chase balloons and raise a ruckus. Fun for the whole gang!* *Program information: 587-1070*	**6** **CHILD CARE PROVIDER RECOGNITION AWARDS RECEPTION** 4 – 6 p.m. Grand Hyatt on Union Square Stockton and Sutter Streets *This year's event will be an elegant tea to honor child care workers who have made outstanding contributions to the profession.* *RSVP and Program information: 934-4849*	**7** **CHILD WATCH TOUR: ASTHMA AND YOUNG CHILDREN** 9:30 a.m. – 12 noon Assemble at City Hall steps One Dr. Carlton B. Goodlett Place *Join parents and providers in this two-hour tour and see first-hand the challenges young children with asthma and their families face, as well as the community efforts to improve their health and quality of life.* *RSVP and Program information: 343-3383*	**8** **JUMPSTART for a DAY** 9:30 a.m. – 12:30 p.m. San Francisco State University Seven Hills Conference Center *San Francisco's preschool children, their families and teachers are invited to jump into this annual citywide festival of educational fun. The event features over 20 hands-on learning stations, each one inspired by a popular children's book. It will be an invigorating day for children and providers alike. Due to space limitations, this event is by invitation only.* *Program information: 405-3593*	**9** **EARLY CHILDHOOD JOB FAIR AND WORKSHOPS** 3 – 6 p.m. City College of San Francisco Phelan Campus Professional Development Project, Bungalow 213 Near Phelan and Ocean Streets *Early child care and education employers will be available to meet with job seekers. For anyone considering employment in the field of early child care, or for current child care workers considering a job change, this event presents an excellent opportunity to speak with professionals and learn about current opportunities.* *Program information: 452-5605*	**10** **REJUVENATION WORKSHOP** 7 – 9 p.m. Children's Council 445 Church Street *Frustrated by shrinking resources and increasing demands? Stressed out by the pressures facing families and providers? Here's your chance to relax your muscles, mind, and mood. This workshop, led by professional holistic health practitioners, will include stretching, massages, self-relaxation instruction, and aromatherapy. There will be refreshments and door prizes. All adults who work with young children and families are welcome to attend and enjoy a well-deserved "time out!". Reservations required* *Reservations and Program information: 248-1942*	**11** **CHILD DEVELOPMENT LEGISLATIVE BREAKFAST** 8 – 9:30 a.m. Hiram Johnson State Building, 455 Golden Gate Avenue (Rooms 1, 2, and 3) *The Legislative Breakfast offers an opportunity to learn more about current child care and child welfare policy issues. The meeting starts with an informal get-together where attendees can exchange news and views. A formal session then follows, where elected officials and policy makers address the important issues of the day and answer questions from constituents. Everyone interested in the impact of current political and fiscal policies on children and their families should plan to attend.* *Reservations and Program information: 749-3544 or 346-2677*
12 **FAMILY DAY at the LIBRARY** 10 a.m. – 3 p.m. San Francisco Main Library 100 Larkin Street at Grove *An enchanting day of creativity and entertainment for kids of all ages, Family Day includes arts and crafts workshops and story-telling sessions. Celebrate Cambodian New Year with Charyo Burt, the KQED Ready to Learn team and illustrator Anita DeLucio-Brock. Everything is free and all are welcome.* *Program information: 861-1818*	**27** FAMILY FUN PROGRAM **DIA de los NINOS, DIA de los LIBROS** *Free family fun featuring entertainers, storytellers and art activities.* 1 – 4 p.m. Dolores Park *Program information: 553-2896*					

Week of the Young Child Committee:

Carol Rector, chair; Griselda Aceves; Gabriela Aranda; Mia Cavalca; Judith Flynn; Sue Humbert-Rico; Carol Husbands; Jennifer Mullen; Sheila Norman; Nancy Record; Lygia Stebbing; Melinda Felice, CPAC Coordinator

Week of the Young Child Rejuvenation Workshop!

Early Care and Education Providers and Support Services, this is for YOU!

Holistic Practitioners will Lead Participants in:

- Stretching
- Self Pressure Point Massage
- Massaging a friend
- Receiving a Massage from a friend

Sponsored by:

San Francisco Association for the Education of Young Children

Children's Council of San Francisco & CPAC

Date: Thursday, 4/10/03

Time: 7:00-9:00

Place: Children's Council
445 Church Street at 16th
Accessible by MUNI
J Church and 22 Fillmore

Refreshments

Door Prizes

Registration Deadline:
Thursday, April 3, 2003

Registration is limited!

Call (415) 248-1942
Leave Your Name & Phone Number

BRING:
A Beach Towel,
Pillows, and
A Friend

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Daisy's Childcare

Marg's Childcare

Candlelight Child Development Center

The Nic'Shon Playschool

THE MULTICULTURAL CHILDCARE CONSORTIUM
in collaboration with
the OMI/Excelsior Childcare Neighborhood Network*
Presents

The 3rd Annual FAMILY DAY AT THE PARK

- **Face Painting**
- **Children's Jumpers**
- **Popcorn Machine**
- **Snow Cone Machine**

- **Resource Tables**
- **Balloon Surprises**
- **Entertainment**
- **Bag Lunch served 11:30am to 1:00pm**

Word Family Childcare

CAS Childcare

Date: **Saturday, April 5th, 2003**

Time: **10:00am to 3:00pm**

Place: **Ocean View Park**
(on Capitol, between Montana, Plymouth & Lobos)

Why: **To kick off San Francisco's *"Week of the Young Child"***

*Funded by the Department of Human Services

San Francisco Child Care Planning and Advisory Council (CPAC)

SF
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FOX PLAZA
1390 Market Street, Suite 900
San Francisco, CA 94102

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April 9, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5 & 6
455 Golden Gate

MINUTES

1. Introductions—Members of the audience stated their names and affiliations.

2. Roll Call—CPAC members present: Natalie Brutto, Michelle Rutherford, Anita Fong, Margaret Jerene, Juno Duenas, Sally Large, Candace Wong, Chris Cleary, Mary Marin, Sheila Norman, Tanya Twyman, Gwen Henry, September Jarrett, Marie Lee, Mitch Myers, Maria Luz Torre, Jean van Keulen, Oscaryne Williams, Stephen Santos Rico, Sue Humbert-Rico, Linnea Klee, Lisa Jaicks Members absent: M.Teresa Garcia, Yolanda Jenkins

3. Approval of March Minutes—September Jarrett moved to approve the March minutes with no corrections, and to ratify actions (including approval of February minutes) taken in the March meeting when there was not a quorum. Mary Marin seconded the motion, and the motion passed.

4. **Presentation on the Child Care Capital Fund by the SF Planning Dept.**
September Jarrett provided some background information on the Child Care Capital Fund, then introduced Diane Lim (558-6547) and Yvonne Ko (558-6386) from the San Francisco Planning Dept., who presented information and a report on the current status of the Child Care Capital Fund, and distributed some handouts including a list of projects subject to the fee. Diane Lim promised to provide the following information to CPAC: A list of SF developments that have contracts with off site child care centers or are providing on site child care, so are not subject to the child care fee.

5. **Report on the Child Care Capital Fund Ordinance Amendments proposed by Aaron Peskin**
September Jarrett presented a report on the amendments that Aaron Peskin has proposed to the impact fee ordinance. She discussed the proposed nexus study, which could eventually lead to an increase in the fee charged to developers. The nexus study would cost somewhere between $30-100,000 and would be paid for out of the impact fees. Peskin is proposing to include CPAC, along with the Planning Department and DCYF as being included in the MOU and receipt of all notices and reports on the fee, so that CPAC can be better prepared to carry out its planning function.

6. **Local Budget Issues**
Discussion on the local budget issues was tabled pending a more accurate accounting of the local child care funds is provided. CPAC is committed to advocating for maintaining the status quo on local funding. A "Message" Subcommittee will work to further identify city child care funding and to develop a local budget message.

7. Report on Week of the Young Child Activities.
Melinda Felice presented a report on the great success of this year's Week of the Young Child activities.

8. No report was made on the San Francisco Draft Housing Element.

9. Update on State Budget Proposals
   Linnea Klee presented information on the State Budget Response Committee's work and provided an update on current legislation that CPAC should be concerned about.

10. Other Committee Reports were presented in writing.

11. September Jarrett resigned as Chair of CPAC due to family commitments. Nominations will be solicited for a replacement and the goal is to seat a new chair by the June meeting.

12. Acknowledgment of Service to CPAC: Tanya Twyman and Marie Lee
    Tanya Twyman and Marie Lee were recognized for their outstanding service to CPAC as they retired from the Council.

13. Community Announcements—A number of announcements were made by members of the community. The SFUSD Child Development Program was recognized for its 60th Anniversary. Stephen Santos Rico announced that SF Community College was cutting summer instruction by 40%. There will be 12 child development classes this summer. Fees are increasing to $24 per unit, which will impact many students. There will be a 46% across the board cutback in Fall classes. However, three new facilities with laboratories are being built and Community College has money to develop a special needs certificate. Marie Lee made an announcement about cuts to the paraprofessional program.

14. Adjournment—Tanya Twyman moved that the meeting be adjourned. Michelle Rutherford seconded the motion, it passed, and the meeting was adjourned at 11:15a.m.

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San Francisco Child Care Planning and Advisory Council (CPAC)

SF
C31
#1
5/14/03

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC Monthly Meeting
Wednesday, May 14, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5&6
455 Golden Gate

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Public comments will be taken before or during each item.

1. Welcome and Introductions
2. **Special Presentation**
   Starting Points Initiative presents its draft of the updated "First Steps" Report
3. Child Care Capital Fund Update
4. Local Budget Hearings
5. Summer Programming Update on School Sites
6. Update on State Budget Proposals and Hearings
7. Nominations for Chair
8. Committee Announcements (reports to be presented in writing with additions verbally as needed)
9. Approval of April meeting minutes
10. Other Reports – Public Agency Representatives are welcome to present any updates
11. Community Announcements
12. Adjournment

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

SF
C31
#2
5/14/03

Minutes

CPAC Monthly Meeting
Wednesday, May 14, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5&6
455 Golden Gate

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Public comments were taken before or during each item.

1. Welcome and Introductions
   Members Present: Natalie Brutto, Anita Fong, Gwen Henry, Sue Humbert-Rico, Lisa Jaicks, Yolanda Jenkins, Margaret Jerene, Mary Marin, Mitch Myers, Michele Rutherford, Maria Luz Torre, Jean van Keulen, Oscaryne Williams, and Candace Wong. Members absent: Chris Cleary (excused), Juno Duenas (excused), M. Teresa Garcia (excused), Linnea Klee (excused), Sally Large (excused), Sheila Norman (excused), and Stephen Santos Rico (excused).

2. **Special Presentation**
   Starting Points Initiative presents its draft of the updated "First Steps" Report
   The Starting Points Initiative was started in 1996 by the Carnegie Foundation to focus on policy and priorities on children 0-3, San Francisco's Starting Points has expanded that to 0-5. They are guided by the Early Childhood Interagency Council. Their first report was the First Steps Report, a kind of landscape of demographics and services in SF. They are now in the process of updating this document to reflect the changes and additions to the system, and to report more recent demographics and trends. Michelle Munn, a Starting Points consultant, presented the preliminary draft of the child care section of this updated report for review. The CPAC Needs Assessment Committee will have a special meeting, which will be opened up to a broader group than the usual committee, to review the full document. SPI will be email around the document and a time date place for a meeting. We gave feedback on additional information to be included and how to "caveat" the information.

3. Child Care Capital Fund Update – Melinda Felice briefly reported that the legislation proposed by Sup. Peskin passed the Board of Supervisors. It includes conducting a nexus study, but does not change the timing or the amount of the fee collected.

4. Local Budget Hearings
   Mitch Myers reported on the Mission YMCA budget hearing. Lots of programs expressed their concern for their programs being cut or closed. We heard mixed messages about Wages Plus being cut; ultimately, $500,000 of the proposed cut was restored. Michele Rutherford will meet with the community to clearly articulate what parts of the budget are set aside for workman's comp etc. Sup. Maxwell stated that there are supervisors committed to cutting the fire and police depts., but they really need us to show up and to show public support for doing this, so continue going to hearings. The next one we will have public testimony at will be Sat. June 21. The mayor will probably present his budget on June 3. If the mayor accepts the budget at it is now, we will have $800,000 less in Wages Plus that last year. The current

budget of $3.5 million will allow for Wages Plus to maintain current commitments, but not expand at all. We could recommend that the $800,000 be put on reserve for covering additional commitments. Joe Wilson presented a letter, which had recommendations for action, including inviting Jim Wunderman of the Chamber of Commerce to come and speak to CPAC.

5. Summer Programming Update on School Sites
About 60 CBO's are being displaced or disrupted in some way by schools being closed. Rent for West Portal CARE went from $6,000 to $36,000 for the summer alone. Parents and CBO's were mobilized and the school district reduced the matrix of expenses by 2/3. Mary Marin commented that there is a policy of charging rent, even to Child Development Centers. Mary is willing to help broker conversations around rent and space. Tajel Shah of DCYF said that this is affecting all kinds of CBO's, many that did not pay rent at all, many very little. When Unified made the decisions to close these schools, they had no centralized way of knowing what schools were being made by the district, so they did not have any idea the position they were putting people in. Fall programming will also be affected by the budget crisis. This crisis urges CPAC to work together to understand the spectrum of services provided. Tajel spoke a little to the expansions that have already happened by increasing Park and Rec. slots and they kept their list open for much longer than usual. DCYF is also augmenting beacons programs to cost-effectively augment their services and numbers of slots.

6. Update on State Budget Proposals and Hearings
Realignment of child care is not in the Governor's May Budget Revision. We also know that they are looking at cutting child care. Stand for Children Day rally in Sacramento was May 7th and was the biggest ever child care rally. Parent Voices and others visited legislators. Parents, CPAC and the SF Providers' Association did a great job at the state hearing on the 30th. International story on the state budget pulled out child care as their focus. The legislature is still planning to use Prop 10 dollars to qualify as the state match for the federal dollars. There is an enormous cut to DSS proposed in the CDD spending plan. CPAC will speak to the requirements of and benefits to the child care community of Com. Care Licensing. If the cuts go through, CCL would visit an estimated once every 10 years.

7. Nominations for Chair
Two nominations have been received. Candace Wong has accepted the nomination. Mitch Myers has declined his. We will continue to keep the nominations open until we vote at the June meeting. (We did not have a quorum present.)

8. Committee Announcements (reports to be presented in writing with additions verbally as needed)

9. Approval of April meeting minutes
There were no suggested changes to the April minutes, they will be approved in June.

10. Other Reports – Public Agency Representatives are welcome to present any updates
The Annual Citywide Child Care Symposium sponsored by SFUSD is tomorrow, May 15th. Unified is also sponsoring two community meetings as well of the taskforce for program responsibilities and community input. The taskforce represents various types of folks coming

together to determine how to cut $3 mil. from Unified's budget.

11. Community Announcements
    This is Marie Lee's last official meeting. Her message to us is "keep on fighting".

12. Adjournment – the meeting was adjourned at 11:05 am.

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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

SF
C31
#1

June 2, 2003

Dear CPAC and Child Care Community Members:

Please attend our regular quarterly evening CPAC meeting. We will continue to update you on and address the state of the budget crises, both at the state level and here in San Francisco, and will talk about the potential impacts on our child care system. Come share your ideas, shape our strategies, and learn about actions we can take to preserve San Francisco's high quality child care system. Please join us and spread the word:

June 11, 2003
6:30 to 8:30 pm
City College Administration Building
33 Gough (near Market)
***light** refreshments and child care provided**

Along with the agenda, we have enclosed the minutes to our last meeting. We hope you can attend and participate in our budget and other discussions.

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Thank you for continuing participation in CPAC and in these upcoming meetings.

Sincerely,

Melinda Felice
CPAC Coordinator

*** If you anticipate the need for child care, please contact, Melinda at (415) 554-8482 or melinda@dcyf.org.** We need to know in advance if and how many children will be attending, and what ages they are.

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

SF
C31
#1
6/11/03

CPAC Meeting
Wednesday, June 11, 2003
6:30 to 8:30 pm

City College Administration Building
33 Gough Street, Auditorium

Public comments will be taken before or during each item.

1. Welcome and Introductions — Mitch Myers

2. **State Budget Updates and Next Steps** — Michele Rutherford
   Possible action: approve strategies/positions regarding the state budget.

3. Update on Local Budget — Judith Baker

4. **CPAC Chair Position** — Mitch Myers
   Action items:
   - Accept additional nominations from the floor
   - Vote for Chair
   - Approve assumption of position

5. **CPAC Positions and Process** — Chair
   Action items:
   - Authorization for Legislative and/or Executive Committees to send out letters on subjects previously approved in concept.
   - Authorization for Finance and Executive Committee (in conjunction) to approve end of the year spending of unspent or under-spent funds.

6. Summer Programming Update on School Sites — Mitch Myers

7. Committee Announcements (reports to be presented in writing with additions verbally as needed)

8. Approval of April and May meeting minutes — Chair
   Action items:
   - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

9. Other Reports – Public Agency Representatives are welcome to present any updates

10. Community Announcements

11. Adjournment

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(415) 554-8482

SF
C31
#2
6/11/03
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CPAC Meeting
Wednesday, June 12, 2003
6:30 to 8:30 pm
33 Gough Street

MINUTES

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1. **Welcome and Introductions** - meeting attendees stated their name and organization. CPAC members present: Natalie Brutto, Anita Fong, Gwen Henry, Sue Humbert-Rico, Lisa Jaicks, Linnea Klee, Sally Large, Mary Marin, Mitch Myers, Sheila Norman, Stephen Rico, Michele Rutherford, Candace Wong, Oscaryne Williams. Melinda Felice took minutes.

2. **State Budget Updates and Next Steps** – Michele Rutherford presented information regarding the subsidy rate changes proposed by the Governor and the State Legislature. She passed out a chart that outlines the approximate number of providers impacted by cuts, and the maximum dollar amounts cut. We are extremely concerned that these cuts will drive child care providers out of business. CPAC will continue to inform both local and state legislators of these impacts and will inform the membership of changes and decisions.

3. **Update on Local Budget** - Judith Baker updated us on the proposed changes to the Wages Plus line item in the budget and asked for the council's support on setting aside reserve funds to ensure full funding of the program. There was a discussion regarding the reserve funding and CPAC's agreement to write a letter of support for reserve funding. Motion for CPAC to write a letter of support for the Board of Supervisors to set aside reserve funding for Wages Plus, Lisa Jaicks, seconded Gwen Henry, motion passed, one abstention (Michele Rutherford).

4. **CPAC Chair Position** – the action item of electing a new chair was postponed until the July meeting.

5. **Financial Report** – Melinda Felice reported on the amount of funds we had left in the main CPAC (LPC) state grant and projected expenditures for the rest of the fiscal year. We are slightly underspent due to a contribution from DCYF and unused committee dollars.

6. **CPAC Positions and Process** - There was discussion regarding the process by which CPAC takes action, in light of not currently having a fully seated council. We will proceed with non-legal actions, such as writing letters of support, with the approval of the majority of seated members.
   - CPAC authorized the Finance and Executive Committees to re-allocate unspent and underspent budget line items from the current fiscal year budget to expend all funds in the main state contract (the LPC contract).

7. **Summer Programming** – Mitch Myers reported that the school district has opened up most of the school sites requested. CBO's must pay the cost of janitorial and other services in rent. Mitch would like to work with CPAC and the school district to begin communications now for fall programming. There is concern that rent and other costs will again be higher than in previous years. CPAC will write a letter to SFUSD requesting a meeting to discuss coordination between school site, district administration, and the child care community.

8. **Committee Announcements** - The membership committee announced its recent activities and current plans to move forward on seating additional persons to CPAC, and requested members of the community to join our regular membership meetings on the fourth Thursday of every month. For additional information, please contact Melinda Felice at (415) 554-8482 or Natalie Brutto at nbrutto@aol.com.

9. **Approval of June meeting minutes** - Minutes approved.

10. **Other Reports** – Public Agency Representatives are welcome to present any updates
David Fleishman presented an update on the **Partners In Quality Child Care: Assessment Project**. Housed at the Marion Wright Edelman Institute at SFSU, the project assesses family and center child care homes and classrooms on the Harms-Clifford Environmental Rating Scales. The project is pleased to announce that they have been surprised at the high caliber and scores of the facilities they have assessed, and that the pre-assessment training and post-assessment support seems to be working well in concert with the assessments.

11. **Community Announcements**

12. **Adjournment** – meeting adjourned.

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San Francisco Child Care Planning and Advisory Council (CPAC)

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SF
C31
#1
7/9/03

CPAC Meeting
Wednesday, July 9, 2003
9:00 to 11:00 am
455 Golden Gate, Conf. Rms 5&6, downstairs

AGENDA

Please note: there will be no August meeting, and the September meeting will be in the evening

Public comments will be taken before or during each item.

1. Welcome and Introductions — Mitch Myers

2. Special Presentation: **Community Mental Health Project Evaluation Results** — Deborah Sherwood, Tom Bleecker and Anita Fong

3. **Local and State Budget Updates and Recent Changes** — Michele Rutherford
   Action Items: what, if any, actions remain to be taken to affect the local and state budget decisions before they are finalized.

4. **CPAC Chair Position** — Mitch Myers
   Action items: - Accept additional nominations from the floor
   - Vote for Chair

5. **CPAC Updates** — Melinda Felice
   CPAC will be holding a member retreat on September 12th. This is, as are all meetings, an open meeting, though community input will not be explicitly on the agenda. For more information, contact Melinda Felice at (415) 554-8482.

6. **Committee Announcements** (reports to be presented in writing with additions verbally as needed)
   Workforce Committee – action item – please fill out survey
   Membership Committee
   Finance Committee
   State Budget Committee
   Legislative Committee
   Needs Assessment Committee
   Centralized Eligibility List (CEL) Committee
   Inclusion Committee

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7. **Approval of June meeting minutes** — Mitch Myers
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

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8. **Other Reports** – Public Agency Representatives are welcome to present any updates

9. **Community Announcements**

10. **Adjournment**

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San Francisco Child Care Planning and Advisory Council (CPAC)

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7/9/03

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July 9, 2003
9:00 am to 11:00 am
State Building, Conf. Rms 5 & 6
455 Golden Gate

MINUTES

1. Introductions—Members of the audience stated their names and affiliations.

2. Roll Call—CPAC members present: Natalie Brutto, Michelle Rutherford, Margaret Jerene, Juno Duenas, Sally Large, Candace Wong, Chris Cleary, Sheila Norman, Gwen Henry, Mitch Myers, Maria Luz Torre, Oscaryne Williams, Linnea Klee, Lisa Jaicks, M.Teresa Garcia, Yolanda Jenkins Members absent: Sai-Ling Chan-Sew, Mary Marin (excused), September Jarrett (excused), Jean van Keulen (excused), Stephen Santos Rico (excused), Sue Humbert-Rico (excused),

3. **Presentation on the Community Mental Health Project:**
Anita Fong introduced a special presentation on the Community Mental Health Project Evaluation results. She introduced Deborah Sherwood and Tom Bleecker who worked with the project. Tom Bleecker made a power point presentation on the project and the evaluation results. Materials were distributed to those in attendance.

4. **Local and State Budget Updates and Recent Changes**
Michele Rutherford updated the membership and public attendees on the current status of the local, State, and Federal budgets. At the Federal level there is a fight in the Senate over TANF Reauthorization. The administration is fighting for a full family sanction and 40 hours per week of activities. Unclear what activities will be acceptable and there is a fight around the need for more child care. At the State level there is still no budget & it is not likely to happen soon. The budget process seems to be tied in with the recall effort. There may be no budget until the recall petition has been certified. The expectation is that there will be a reduction of the RMR to the 85th percentile and the elimination of services to 13 year olds. On the local front, $575,000 is back in the budget for sure. May use excess in budget for CARES. There is a question about the $30M reserve (with designated money to make up for State cuts). Things still uncertain on all fronts.

   Linnea reported on "cash flow" issues. No cost loans are available in San Francisco through LIIF during the budget impasse (for a couple of months). Vouchers are OK to be paid for a couple of months. Probably can get through August and September (then may have Stage 1 and 2 in place). Most SF programs have reported that they can get through July without help. Thus far Stage 3 is still slated to continue, but until budget is passed, everything is on the chopping block.

5. **CPAC Chair Position Nominations**
Melinda Felice opened the floor for nominations for CPAC chair position. Candace Wong had already been nominated. No other nominations were forthcoming. Michele Rutherford moved and Chris Cleary seconded a motion to call the vote. Candace Wong was elected chair unanimously.

6. CPAC Updates
Melinda Felice updated the membership and public on CPAC events. She reported that CPAC will be having a retreat on September 12. The community is invited, but will have no input on the agenda.

7. Committee Announcements
   Workforce committee is suspended.
   Candace is stepping down from the CEL committee.
   Michele Rutherford is stepping down from Needs Assessment.
   Melinda and Mitch are meeting with the real estate department of the school district regarding CBO use of school property.
   Linnea is stepping down as chair of the Budget Response Committee and Michele will be taking over.
   Linnea is returning to chair of the Legislative and Public Policy Committee. The Legislative Committee meets the 1st Tuesday of each month at Otis Street at 11:00 a.m.
   The Executive Committee meets the 4th Wednesday of each month from 2 to 4 at the Children's Council.
   The Membership Committee still needs consumers.

8. Approval of June minutes
   Teresa Garcia moved and Lisa Jaicks seconded a motion to approve of the June minutes. The motion carried and the minutes were approved.

9. Other Committee Reports were presented in writing.

10. Community Announcements—A number of announcements were made by members of the community. .

14. Adjournment—The meeting was adjourned at 11:10.

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San Francisco Child Care Planning and Advisory Council (CPAC)

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8/13/03

Meeting Announcement

Previously, we announced that we would not be holding an August CPAC meeting, but due to the current budget situation, and the possible need for quick action, we will be holding the August meeting.

We are requesting authorization for the Budget Committee (CPAC members and community partners) to create a plan for local response to state budget cuts.

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Please join us:

CPAC Meeting

Wednesday, August 13, 2003
9:00 to 11:00 am (may be shorter)
455 Golden Gate, Conf. Rms 5&6, downstairs

AGENDA

- **State and Local Budget Update**
- **CPAC decision-making!**
- **Budget Committee authority for planning**

Other notes:

- The CPAC State (and Local) Budget Committee will be meeting on August 15th at 9 am at the Children's Council.
- The September CPAC meeting will be in the EVENING (6:30 pm) at the BORN AUDITORIUM (DHS, 170 Otis St.), not at our usual evening meeting location.
- CPAC member retreat will be on September 12th from 9:00am to 5:00 pm.

If you have any questions or concerns about CPAC or these meetings, please contact Melinda Felice, CPAC Coordinator at (415) 554-8482 or melinda@dcyf.org. You may also contact Melinda if you no longer wish to receive notices of CPAC meetings, or wish to receive additional information via email.

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9/10/03

CPAC Meeting
Wednesday, Sept. 10, 2003
6:30 to 8:30 pm
Born Auditorium,
170 Otis St. (DHS building)

AGENDA

Please note the new quarterly evening meeting location. We intend for this to be our regular evening meeting space henceforth. Morning meetings will remain at 455 Golden Gate.

Child care can be provided for evening meetings. If needed, please inform Melinda Felice by Sept. 4 by calling (415) 554-8482.

Public comments will be taken before or during each item.

1. Welcome, Introductions, and Roll Call — Candace Wong
2. Review, Discussion, and Possible Action on "Great Schools for a Great City" Charter Amendment Ballot measure. — Rep. of Sup. Tom Ammiano
3. **Discussion and decision regarding Committee Decision-Making Authority ACTION ITEM:** — Candace Wong
4. **CDD Rate Changes: an Update on the Implementation of the mandated changes to Reimbursement Rates** — Children's Council
5. **CPAC Updates** — Melinda Felice
   CPAC will be holding a member retreat on September 12 at the Delancey Street Restaurant. This is, as are all our meetings, an open meeting; though community input will not be explicitly on the agenda, community members are welcome. For more information, contact Melinda Felice at (415) 554-8482.
6. **Committee Announcements** (reports to be presented in writing with additions verbally as needed)
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - State Budget Committee
   - Legislative Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
7. **Approval of July and August meeting minutes** — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)
8. Review and Discussion of "Smart Start" Ballot measure — Rep. of Susan Leal
9. **Other Reports** – Public Agency Representatives are welcome to present any updates — Open
10. **Community Announcements** — Open
11. **Adjournment**

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CPAC Meeting
Wednesday, October 8, 2003
9:00 to 11:00 am
455 Golden Gate, Benicia Room (rms 5&6)

AGENDA

Public comments will be taken before or during each item.

1. Welcome, Introductions, and Roll Call — Candace Wong
2. **Approval of September meeting minutes** — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)
3. Update from CPAC Retreat — Candace Wong
4. Update on TANF Reauthorization Bill — Joe Wilson
5. "Great Schools for a Great City" Charter Amendment Ballot measure
   Action item: - Endorse the measure, approve resolution, possible other actions
6. **Universal Preschool Presentation and Discussion led by First 5 SF** — Moira Kenney
   Please review the enclosed documents prior to the meeting.
7. **Committee Announcements** (reports to be presented in writing with additions verbally as needed)
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - State Budget Committee
   - Legislative Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
8. **Other Reports** – Public Agency Representatives are welcome to present any updates — Open
9. **Community Announcements** — Open
10. **Adjournment**

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Draft

First 5 California
'Preschool for All' Demonstration Projects
Areas of General Agreement
July 2, 2003

Long-Term Goals:

- Preschool, including current early care and education programs that will-meet quality standards, will be an integrated part of California's system of free public education.

- Preschool teacher education and compensation will increase to parity with Kindergarten/ Early Elementary teachers.

- Preschool will be administered by the CDE and connected with K-12 education. CDE will provide for the development of centralized training, compensation, and standards while facilitating preschool systems that build on local capacity and meet local needs.

First 5 Demonstration Projects:

- Criteria for the First 5 Demonstration Projects will provide a common framework regarding readiness to start, including specified partners, and additional criteria for build-up/roll-out to a statewide system (i.e., selected demonstration projects demonstrate their commitment to change as necessary to become a statewide system).

- Preschools will provide benefits to young children that are measurable across the 5 domains of children's learning and development through the early elementary grades.

- Preschools will appropriately serve children with diverse languages and cultures, as well as provide affirmative inclusion for children with disabilities and other special needs.

- Preschool will be free to all, voluntary, and offered for at least one-half day during the regular school year.

- Preschool will reflect research-based, high quality standards and build on programs provided through a variety of public and private settings that meet those standards, including networks of family child care homes.

- Preschool will be a viable option for all families by providing connections to full day, full year child care services when needed. The wrap-around child care services will be integrated with current high quality child care providers with minimal transitions for children and families. A variety of public and private funding mechanisms, including fees, will be used to support wrap-around child care services.

- Preschool rates will increase incrementally based on improvements in teacher education (and compensation) to reach parity with Kindergarten/ Early Elementary teachers and other early educators. Teacher training for preschool will be integrated with the IHE systems for teacher training and include community-based training venues.

- Preschools will invite and support parent and family partnership, including leadership in program design and implementation.

- Preschools will provide for transitions for 0-3 year olds entering the preschool programs and for preschoolers entering Kindergarten. Preschools will be part of an integrated infrastructure (workforce, facilities, etc.) spanning birth through school-age programs.

- Preschools will be provided in appropriate facilities that are clean, safe, accessible, inclusive, licensed, meet regulatory quality standards, and are well-equipped with sufficient, appropriate materials and toys.

- County Commissions will have time and resources to work at the county or school district level to plan and implement Preschool for All Demonstration Projects with support from a variety of partners.

every child counts Funded by ALAMEDA COUNTY CHILDREN FAMILIES COMMISSION

PRELIMINARY PRINCIPLES OF SUPPORT FOR PRE-SCHOOL FOR ALL: SEPTEMBER 25, 2003

Alameda County First 5 Commission fully supports a high quality early care and education system, accessible and equitably delivered for all children 0 to 5, regardless of family income or status. In addressing the emerging Pre-School For All (PFA) movement, which limits resources to a specific service delivery model and to three and four year olds only, the Commission accepts its responsibility to seek input from the families and community it serves and give voice to the community and Commission's views.

With great respect and appreciation of the work being accomplished by the legislature, First 5 California, and organizations and individuals developing PFA proposals, Alameda County First 5 submits the principles listed below as essential for its support for development of a PFA program. The principles have been developed with input of the Commission's Program Committee, 40 community participants, and Commission staff.

1. Pre-School For All must be developed within the context and goal of " early education for all children", including infants, toddlers, pre-school, and school age children. PFA must be seen as one step toward a universal system of early care and education that provides the highest quality of services for all families and children.

2. PFA must **enhance**, not negate or reduce existing funding and program structures for all children 0 through 5, and must be built on the positive and successful services currently in place. The program must serve as a vehicle to improve upon the existing ECE structures so as to create a truly equitable and universally accessible system. Analyzing best practice models for replication and adaptation to a larger service focus is important in order to prevent confusion, divisive reactions, action, and exclusivity in program development.

3. The PFA program must address the current bifurcation of ECE funding and regulatory structures by promulgating a streamlined system that improves all ECE services. Presently, California administers a two- tiered ECE delivery system, one regulated by Community Care Licensing (Title 22) that provides basic health and safety protection for children in ECE. The other is regulated by Title V of the State Education Code and requires state subsidized ECE centers to comply with program standards that promote higher quality care and education. Title V standards include better child-teacher ratios, smaller group size, higher teacher qualifications, a planned curriculum, child observation (not standardized testing), appropriate referrals and support services for families, and parent participation. In addition, Head Start has a slightly different set of standards that it

Note: Confusion often arises around terminology when addressing the issue of Pre-School. For example, "Child Care" is often interpreted (quite incorrectly in many instances) as a custodial service, assisting poor parents with the means to work; "Pre-School" is usually interpreted as an educationally oriented part day program for three and four year olds from middle class families. The reality of our current family and social structure requires a **Early Care and Education (ECE)** system that provide high quality, developmentally appropriate programs for children **and** support services for working families. See principle # 5.

must follow. Adding a fourth funding and regulatory system for PFA is unfair to families and children, would create an even more cumbersome service delivery system and undermine efforts to build an equitable system for all families.

4. The program must avoid further perpetuation of the artificial distinction between "education" and "care". This is especially important as the interdependence of care, social and intellectual development, and school learning is so well documented. For young children, "learning" is not relegated to a three hour segment while performing specific activities. It takes place all day long and is impacted by every relationship and every experience. While a quality ECE program will emphasize different aspects of child development at different times (cognitively designed activities, music, free play, etc.) the quality of adult-child interaction and program structure is just as important at lunch and nap time as it is during circle time. The program must also ensure that the educational aspect of PFA is not simply a "watered down kindergarten curriculum", but is research based and designed specifically for pre-school age children.

5. PFA must ensure *developmentally appropriate educational* services for children integrated with appropriate comprehensive *support services for families*, including those who need full day, full year ECE. In addition to the characteristics of quality education briefly described in #4, PFA programs need to include the supports that families require for maintaining a healthy family life, economic sustainability, and to prepare their children for school. These include an adequate supply of high quality and variety of ECE settings (part day, full day, pedagogically sound and focused on the social-emotional needs of children, sensitive to parent needs, culturally and linguistically appropriate, able to access professional and community services, etc.). One of the most important supports for children **and** parents *is continuity of quality programming and standards, without disruption of the child's day or tenure in the ECE setting.*

6. Preparation and planning for a new PFA system must:

   - Include development and dissemination of clear definitions of proposed models, including explanations of "pre-school day", "wrap around services", program standards, administrative structure, funding streams and resources, etc.

   - Prepare and publish realistic cost projections that include the full range of infrastructure needs, on-going operational costs for an expanded system, workforce compensation commensurate with the k-12 system, and demographic growth over the next 20 years.

   - Ensure that funding resources are planned, identified, and reserved to cover projected costs before launch of PFA. Funding for PFA may not encroach on current ECE publicly resourced programs

   - Solicit and incorporate input from parents who are current, past, or future consumers of ECE services, and who represent a comprehensive range of cultural, ethnic, and economic groups, and who have children with special needs. Intensive focus groups and surveys that include clear explanations and definitions of ECE models, including

the proposed PFA programs, should be held throughout the state. Data from focus groups, telephone surveys, on-line questionnaires, and other methodology should be collected, compiled, and analyzed before any particular PFA program models are targeted for development.

- Include significant input from school districts, teacher preparation institutions, community based and government family agencies, and representatives from all early care and education (including family child care). Again, evaluating existing program models to determine best practices, "what works", and what to replicate is of the greatest importance to building a successful PFA program.

- Implement a major review of the infrastructure required to address the comprehensive needs of children and families: this includes, but is not limited to, workforce and facility capacity, financing resources, and best practices in ECE.

- Develop an analysis of "gaps" in the infrastructure and cost estimates to build the resources necessary to meet the needs. This should include input from post secondary and financial institutions, and a developed timeline for implementation of the infrastructure.

- Provide particular attention to assessment of the cultural and linguistic needs of children and families to be served, with an emphasis on the changing demographics of our state. A goal should be to build a comfortable program that welcomes all groups, respects cultural preferences in providing care for young children, and provides resources for school readiness that complement the cultural norms.

- Include a comprehensive assessment of how to best serve children with special needs and the capacity needed to serve them

- Prepare a thorough analysis of possible "unintended consequences" of PFA on such areas as the ECE workforce, parents, existing ECE system, public schools, post secondary institutions, community training and family agencies, and public policy development.

- Incorporate a comprehensive program and process evaluation plan for the initial or demonstration programs, including impact on children, families, workforce, public schools, community, and the ECE and family support systems.

Upon approval of Alameda County First 5, support principles will be submitted to:

- California First 5
- Preschool California and Packard Foundation
- Assemblywoman Wilma Chan
- AB56 Advisory Committee
- Other interested parties

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC Meeting

REVISED **Wednesday, November 12, 2003** REVISED

9:00 to 11:00 am

455 Golden Gate, Benicia Room (rms 5&6)

Meeting

REVISED AGENDA

Public comments will be taken before or during each item.

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1. Welcome, Introductions, and Roll Call — Candace Wong
2. **Approval of October meeting minutes** — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)
3. Review/Revise Draft Performance Measures of CPAC's updated Strategic Plan — Candace Wong
4. Upcoming CPAC Internal Structure and Communication meeting — Candace Wong
5. **Update re: the city budget, the impact of state budget cuts, and the $1.2M set aside for child care** — Noelle Simmons, Mayor's Budget Office
6. CPAC Response to CDD RMR changes — Chris Cleary
7. **Special Presentations**:
   - **Centralized Eligibility List** – Dave Thomas, CEL Database Coordinator will demonstrate SF's live CEL. Funding and next steps presented by Michele Rutherford.
   - **Family Child Care Needs Assessment Survey** – Stephen Santos Rico of the City College of San Francisco presents the recently released, in-depth survey of family child care providers.
   - **Clean Up Progress of Rec. and Park sites** – Neil Gendel of the Healthy Children Organizing Project will present a recent survey of improved Rec and Park Department sites, and compare it with another survey of the parks and sites most widely used by child care providers.
8. **Committee Announcements** (reports to be presented in writing with additions verbally as needed)
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - State Budget Committee
   - Legislative Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
9. **Other Reports** – Public Agency Representatives are encouraged to present any updates — Open
10. **Community Announcements** — Open
11. **Adjournment**

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12/12/03

CPAC Meeting
Wednesday, Dec. 10, 2003
6:30 to 8:30 pm

Mayor's Conference Room,
City Hall Room 201

AGENDA

Please note the meeting location!! We expect to move back to DHS for the next evening meeting. Morning meetings will remain at 455 Golden Gate.

Child care can be provided free of charge for evening meetings. If needed, please inform Melinda Felice by Dec. 5 by calling (415) 554-8482.

Public comments will be taken before or during each item.

1. Welcome, Introductions, and Roll Call — Melinda Felice

2. **First Five Strategic Planning Discussion of Early Care and Education Priorities** — Moira Kenney
   - **Review of Current First 5 Investments in Early Care and Education and School Readiness**
   - **Overview of First 5 Revenues Forecast**
   - **Discussion of First 5 Parameters for Funding**
   - **Discussion of Priority Funding Areas for First 5 2004-2007**

3. Presentation and Approval of CPAC FY 03-04 Spending Plan — Sally Large
   Action items: - Review and take comments on spending plan
   - Approve adoption of spending plan as amended (if amended)

4. Honoring the Mayor – Action item — Melinda Felice

5. **Approval of November meeting minutes** — Chris Cleary
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

6. **Committee Announcements** (reports to be presented in writing with additions verbally as needed)
   Inclusion Committee
   Membership Committee
   Finance Committee
   State Budget Committee
   Legislative Committee
   Needs Assessment Committee
   Centralized Eligibility List (CEL) Committee

7. **Other Reports** – Public Agency Representatives are welcome to present any updates — Open

8. **Community Announcements** — Open

9. **Adjournment**

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Child Care Investments
In San Francisco

Overview

Inroads have been made in improving capacity, quality, affordability and accessibility of early care and education in San Francisco.

While the number of children 0-5 in San Francisco County declined over the last census period, the county's child care capacity made modest to significant increases in the number of licensed day care center and family center slots between 1998 and 2002. Since licensure requirements include facility upgrades and professional development training, this expansion can also be a proxy for improvements in the county's quality of child care. By some measures, accessibility of affordable child care has also improved. The percentage of eligible San Francisco families that enrolled in subsidized child care through TANF (CalWORK's), Head Start, and Early Head Start was greater in 2001 than in 1998. And during these same years, the number of licensed care slots increased among many of our county's poorest neighborhoods, suggesting that for a number of our residents, quality care is more accessible than it was a few years ago.

Despite such gains, however, current conditions suggest that San Francisco remains inadequately prepared to comprehensively address the child care needs in this county. Regarding capacity, there are still far fewer slots than there are children. The disparity is not critically alarming for children ages 3-5 in center care, where the child to slot ratio is about 1.7 to 1. However, an indicator of critical need for care among the infant/toddler age group is found in center based, where the 0-2 child to slot ratio is 25 to 1. It is more difficult to assess capacity needs for family care, because current statistics only describe care for children 0-5, as opposed to infants and young children. For this 0-5 age group, the child to slot ratio in family care is 8.4 to 1. Although slot to child ratios are an inadequate measure of need, since some parents choose not to use child care, CPAC's 2002 Needs Assessment reported a waiting list for infant slots with over 750 families, indicating that demand for this service is high. Moreover, not all centers that are licensed for infant care provide it. Survey data from the California Child Care Workforce study in 2003 reveals that although an already low 11 percent of 0-13 child care centers are licensed to care for infants, only 2% of such centers actually do.

Child care affordability, while enhanced through greater uptake of CalWORKs funded subsidies has, by this measure, improved. Furthermore, the number of infants and toddlers subsidized through California Department of Education nearly quadrupled between 1998 and 2002. But the cost of care for many low and middle income families who are not enrolled in CalWORKs and who do not qualify for Head Start remains prohibitive. In 2002, the average annual cost for infant/toddler care in San Francisco with a licensed child care center was $10,403, nearly a third of the median income for an African American family in San Francisco, and one fourth of the median Latino family income. At the same time, the number of subsidized slots available for low-income families who do not quality for CalWORKs or Headstart has declined between 1998 and 2001. A comparison of the number of subsidized slots in San Francisco with the number of children eligible for such slot shows that in 2001, 80% of children 0-2, and 23% of children 3-5 who qualify for subsidized care are not accessing it.

Continuing economic pressures vis-à-vis San Francisco's rising costs of basic necessities like housing and transportation impact not only a family's ability to pay for care, but also providers

capacity to supply it. Research shows that better quality child care is associated with child-related, college-level education and training, as well as staff retention. At the same time, incentives for professional development and longevity in the field are low, where in San Francisco, wages for assistants and teachers in 2003 range from $7 to $16 an hour, far below the county's recommended Self Sufficiency Standard annual family income of $52,000.

Also threatening to the enhancement and expansion of child care delivery, especially for infants and toddlers, are recent political initiatives focusing on universal preschool. Changes in welfare laws have profoundly reduced the amount of time poor families can remain home with their children while receiving subsidy, thus potentially increasing demand for infant/toddler care. At the same time, San Francisco County is refocusing its child care agenda toward a platform of universal pre-school, which if realized, can potentially divert funds and resources (i.e., skilled workforce) away from quality child care for children 0-2.

San Francisco Initiatives

Capacity

San Francisco has initiated a number state and federal partnerships to address the county's inadequate supply of quality child care. Organizations like Kai Ming and Mission Neighborhood Center are subcontractors with San Francisco State University to oversee the county's federal Head Start programs. The San Francisco Unified School District is the largest contractor with the California Department of Education to provide center based care, while San Francisco's Department of Human Services contracts for the administration of child care vouchers CalWORKs and the Child Care Development Fund. The Low Income Investment Fund (LIIF) administers the SF Facilities Fund, a public private partnership of the city, foundations, and business. Through LIIF over 1000 newly licensed slots have been created and additional slots have been retained, making San Francisco second in the state in the supply of licensed care. From 1998 to 2001 these efforts increased infant/toddler center capacity by 37%, from 573 to 786. During the same period the capacity of Family Child Care was doubled in Bayview Hunters Point and Visitacion Valley.

Quality

The City and County of San Francisco has also made substantial commitments to improve the quality of child care at the systems and practice levels, with the lion's share of resources goings toward provider wage augmentation (WAGES+) and stipend incentives for professional development (CARES). Recent evaiuation of these programs demonstrates improvements in retention and professionalization – two key indicators which research links to quality. Through First 5 San Francisco, programs such as Bright Beginnings, San Francisco CARES, and License Exempt Provider Trainings enhance children's child care experience through subsidizing staff trainings on a range of topics that support licensure (in the case of license exempt providers) and professional development for the workforce providing licensed care. The Department of Human Services, The Department of Children Youth and Families and First 5 San Francisco have jointly made substantial commitments to provider training, especially in the field of children's physical and mental health.

In addition to provider training, San Francisco has initiated other mechanisms for improving child care quality. Direct service enhancements are made to child care centers through the Public Library's Book Mobile program, and the Arts Commission Arts Education Program. And finally, San Francisco's Partners in Quality Child Care initiative

represents a consortium of local funders and child care specialists working with San Francisco State University to assess centers and Family Child Care for their level of quality.

Infant / Toddler

Regarding the county's most pressing need for early infant/toddler care, initial efforts have been made. As previously cited, one of the most significant impacts comes out of the Child Care Facilities Fund in the Low Income Investment Fund which procured a blending of inter-departmental federal funding to establish over 700 infant/toddler slots through capital investments and organization building assistance. The Department of Human Services funds infant/toddler start up grants for centers newly licensed center classrooms, and First 5 San Francisco's Bright Beginnings program funds incentives for infant/toddler care providers to help expand the number of infant slots available in the city.

Matrix of San Francisco Child Care Initiatives

	Direct Service	*Provider Training*	*Capacity Development*	*Provider Supports*
Quality	▪ DCYF (through LIIF) – Quality Grants based on ECERS/ITCERS Assessments.	▪ City College ECE Program ▪ First 5 Bright Beginnings -500,000. ▪ DCYF (through LII) FCC Computer Training & computers. ▪ DCYF High Quality Initiative - $567,000 ▪ First 5 License Exempt Trainings - 150,000.	▪ Low Income Investment Fund program – Child Care Fund, 497,000. ▪ DHS – Family Child Care Networks – six at 5,000 each.	▪ CARES - 3,835,000 ▪ First Five: Provider Peer Support – $75,000 ▪ DHS WAGES + – $3,333,426 ▪ DCYF: Provider Health Benefits – $250,000
Enhancements	▪ Arts Commission - 193,000. ▪ Public Library - 172,900.			
Mental Health/ Health/Developmental		▪ First 5, DCYF and DPH: Mental Health Consultations for Child Care – 2,295,000. ▪ DPH and DCYF: Child Care Linkage Project (nurses) – 1,235,000. ▪ DPH: High Quality Consultation (training on behavioral issues and nutrition) – 425,000. ▪ DHS: Childcare Consulting for centers and FCC serving low-income and CalWORKS 1,850,000.	▪ DHS: Inclusion Project – Develop Capacity for Special needs children. – 338,580.	
Systems			▪ Centralized Eligibility List (CEL) ▪ Child Care Planning and Advisory Council (CPAC)	
Subsidy/Voucher	▪ DHS: CalWORKs/PAES childcare – 26,000,000 ▪ DHS: Foster Care CC – 4,800,000 ▪ DHS: Childcare for other low income families – 2,303,000 ▪ DCYF: Vendor Voucher Program - $500,000		▪ DHS: Emergency back-up care for CalWORKs families. ▪ DHS: Mildly ill care for CalWORKs families.	
Evaluation/Assessment			▪ Partners in Quality Childcare Assessments San Francisco State University, $500,000.	▪ Bright Beginnings, $1,000,000.

San Francisco Child Care Planning and Advisory Council (CPAC)

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CPAC Meeting 2004
Wednesday, January 14, 2003
9:00 to 11:00 am

BORN AUDITORIUM
DHS 170 Otis St.
(btw. Gough and Duboce, and btw. Mission and Market)

AGENDA

Public comments will be taken before or during each item.

1. Welcome, Introductions, and Roll Call — Candace Wong

2. **Approval of December meeting minutes** — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

3. **Special Presentation**: — Neil Gendel
   - **Clean Up Progress of Rec. and Park sites** – Neil Gendel from the Healthy Children Organizing Project will present information about the Department of Recreation and Parks' efforts to remove environmental hazards at sites used by licensed child care providers.

4. **Update on new local administration budget and policy plans** — Candace Wong

5. **Update on new State Administration** — Michele Rutherford

6. **Committee Announcements**
   - Week of the Young Child Committee (WOYC dates 4/17 to 4/24)
   - School Age Committee
   - State Budget Committee
   - Legislative Committee
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Com: upcoming community meeting: Jan. 29

7. **Other Reports** – Public Agency Representatives are encouraged to present any updates — Open

8. **Community Announcements** — Open

9. **Adjournment**

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
Phone: 415/554-8482
Fax: 415/554-8965

January 2, 2004

Happy New Year!

Again we are having a minor location crisis!
January's meeting will be at the BORN AUDITORIUM at
DHS, 170 Otis at
9 am on Wednesday, January 14th.

I apologize for our recent location changes. The State Building has recently begun filling up and moving us around. We MAY have to find another location. We WILL settle back in to a regular location soon! Please be patient and watch for locations. **Parking** is not easy near DHS, please allow a few minutes to find a spot on the street (there are both green 1 hr signs and meters around), or park in the structure where Gough hits Otis. It is easily accessible by many Muni lines (14, 26, 49, etc), and 4 blocks from the Van Ness St. station. For more info, call me at (415) 554-8482.

We hope you are able to attend. Our main agenda item will be a presentation on the **Clean Up Progress of Rec. and Park sites.** Neil Gendel from the Healthy Children Organizing Project will present information about city efforts to remove environmental hazards at sites used by licensed child care providers. We will also be discussing **the latest from Sacramento and City Hall**. As the meeting will be right after the inauguration of the new mayor and the State of the State address, we will not be preparing presentations, but expect to have some things to talk about.

I have also included additional information on upcoming events. City College is opening a ground-breaking new course called "Supporting LGBT Families in Early Childhood Ed." and CPAC's Inclusion Committee is hosting focus groups for parents, family child care providers and center staff and directors on how to better include children with special health care needs in child care. Each of the Inclusion Focus Group flyers is available in Chinese and Spanish, just call or email me (554-8482 or melinda@dcyf.org). **Please help us find interested participants!** Also, the Week of the Young Child Committee is still seeking nominations for honorees for our Provider recognition event in April. Please fill out or pass along the nomination form enclosed.

Hope to see you at CPAC,

Melinda Felice
CPAC Coordinator

City College of San Francisco, Child Development & Family Studies and Gay & Lesbian Studies Departments in collaboration with LGBT Early Childhood Education Initiative announce a groundbreaking ECE course:

Supporting Lesbian, Gay, Bisexual & Transgender Families in Early Childhood Education

SPRING 2004 Semester

6 Saturdays: Feb. 7th and 28th, March 20th,
April 3rd & 17th, May 22nd.

9:00 am– 5:00 pm, Lunch Provided

LGBT Center, 1800 Market Street

Register online www.ccsf.edu for

Course # CDEV 76 CRN # 36706

3 units count toward elective course requirement of Children's Center Permits, Child Development Certificates or Associates Degrees.

For more information contact::
Tracy Burt, Instructor
415-239-3814 x6#
tburt@ccsf.edu

CITY COLLEGE OF SAN FRANCISCO

CHILD DEVELOPMENT AND FAMILY STUDIES DEPARTMENT
OCEAN AVENUE CAMPUS
50 PHELAN AVENUE • BOX L207 • ROOM L211 • SAN FRANCISCO, CA 94112 • 415. 239.3172 • FAX 415. 239.3861

December 2003

Greetings!

We are writing to let you know about an exciting new course that is the first one in the United States, "Supporting Lesbian Gay Bisexual Transgender Families in Early Childhood Education.". This 3 unit course will be offered at City College, next semester, Spring 2004 on six Saturdays from 9:00 a.m. to 5:00 p.m. and lunch will be provided.

This course is part of a groundbreaking initiative designed to increase the number of Lesbian, Gay, Bisexual, Transgender (LGBT) family friendly early c hildhood settings in the San Francisco Bay Area. It provides a unique opportunity to protect families and to affirm children during this historic time in the civil rights journey of lesbian, gay, bisexual and transgender people in the United States.

All children and their families deserve the best in early care and education, without regard to family composition. This is too often not the case for LGBT families. Widespread research demonstrates the importance of early childhood experiences on the formation of self-identity and self-esteem in young children. Nationwide, children of LGBT parents and their families struggle with both their need and desire to feel recognized and included in the life of their child care programs and communities.

Failure to address discrimination and homophobia has significant consequences for both children and their families. When asked, most early childhood educators desire to provide equality of services but are untrained as to what those needs are and how such services might be provided.

This course will provide an opportunity to have open dialogue about these needs, to reflect on attitudes and biases that exist in our society and within ourselves, to learn about practices to create more welcoming environments for LGBT families and to develop curriculum that include all families. This will be a dynamic and engaging course with speakers, videos, and interactive activities.

This is the first offering of this course and we are hoping that it can become a model that can be replicated throughout the United States. Please join us in this groundbreaking endeavor and pass on the enclosed flyer to anyone you think might be interested. Register soon, because there are only 30 slots available for this class!

Sincerely,

Stephen Rico Tracy C. Burt Lee Klinger Lesser Margaret Jerene

Stephen Santos Rico
Chair, Child Development and Family Studies Department
City College of San Francisco

Tracy Burt
Instructor
City College of San Francisco

Lee Klinger Lesser
Instructor
Family Support Specialist
Parent Services Project

Margaret Jerene
Pacific Oaks, Intern
Executive Director, Florence Crittenton Services

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CHILD CARE TEACHERS AND DIRECTORS

CPAC, the Child Care Planning and Advisory Council, is holding FOCUS GROUPS of child care teachers and directors about serving **children with special health care needs.** We need your help to IMPROVE INCLUSIVE CHILD CARE in San Francisco. You do NOT need to be serving children with special health care needs to participate.

Recognizing language needs, we will hold language-specific focus groups in four San Francisco neighborhoods.

Bayview: (English only*)	Tuesday, February 3 at 6:30 pm Whitney Young Child Dev. Center 100 Whitney Young Circle
Sunset: (English only*)	Thursday, February 12 at 6:30 pm West Portal CARE at West Portal Elementary 5 Linox Way, San Francisco, CA 94127
Mission: (Spanish only*)	Thursday, January 29 at 6:30 pm Holy Family Day Home 299 Dolores Street
Chinatown (downtown): (Cantonese only*)	Tuesday, February 10 at 6:30 pm Wu Yee Children's Services 706 Mission St. Ste. 600

* Translators will not be available. Cantonese speakers should go to the Chinatown group, Spanish speakers to the Mission group, and English speakers to the Bayview or Sunset group.

Special gifts will be given to ALL participants for attending. A light dinner and child care will be provided. Each group will be two hours in length so please be on time!

You MUST RSVP by calling (415) 282-7494. Identify which group you're interested in and if you'll be needing child care. Space is limited to 12.

Definition of Children with Special Health Care Needs (CSHCN): Children with special health care needs are those who have or are at increased risk for chronic physical, developmental, behavioral, or emotional conditions and who also require health and related services of a type or amount beyond that required by children generally.

FAMILY CHILD CARE PROVIDERS

CPAC, the Child Care Planning and Advisory Council, is holding FOCUS GROUPS of family child care providers about serving **children with special health care needs**. We need your help to IMPROVE INCLUSIVE CHILD CARE in San Francisco. You do NOT need to be serving children with special health care needs to participate.

Recognizing language needs, we will hold language-specific focus groups in four San Francisco neighborhoods.

Bayview: (English only*)	Thursday, February 26 at 6:30 pm FranDelJa Child Development Center 950 Gilman Ave., San Francisco CA 94124
Sunset: (English only*)	Thursday, February 5 at 6:30 pm 61 Pinehurst Way, San Francisco CA 94127
Chinatown: (Cantonese only*)	Wednesday, February 4 at 6:30 pm Wu Yee Children's Services 706 Mission St., San Francisco CA 94103
Mission: (Spanish only*)	Friday, February 6 at 6:30 pm Children's Council of San Francisco 445 Church St., San Francisco 94114

* Translators will not be available. Cantonese speakers should go to the Chinatown group, Spanish speakers to the Mission group, and English speakers to the Bayview or Sunset group.

Special gifts will be given to ALL participants for attending. A light dinner and child care will be provided. Each group will be two hours in length so please be on time!

You MUST RSVP by calling (415) 282-7494. Identify which group you're interested in and if you'll be needing child care. Space is limited to 12.

Definition of Children with Special Health Care Needs (CSHCN): Children with special health care needs are those who have or are at increased risk for chronic physical, developmental, behavioral, or emotional conditions and who also require health and related services of a type or amount beyond that required by children generally.

FAMILIES

CPAC, the Child Care Planning and Advisory Council is holding FOCUS GROUPS of parents with **children with special health care needs.** We need your help to IMPROVE INCLUSIVE CHILD CARE in San Francisco.

Recognizing that child care for young children and for school-age children are very different, we are hosting separate focus groups for parents with children aged 0-5 and 6-13 in four San Francisco neighborhoods.

Vis Valley (English only*)	Saturday, January 31 9:00-11:00 am **(for Children 0-5)** Vis Valley Community Center 325 Leland Street (x Cora)	Saturday, January 31 11:30 am-1:30 pm **(for Children 6-13)** Vis Valley Community Center 325 Leland Street (x Cora)
Sunset (English only*)	Saturday, January 24 10:00 am-12:00 pm **(for Children 0-5)** Sunset Recreation Center 2201 Lawton Street	Saturday, January 24 12:30-2:30 pm **(for Children 6-13)** Sunset Recreation Center 2201 Lawton Street
	(accessible entrance via 20th Avenue)	
Chinatown (Cantonese only*)	Saturday, January 31 9:00-11:00 am **(for Children 0-5)** Joy Lok Family Resource Ctr 888 Clay Street, lower level	Saturday, January 31 11:30am-1:30 pm **(for Children 6-13)** Joy Lok Family Resource Center 888 Clay Street, lower level
	(elevator access)	
Mission (Spanish only*)	Saturday, January 31 10:30am-12:30pm **(for Children 0-5)** Open Gate 2601 Mission (x 22nd)	Saturday, January 31 9:30am-11:30 am **(for Children 6-13)** Good Samaritan 1294 Potrero Avenue

**Translators will not be available. Cantonese speakers should go to the Chinatown group, Spanish speakers to the Mission group, and English speakers to the Vis Valley or Sunset Group.

SPECIAL GIFTS will be given to ALL participations for attending. A light meal and child care will be provided. Each group will be two hours in length so please be on time!

You MUST RSVP by calling (415) 469-4518. Identify which group you're interested in and if you'll be needing child care. Space is limited to 12.

Definition of Children with Special Health Care Needs (CSHCN): Children with special health care needs are those who have or are at increased risk for chronic physical, developmental, behavioral, or emotional conditions and who also require health and related services of a type or amount beyond that required by children generally.

6th Annual Providers Recognition

This year the 6th Annual San Francisco Week of the Young Child Celebration (WOYC) will take place April 17 – April 24, 2004. The week's events are sponsored by the SF Child Care Planning & Advisory Council (CPAC); Dept. of Children, Youth and their Families (DCYF); Dept. of Human Services (DHS); the Children's Council, and many other civic organizations. Please plan to participate in these activities. An event calendar will be available in early March.

As you may know, every year we honor selected individuals for their contributions to early childhood education in San Francisco. The WOYC Planning Committee is **seeking nominations** from the community for individuals we can honor at the 6th Annual Providers Recognition Event on Sunday, April 18, 2004.

Nominees should be early childhood professionals (including center and family child care providers, staff, advocates, and administrators), public figures, and others who have worked diligently to support and improve the lives of child care providers, children and families. The WOYC committee will select local leaders from various categories, not necessarily those who receive the most nominations, for representation and to honor all types of work for children, families and providers.

You are invited to make a nomination by filling in this form and **returning it by February 9, 2004 to Melinda Felice, CPAC Coordinator, DCYF, 1390 Market Street, Suite 900, San Francisco, CA 94102 Ph: (415) 554-8482 or fax: (415) 554-8965.**

Name & Title of Nominating Person or Group: _____

Address: _____ tel.# _____

Nominee's Name & Title: _____

Address: _____ tel.# _____

Work site: _____ tel. # _____

Below or on a separate sheet of paper, describe your reasons for nominating this person and tell why you feel he/she should be honored for service to the early childhood field. Include his/her length of service and brief details about your involvement with this nominee. You may use both sides of this form. You may nominate multiple individuals (please copy form).

Mail or fax completed form to Melinda Felice, WOYC Committee at the above address before February 9, 2004.

San Francisco Child Care Planning and Advisory Council (CPAC)

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CPAC Meeting 2004
Wednesday, February 11, 2003
9:00 to 11:00 am

State Building
455 Golden Gate
Santa Barbara Room (right at the stairs)

AGENDA

Public comments will be taken before or during each item.

1. Welcome, Introductions, and Roll Call — Candace Wong

2. **Approval of January meeting minutes** — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

3. **Special Presentations:**
   First Five Presentation on their Strategic Planning and Funding Processes and Timeline — Moira Kenney, First 5 San Francisco

   High Quality Child Care Init Funding Process, Priorities and Timeline — Nani Coloretti, DCYF, Budget and Planning

4. **Update on State Administration budget proposal** — Michele Rutherford

5. **Committee Announcements**
   - Week of the Young Child Committee (WOYC dates 4/17 to 4/24)
   - School Age Committee
   - State Budget Committee
   - Legislative Committee
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Com (results of community meeting: Jan. 29)

6. **Other Reports** – Public Agency Representatives are encouraged to present any updates — Open

7. **Community Announcements** — Open

8. **Adjournment**

Know your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force:

Donna Hall, Administrator
Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Phone: 415/554-7724
Fax: 415/554-7854
Email: Donna.Hall@sfgov.org

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance (SF Admin Code 16.520 – 16.534) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street, #701, San Francisco, CA, 94102, telephone (415) 554-9510, fax (415) 703-0121, and web site http://www.ci.sf.ca/ethics/ .

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

American Sign Language Interpreters and a Sound Amplification System provided upon request with 48 hours notice to Child Care Planning and Advisory Council at (415) 554-8482. Accessible MUNI lines and accessible seating for persons with disabilities (including those using wheelchairs) will be available. Meeting proceedings available in alternative formats. **In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products.** Please help the City to accommodate these individuals. To make arrangements or for accessibility information, contact (415) 554-8482 (voice).

San Francisco Child Care Planning and Advisory Council (CPAC)

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3/10/04

CPAC Meeting
Wednesday, March 10, 2004
EVENING MEETING
6:30pm – 8:30pm

Born Auditorium
DHS - 170 Otis St.

AGENDA

Public comments will be taken before or during each item.

1. Welcome, Introductions, and Roll Call — Candace Wong

2. **Special Discussion: The Governor's Proposed FY 2004-05 Budget**
   - Review Child Care Highlights from the Governor's Proposal — Michele Rutherford
   - Plan CPAC's Priorities and Positions — Linnea Klee
   - Tiered Reimbursement – the Governor's Proposal vs. CPAC's Proposed Tiered Reimbursement Model — Michele Rutherford
   - Discuss Advocacy Activities — Maria Luz Torre/Joe Wilson

   Approval of February meeting minutes — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

3. **Committee Announcements (written reports)**
   - Week of the Young Child Committee (WOYC dates 4/17 to 4/24)
   - State Budget Committee
   - Legislative Committee
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
   - Schoolage Committee

4. **Other Reports** – — Open
   Public Agency Representatives are encouraged to present any updates

5. **Community Announcements** — Open

6. **Adjournment**

San Francisco Child Care Planning and Advisory Council

CPAC

CPAC Reviews the Governor's Budget Proposals

Gov. Schwarzenegger has proposed:

- Cuts to Reimbursement Rates
- Eliminating subsidies for 11 & 12 yr olds
- Increasing parent fees AND
- A Tiered Reimbursement system based on accreditation

Come hear the details of his plan and join CPAC in crafting a response. We want to FIGHT THESE CUTS!

WHO: This meeting is geared for child care providers, teachers, and directors. Parents, advocates, and all others are also welcome.

WHAT: This information session will take the place of our normal, monthly CPAC meeting.

WHERE: Born Auditorium, DHS Building, 170 Otis
(Between Mission and Market, and Gough and Duboce)

WHEN: **Wednesday, March 10th from 6:30 to 8:30 PM**

LIGHT SNACKS will be served.
Sorry no child care is available at this meeting.

For more information or if you would like to be added to the CPAC email or mailing list, call or email Melinda Felice at (415) 554-8482 or melinda@dcyf.org.

Know your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force:

Donna Hall, Administrator
Sunshine Ordinance Task Force
1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
Phone: 415/554-7724
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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

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CPAC Meeting

DRAFT **Wednesday, April 7, 2004** **DRAFT**

9:00 to 11:00 am
455 Golden Gate, Benicia Room

DRAFT AGENDA

Public comments will be taken before or during each item.

SF
C31
#1
4/7/04

1. Welcome, Introductions, and Roll Call — Candace Wong

2. **CPAC response to the Governor's Proposed FY 2004-05 Budget**
   - Review CPAC Priorities from CPAC Budget Response Com. — Michele Rutherford
   - Review and approve CPAC's Position Paper — Linnea Klee
     - Adopt CPAC Position Paper – ACTION ITEM
   - CPAC's Proposed Tiered Reimbursement Model (update) — Michele Rutherford
   - Upcoming Hearings and Advocacy Activities — Melinda Felice

3. **CAC Resolution to Reject Local Cuts to Children and Families** — Melinda Felice
   - Approve letter of support for CAC Resolution – ACTION ITEM

4. **Approval of February and March meeting minutes** — Candace Wong
   Action items: - Review and take corrections to meeting minutes
   - Approve adoption of minutes as amended (if amended)

5. **Committee Announcements (oral and written reports)**
   - ***Week of the Young Child Committee*** (WOYC dates 4/17 to 4/24)
   - State Budget Committee
   - Legislative Committee
   - ***Inclusion Committee***
   - Membership Committee
   - Finance Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
   - ***School-Age Committee***

6. **Other Reports** – — Open
   Public Agency Representatives are encouraged to present any updates

7. **Community Announcements** — Open
   - Safe Start announcement and distribution of resources — Andrea Lee
   - Other community organizations are welcome to announce events, resources, etc.

8. **Adjournment**

Know your Rights Under the Sunshine Ordinance

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Resolution Urging No Cuts to Services for Children, Youth and Families

WHEREAS, 2004 has been declared the Year of the Child by Mayor Gavin Newsom; and,

WHEREAS, the Mayor has issued instructions to the Department of Children, Youth and Their Families (DCYF) requiring a 5.5% cut in baseline general fund support for 2004-2005 (approximately $565,000) and requesting a contingency plan for making up to an additional 15% cut in general fund support for 2004-2005 fiscal year (approximately $1.5 million); and,

WHEREAS, the Department has already made approximately $1,850,000 in cuts for 2003-2004, and the additional proposed cuts for the 2004-2005 baseline general fund support and the 15% contingency plan would result in a 26% total decrease in general fund support from the prior year's level; and,

WHEREAS, the staff at the Department tried in good faith to propose cuts that would not impact direct services and despite their best efforts were unable to provide options that did not impact direct services to San Francisco's children and youth; and,

WHEREAS, the 5.5% cut in baseline general fund support will result in the cuts to the child-care infrastructure and the following community-based organizations: Ella Hill Hutch Community Center, Telegraph Hill Neighborhood Center, Community Youth Center, Community Education Services and the San Francisco Family Child Care Association; and,

WHEREAS, the additional reductions contained in the proposed 15% contingency plan will result in the following program cuts: approximate 10% cut in the number of children receiving health insurance coverage through the Healthy Kids program; elimination of an estimated 200 stipends to low-wage child-care workers and family child-care providers through the CARES program; elimination of training programs for 24 family child-care providers serving an estimated 100 low- and moderate-income children; a decrease in the funds available to help sustain child-care centers serving approximately 300 low- and moderate-income children; decreased services and longer waiting lists at Beacon Centers; elimination of rent funds needed to maintain YouthSpace; decreased hours of service and a reduction in the number of youth hired as listeners for the Youthline; and elimination of 194 youth employment slots; and

WHEREAS, San Francisco neighborhoods heavily impacted by violence and any decrease in services for youth will have a further detrimental effect; and,

WHEREAS, state cuts and restructuring plans related to child care will require additional training for child-care centers and family child care providers in order to qualify for a maintenance level of state-funded subsidy support, and cuts to provider training programs will likely result in the closure of child-care centers and family child care providers; and,

WHEREAS, San Francisco's Beacon Centers already have a waiting list of at least 500 children who need a safe environment after school; and,

WHEREAS, youth jobs will be lost as a result of the proposed cuts at a time when there are over 1,000 young people on employment program waiting lists, and approximately $1 million in Youth Opportunities Grant federal funding by the Private Industry Council for community-based programs will end in June 2004 resulting in the loss of additional youth jobs, particularly during the summer months; and,

WHEREAS, CARES, San Francisco's model program to provide consistent, quality child care will likely lose funding from San Francisco First 5 and face additional cuts in funds received from California First 5 and State matching funds; and,

WHEREAS, services are needed for the full diversity of children, youth and families in every district, and these cuts will have a detrimental impact on every neighborhood; and,

WHEREAS, as part of community meetings with the Children's Fund Citizens' Advisory Committee, community members have expressed their overwhelming condemnation of any of the proposed cuts to the vital services funded by the DCYF; and,

RESOLVED, that the Children's Fund Citizens' Advisory Committee urges the Mayor and the Board of Supervisors to truly make this the YEAR OF THE CHILD by preserving services for San Francisco's children, youth and families, and by not making any cut in general fund support for the Department of Children, Youth and Their Families.

Approved by Children's Fund Citizens' Advisory Committee on March 17, 2004

Ayes: Veronika Cole, Tim Daniels, Emily Dreblow, Teresa Gallegos, Mary Harris, Dana Lung, John Avalos, Nicholas Deluca

Absent: Lisa Gray, Gaylon Logan III, Max Wang

Parent Voices

Who else can we leave our children's care up to?

GOVERNOR, DON'T DROP OUR CHILDREN!

Stand for Children:

RALLY FOR CHILD CARE

May 5, 2004

Sacramento!

Depart San Francisco 8:00 a.m., depart Sacramento by 3 p.m.
(Back to SF before 5 p.m.)
Assemble 7:45 a.m. , Wednesday in **front of Ramada Hotel** on 1231 Market St between 8th and 9th Sts near Civic Center BART exit. Please RSVP as soon as possible.

The annual Stand for Children Day is an opportunity to come to the State Capitol and display our powerful, collective commitment to California's children through skill-building, advocacy, testimony and celebration.

Child care keeps California working!

Call Alli Harper, Parent Voices Statewide Coordinator, at 415 882 0234 for more information regarding the Stand for Children Day or Parent Voices. Call Maria Luz Torre at (415)343-3383, Parent Voices (SF Chapter) to reserve a seat on the bus and lunch or email us at parentvoices@childrenscouncil.org.

Donations are encouraged but not required.

San Francisco Association for the Education of Young Children
and
The San Francisco Child Care Providers Association

Invite you to attend the

Annual Child Development Legislative Breakfast

Join your local legislators in an open dialogue about the state of early childhood care and education in our city.

RSVP by April 16th
To Reserve Your Space Please Contact:
Carol Husbands
chusban@muse.sfusd.edu
(415) 749-3544

Affordable, Available, Quality Childcare

Keeps San Francisco Working

Prepares Children for Academic Success

Provides Safe, Nurturing Environments for Children

Friday, April 23, 2004
8:00 am - 10:00 am

Hiram Johnson State Building
455 Golden Gate Avenue
Rooms 1, 2, 3
San Francisco

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC Meeting
Wednesday, May 12, 2004
170 Otis St
Born Auditorium
9:00 am to 11:00 am
AGENDA

Please note the meeting location!! We expect to the June evening meeting to be here as well, and move back to 455 Golden Gate for the next morning meeting. *Public comments will be taken before or during each item.*

SF
C71
#1
5/12/04

1. Welcome and Introductions — Candace Wong
2. Special presentation: **Inclusion Committee Focus Group Results** — Juno Duenas
3. Presentation of the **San Francisco Tiered Reimbursement Model** — Michele Rutherford
4. Announcement of new committee and their activities
   – **CDE-Contracted child care centers** — Margaret Jerene
5. Announcement of reconvening Needs Assessment Committee — Renu Nanda
6. **Officer Nominations** — Melinda Felice
7. **Committee Announcements**
   Reports to be presented in writing with additions verbally as needed
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - State Budget Committee
   - Legislative Committee
     - Presentation of bill AB 1849 (Nation) and request for support position
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
   - School-Age Committee

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8. **Public Agency Reports** — Open
   All Public Agency Representatives are encouraged to present any updates
   - First 5 Universal Preschool Committee
9. Approve Minutes from April meeting — Candace Wong
10. **Community Announcements** — Open
    Members of the community are welcome to comment on CPAC business or present any events, activities, or resources available to the child care community.
11. **Adjournment** — Candace Wong

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San Francisco CPAC Budget Committee

PROPOSED TIERED REIMBURSEMENT MODEL

Guiding Principles

- San Francisco provider reimbursement should be based on a quality criteria. However, providers should be given an opportunity to address quality and should be offered technical assistance.
- The eligibility criteria will be applied whole scale—an applicant will have to meet all of the eligibility criteria in a tier to receive the reimbursement rate for that tier.
- San Francisco's model assumes that providers who meet Tier 3 standards—the highest tier—receive a higher reimbursement rate than they do currently. The Committee believes that the financial incentive must be sufficient to inspire the standards recommended in this model.

Proposed Standards

CHILD CARE CENTERS

		TIER 1	TIER 2	TIER 3
ELIGIBILITY CRITERIA	General	▪ Licensed ▪ At least one child with a voucher ▪ Agree to receive technical assistance ▪ Not eligible for a rate augmentation, but eligible for a quality improvement grant	▪ Licensed ▪ At least one child with a voucher ▪ Agree to receive technical assistance ▪ Eligible for a Tier 2 rate augmentation	▪ Licensed ▪ At least one child with a voucher ▪ Agree to receive technical assistance ▪ Eligible for a Tier 3 rate augmentation
	Learning Environment	▪ Overall ECERS/ITERS score below 4.5	▪ Overall ECERS/ITERS score of 4.5-5.9	▪ Overall ECERS/ITERS score of 6+
	Ratios[1]	▪ Title XXII	▪ Title XXII	**Adult: Child Ratios** ▪ 0-18 months: 1:3 ✷ ▪ 0-24 months: 1:3 ▪ 18-36 months: 1:4 ✷ ▪ 24-36 months: 1:4 ▪ 24-pre-K: 1:6 ▪ 36-pre-K: 1:8 ✷ ▪ Kindergarten: 1:8 ▪ 1st-3rd grade: 1:10 ▪ 4th-7th grade: 1:12 **Teacher: Child Ratios** ▪ Title V

✷ Title V standard

[1] Group size will not be included in the rate augmentation criteria for child care centers. After much debate, Committee members determined that the issue of group size was too complex to set a specific standard.

CHILD CARE CENTERS (cont'd)

		TIER 1	TIER 2	TIER 3
	Parent involvement	▪ ECERS score below 5 on parent involvement	▪ ECERS score of 5 on parent involvement	▪ ECERS score of 6 on parent involvement
ELIGIBILITY CRITERIA	**Education & Professional Development Requirements**	▪ Title XXII	▪ A plan is in place for moving toward having a person at the Teacher level of the Permit for each group of children; **AND** ▪ All staff at the assistant teacher level or higher have applied for their permit in the center's first year in Tier 2; **AND** ▪ The center demonstrates movement in achieving its plan upon re-assessment.	▪ Title V

FAMILY CHILD CARE HOMES

		TIER 1	TIER 2	TIER 3
ELIGIBILITY CRITERIA	General	▪ Licensed ▪ At least one child with a voucher ▪ Agree to receive technical assistance ▪ Not eligible for a rate augmentation, but eligible for a quality improvement grant	▪ Licensed ▪ At least one child with a voucher ▪ Agree to receive technical assistance ▪ Eligible for a Tier 2 rate augmentation	▪ Licensed ▪ At least one child with a voucher ▪ Agree to receive technical assistance ▪ Eligible for a Tier 3 rate augmentation
	Learning Environment	▪ Overall FDCRS score below 4.5	▪ Overall FDCRS score of 4.5-5.9	▪ Overall FDCRS score of 6+
	Ratios	▪ Title XXII	▪ Title XXII	▪ Title XXII ▪ Explore option of Title V when developed[2]
	Parent involvement	▪ FDCRS score below 5 on parent involvement	▪ FDCRS score of 5 on parent involvement	▪ FDCRS score of 6 on parent involvement

[2] The Committee strongly considered the following Tier 3 standard: a 1:3 ratio for infants (0-24 months) and compliance with Title XXII licensing ration requirements for other age groups.

FAMILY CHILD CARE HOMES (cont'd)

		TIER 1	TIER 2	TIER 3
ELIGIBILITY CRITERIA	**Education & Professional Development Requirements**	▪ Title XXII	▪ Title XXII	▪ For each group, the teacher has achieved <u>ONE</u> of the following educational options: → 24 units of ECE/CD including core courses AND 16 GE units; OR → AA or higher in ECE or related field with 3 units supervised field experience in ECE setting; OR → 24 units of ECE and matriculating at a community college; OR → a B.A. in any field. <u>AND</u> experience in the field equivalent to 175 days of 3+ hours per day within 4 years; <u>AND</u> continuing education equivalent to 21 hours of ECE each year. <u>OR</u> ▪ If the family child care home does not meet the educational standards above, but belongs to a family child care network, the home will be eligible for Tier 3 if it meets Title V educational and professional development standards.

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC Meeting
Wednesday, July 14, 2004
The State Building, Benicia Room
455 Golden Gate
9:00 am to 11:00 am
AGENDA

Note: We are back at our usual location! *Public comments will be taken before or during each item.*

1. Welcome and Introductions — Candace Wong

2. Special presentation: **Local 3/Hospitality Industry Child and Elder Care Plan** — Lisa Jaicks
   Lisa will present the private sector labor management program and a study of the benefits to both employees and employers when child and elder care are facilitated.

3. **Officer Elections** — Natalie Brutto

4. State and Local Budget updates — Joe Wilson

5. FY 04-05 Spending Plan — Sally Large

6. **Committee Announcements**
   - Inclusion Committee
   - Membership Committee
   - State Budget Committee
   - Legislative Committee
   - Needs Assessment Committee
   - Centralized Eligibility List (CEL) Committee
   - School-Age Committee
   - CDE Contractors

7. Approve Minutes from June meeting — Candace Wong

8. **Public Agency Reports** — Open
   All Public Agency Representatives are encouraged to present any updates
   - First 5 Universal Preschool

9. **Community Announcements** — Open
   Members of the community are welcome to comment on CPAC business or present any events, activities, or resources available to the child care community.

10. **Adjournment** — Candace Wong

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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC Meeting
Wednesday, January 12, 2005
STATE BUILDING
Benicia Room
455 Golden Gate, Lower level
9:00 am to 11:00 am

DRAFT AGENDA

Public comments will be taken before or during each item.

1. Welcome and Introductions — Candace Wong
   A special welcome to our new CPAC members.
2. Special Presentation: **Early Learning Project, KQED** — Sheila Butcher Smith
3. Special Presentation: **CEL: Where we are now** — Dave Thomas
4. WOYC – Week of the Young Child – April 3 – 9th — Sheila Norman
5. CPAC Officer Elections — Natalie Brutto
6. City Budgets
   - DCYF Budget — Mardi Lucich
   - DHS Budget — Michele Rutherford
   - Other City Department information — Other representatives
7. **The State Budget**
   Governor's January Budget Proposal — Michele Rutherford
8. **Committee Announcements**
   Reports to be presented in writing with additions verbally as needed
   - Inclusion Committee
   - Membership Committee
   - Finance Committee
   - State Budget Committee
   - Legislative Committee
   - Needs Assessment Committee
   - CDE contracted Centers Committee
9. **Public Agency Reports** — Open
   All Public Agency Representatives are encouraged to present any updates
   - First 5 Preschool For All Committee
10. **Community Announcements** — Open
    Members of the community are welcome to comment on CPAC business or present any events, activities, or resources available to the child care community.
    - **The Working Families Credit** — Terri Feeley
11. **Adjournment** — Candace Wong

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THE NEW SAN FRANCISCO
WORKING FAMILIES
CREDIT
SPONSORED BY H&R BLOCK

The Working Families Credit

A Program of the City and County of San Francisco
Sponsored by H&R Block

What is the Working Families Credit?

The Working Families Credit is a direct cash payment available to low-income, working San Francisco families with at least one dependent child. Eligible families will receive payments based on a percentage of the federal Earned Income Tax Credit payment (EITC), subject to available funds. The Credit will not count as income for determining eligibility for most public benefit programs.

Why did the City create the Working Families Credit?

Mayor Gavin Newsom created the Working Families Credit to:

- Support and encourage work by supplementing the incomes of low-wage workers
- Put more money directly into the hands of working families
- Supplement the incomes of San Franciscans who have reached the time limit for welfare benefits

Who is Eligible for the Working Families Credit?

You are eligible for the Working Families Credit if you meet ALL 3 of the criteria below:

1)You claim the federal EITC for the Tax Year 2004
2)You claim at least one dependent child on your Tax Year 2004 federal tax return who is either: a) under age 19; or B) under 24 and a full-time student; or c) permanently and totally disabled
3)You are a current San Francisco resident at the time of your 2004 federal tax filing.

Who is Eligible for the Earned Income Tax Credit?

The federal EITC could increase families' tax refunds by up to $4,300 and is available to families with and without children. Families who earned less than $35,456 during 2004, may be eligible. Apply for the EITC when filing your 2004 taxes, or seek the advice of a tax professional who can help determine your eligibility. You can apply for the Working Families Credit at the same time you complete your 2004 tax return.

How Do People Apply for the Working Families Credit?

Beginning in January, applications and brochures (in English, Spanish and Cantonese) will be available at all H&R Block locations, public libraries, and at City Hall. They will also be available at free tax preparation sites. For more information, about where families earning less than $36,000 can get their taxes prepared for free, call 1-800-358-8832.

Completed applications must be postmarked or delivered by April 15, 2005. They can be mailed to:

Office of the Treasurer & Tax Collector
WFC Program
PO Box 7427
San Francisco, CA 94102-7427

Or delivered to City Hall, Room 140, any free tax preparation site, or any H&R Block office in San Francisco

When Will Eligible Families Receive The Credit?

The City will send checks to eligible applicants, or deliver funds via direct deposit, beginning in September 2005, subject to availability of funds.

3 CABWD

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC
Wednesday October 11, 2006
9:00 – 11:00 am
Children's Council Room 120
AGENDA

Public comments will be taken before or during each item.

1. Welcome and Introductions — Margaret Jerene
2. ACTION ITEM: Approve April Minutes — Margaret Jerene
3. Preschool For All – First 5 presentation — Gloria Corral
4. Update on child care subsidy shortfall — Linnea Klee
5. Homeless subsidies — Michele Rutherford
6. CPAC budget — Margaret Jerene
7. LPC Priorities — Margaret Jerene
8. Inclusion committee needs assessment — Juno Duenas
9. Committee Announcements
   Reports to be presented in writing with additions verbally as needed
10. Public Agency Reports: — Open

All Public Agency Representatives are encouraged to present any updates

- HSA
- DPH
- SFUSD
- First 5 San Francisco and PFA
- San Francisco Family Support Network
- Community Care Licensing
- Others as needed or requested

11. Community Announcements: — Open

Members of the community are welcome to comment on CPAC business or present any events, activities, or resources available to the child care community.

12. Next CPAC meeting will be here ***at the Children's Council on November 8th***
13. Adjournment — Margaret Jerene

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1 Dr. Carlton B. Goodlett Place
Room 244
San Francisco, CA 94102-4689
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San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
San Francisco, CA 94102
(415) 554-8482

CPAC
Wednesday October 11, 2006
9:00 – 11:00 am
Children's Council Room 120
Minutes

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1. Welcome and Introductions — Margaret Jerene

Members present: Margaret Jerene, Michele Rutherford, Sharon Donovan, Barbara Manzanares, Natalie Brutto, Mel Lin Jue, Theresa Garcia, David Flieshman, Gloria Corral, Maria Luz Torre, Rita Times, Sally Large and Juno Duenas.

2. ACTION ITEM: Approve September Minutes — Margaret Jerene

The minutes could not be approved due to a lack of quorum.

3. First 5 Strategic Plan Presentation — Laurel Kloomok

The First 5 Stategic plan will be a 5 year plan and they hope to adopt in in December of 06.The total budget is $10.2 million.
Areas of Required Results are:
Improved child health
Enhanced child development
Improved family functioning and
Improved systems of care.
Laurewl gave a focused presentation on the area of child development plan which consisted of 1. Birth to 3, 2. Preschool, 3. Pre-K to 3rd grade and 4. Workforce development.
Preschool for All will be a major platform for delivery of services.
Laurel's contact information was given out and feedback was encouraged.

4. Update on child care subsidy shortfall — Linnea Klee

Linea was absent, so Michele gave the update. The cause of the shortfall is that we received only an 8% cola for the county, but the rates increased 20%. Of the 12 subsidy streams, 4 are affected. They are the CDE AP programs, CAPP, the Family Child Care Network and CAL works Stage 3. The Children's Council is hopeful that Stage 3 will be covered. A letter was sent to CDE. The urgent need is to hear from CDE before letters have to go out to families informing them that their subsidy is going to be cut.

5. Homeless subsidies — Michele Rutherford

There is $1.4 million in subsidies for homeless childcare. $280 will continue coverage for the former Catholic Charities families. The program will consist of a closed network of Title 5 and Head Start providers and will include at least 1 family child care network. Applications are going out and the goal is to begin enrollment in December.

6. CPAC budget — Margaret Jerene

Margret went over the budget and asked for feedback via e-mail to Mardi. The budget will be approved by the Executive Committee.

7. LPC Priorities — Margaret Jerene

Margaret went over the revised CPAC Priorities that include all current and future PFA zip codes.. SF will receive only a small % of the $50 million in the statewide preschool funding.

8. Inclusion Committee needs assessment — Juno Duenas

Juno went over the needs assessment and the standards used to develop it. She asked that CPAC accept the document. Feedback should be sent to Juno and the needs assessment will be approved by the Executive Committee.

9. Committee Announcements

Reports to be presented in writing with additions verbally as needed

The Needs Assessment meeting will be rescheduled
Workforce committee directly follows CPAC

10. Public Agency Reports: Open

All Public Agency Representatives are encouraged to present any updates

- DPH- Rita suggested that FCC Network leaders call to have the public health nurses do a presentation in each network

11. Community Announcements: Open

The ECE conference will be October 28 at the Unitarian Universalist Chuirch

12. Next CPAC meeting will be here ***at the Children's Council on November 8th***

13. Adjournment Margaret Jerene

San Francisco Child Care Planning and Advisory Council (CPAC)

1390 Market Street, Suite 900
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(415) 554-8482

CPAC
Wednesday, November 8, 2006
9:00 am – 11:00 am
Children's Council
AGENDA

Public comments will be taken before or during each item.

1. Welcome and Introductions — Margaret Jerene
2. Action Item: Approve October Minutes — Margaret Jerene
3. Minimum Compensation Ordinance Presentation — Human Services Network
4. California Preschool Instructional Network Presentation — Janet Dubois-Mars
5. Integrated Pest Management – new state law affecting child care — Neil Gendel
6. Committee Announcements
   Reports to be presented in writing with additions verbally as needed
7. Public Agency Reports — Open
   All Public Agency Representatives are encouraged to present any updates
   - DCYF and CAC
   - HSA
   - DPH
   - SFUSD
   - First 5 San Francisco and PFA
   - San Francisco Family Support Network
   - Community Care Licensing

   Others as needed or request

9. Community Announcements — Open
   Members of the community are welcome to comment on CPAC business or present any events, activities, or resources available to the child care community.

Next CPAC meeting will be here ***at the Children's Council on December 12, 2006***

10. Adjournment — Margaret Jerene

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San Francisco Child Care Planning and Advisory Council
November 8, 2006

Minutes by L. Klee

Members Present: Natalie Brutto, Gloria Corral, Juno Duenas, David Fleishman, Margaret Jerene, Linnea Klee, Karen Lam, Sally Large, Mardi Lucich, Michele Rutherford, Juanita Santana, Rita Times, Maria Luz Torre, Jay Wang, Candace Wong.

Call to order 9:12 am

Introductions

October minutes moved to Exec. Comm. (no quorum). Please send corrections to Graham.

Minimum Compensation Ordinance (MCO). Merrill Buice, Human Services Network:
History of HSN since 1997 re nonprofit sector. Over 100 health & human service nonprofit members.
Living wage and benefits for city contractors effort. Required of organizations with $50,000 in funds or more than 20 employees. MCO: Original nonprofit rate required was $9/hr. (Minimum wage Jan. 1, '06 will be $9.14/hr.) MCO also requires 12 days paid time off/yr, or a higher rate ($9.41). Also requires 10 days unpaid/yr.
There are now city funds for a $10/hr nonprofit rate but the ordinance has not passed yet. Required MCO for-profit rate is now $10.77.
There are wage compression concerns. MCO also doesn't address employees not on city contracts. It doesn't address other costs of doing business increases.
Costs for in-home service workers would be $23m to go to $10.77/hr. They are already at $10.50/hr. This is an issue for the board of supervisors. Most likely they will move all nonprofits just to $10.50/hr. to avoid IHSS costs to the for-profit level.
City agencies are inconsistent in allowing funding for the increases.
It would cost about $10m to bring all Wages+ participants who are eligible up to $10.50, including wage compression compensation.
www.sfhsn.org - issues and documents with link to city site with ordinances and regs.
Monthly meetings of HSN are 3rd Friday of mo. (except Dec) 9:30-11:30 at Lighthouse for the Blind, 214 Van Ness.

Janet Dubois-Mars - CA Preschool Instructional Network (CPIN)
Region 4 counties encompass Bay Area. CPIN is funded by Federal Quality funds via CDE/CDD. Janet is the Special Education Lead for Region 4. CPIN targets Title 5 programs and preschool teachers, and also Title 5 Family Child Care Networks. Others also attend their trainings. They have 5 meetings/trainings/year with great materials. Year 3 priorities are language and literacy training for teachers. There is a severe expressive language gap for low income children.
She is working with City College to develop a unit-bearing 2-day workshop with CPIN. There will be Early Learning Standards focus groups when they are released. An English Language Learner Training is in final draft. Math for preschoolers (numeracy) training is planned for next year.
www.cpin.us has desired results and information on all other trainings.
Community partners identify who the trainees will be. She is working with Sharon Donovan and Lisa Kaufman. Questions re exempt providers and foster parents. We could develop a training of

trainers with CPIN materials. Need to coordinate with S.F. Providers' Association. Flyer for next training handed out.
Contact: 925-296-1480 or jmars@cccoe.k12.ca.us

Integrated Pest Management law – Neil Gendel
AB2865 requires "private child day care facilities" to comply with pesticide record-keeping and notification requirements. Pests are unhealthy, but so are pesticides. Teachers and parents have to be notified about pesticide use. The handout shows what the new law requires. It is effective Jan. 1, 2007. It is an unfunded mandate and there are questions re enforcement. The Department of Pesticide Regulation (DPR) has a website and will provide information.
Handout of Healthy Children Organizing Project information.

Committee Announcements
Executive Committee:
Re disenrollment of children from CDE subsidies – Stephanie Simcox.
There has been much advocacy with city and state. The city helped Children's Council do a 90-day notice to affected families. November 1 letters were sent to families of 183 children (1/3 each in FCC, centers, and exempt care) for a January 31 '07 disenrollment. Children's Council is now paying the first month with new provider rates. A lot of providers are submitting new rates. We are hoping we will not have to do a second round of disenrollments.
20 children under 2 years 9 mos. have been moved to openings in the City funded Infant/Toddler program. We also sent letters from CEL, and all children were reactivated there. Families are updating their information for CEL.
We are also working with PFA. Any of these children in any zip code will be allowed access to PFA.
During the 90-day period, the children have priority in CEL re CDE programs. State may reallocate funds in the next FY based on CEL data, but we would not receive any funds until after July '07.
Are other high cost counties impacted? Could we advocate together with them? If this is unique to S.F., shouldn't we get priority for reallocated funds? We have asked via CAPPA and LPCs, but have heard nothing yet.
Greg Hudson of CDE stated that they are supposed to cover a $3.5m gap in CalWorks Stage 3. Otherwise they have to give us a 90-day notice. This may not be accurate, because Stage 3 is not federal funds. We have drafted a letter from Trent Rohrer (DHS) documenting the phone conversation with CDE. We would have to disenroll all 1,000 children in Stage 3 on March 1 if we do not receive an augmentation.
Michele Rutherford has alerted Christian Griffith (CA Assembly).
Children's Council will notify parents re Parent Voices.
A meeting of CPAC members with Assemblyman, Mark Leno, will be documented in a letter. He agreed to work with us in future re the impact of RMRs and linking state and local subsidies. He was not optimistic about any immediate augmentation from the state.

CPAC priorities for City budget advocacy. The Budget Response Committee will meet Monday Nov. 20, 9-11:30 at Children's Council. Subcommittees should bring their priorities to that meeting or the next full CPAC meeting on Dec. 13 – where CPAC will finalize our priorities. (E.g., annualizing facilities funds; $20 m for I/T; $10m for Wages+ re the MCO; funds for inclusion).
The January 4, 2007, 5:30 pm DCYF CAC meeting will be where children's priorities will be determined. CPAC should do a presentation then on our priorities. Juanita Santana represents

CPAC on CAC. CAC has open seats for membership. Let jonathan@dcyf.org know if you are interested. CAC meeting is open to the public. Child care people should fill the meetings.

The DHS/HSA Community Budget Forum in early Dec. is a joint Family & Children's and Child Care forum. This is another place for advocating our priorities.

A meeting on Nov. 30, 9:30-11:30 @ State Building auditorium will present the DCYF RFP process and allocation plan. Flyers have just gone out.

Emergency planning for child care. We need to look at city plan re gaps on ECE. We should form an ad hoc committee. Child care needs to be on the city's emergency planning map. Child care can also be a resource for parents in emergencies.

Meeting Adjourned at 11 AM.

Next meeting is Wednesday, Dec. 13, 2006, 9 am at Children's Council.

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CPAC
Wednesday, December 13, 2006
9:00 am – 11:00 am
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AGENDA

Public comments will be taken before or during each item.

1. Welcome and Introductions — Margaret Jerene

2. No Quorum - November Minutes will be moved to Executive Committee for approval. Please provide corrections to Graham within the next week. — Margaret Jerene

3. Presentation of CPAC budget priorities with committee recommendations followed by public comment/discussion — Margaret Jerene

4. Committee Announcements (Reports should be submitted in writing) — Open

5. Public Agency Reports — Open
   All Public Agency Representatives are encouraged to present any updates
   - DCYF and CAC
   - HSA
   - DPH
   - SFUSD
   - First 5 San Francisco and PFA
   - San Francisco Family Support Network
   - Community Care Licensing

   (And others as needed or requested)

7. Community Announcements — Open
   Members of the community are welcome to comment on CPAC business or present any events, activities, or resources available to the child care community.

8. Adjournment — Margaret Jerene

Next meeting will be here at Children's Council on *January 10, 2007*

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